



**T O L L E S B U R Y   S A L T I N G S**

## **Selling Vessels of Customers of Tollesbury Saltings Ltd. from our Premises**

We are always sorry to see a customer sell their boat and leave us but we realise that sometimes this is inevitable. We are anxious not to hinder the process in any way nor do we wish to charge any commission like some marinas. We are also happy for customers to use agents if they choose.

However, we have from time to time incurred costs and problems as a result of people not being kept properly informed of new owners and also some agents misrepresenting the terms of berthing at Tollesbury Saltings Ltd.

We are therefore requiring all agents intending to sell vessels from our premises to follow these simple procedures:

1. Check that the customer is aware that their licence with TSL states that they are required to give three months written notice to terminate it.
2. Let our office know by email, as soon as you have accepted an instruction from one of our customers.
3. Send us a copy of any proposed advertisement or online listing for our agreement before placing it.
4. Once you have a buyer let us know their details.
5. Berths are not automatically transferable and the new owner will have to apply for a berth if they wish to stay.
6. Before completion of the sale check with us for any outstanding account the customer may have with us.
7. On completion of the sale send us a copy of the receipted bill of sale confirming the buyer's details. Until we receive this we will consider you as the owner and you will be liable for any ongoing fees.

Also, agents will not be allowed to operate on/from our premises unless they agree to these procedures. By accepting instructions from one of our customers agents will be deemed to have signified their agreement. As a result, agents will be held jointly liable with their clients for any costs or losses arising as a result of these procedures not being followed.