ISSA/Hub

User Guide

For School & Instructor

Get Global Training Locally

Create an Account
Sign up to continue

Already have an account? Sign in instead. →

Use your social account

―――――― Or continue with ――――――

Email address

example@example.com

Password

****

Retype your password

****

☑ By signing up, I accept the ISSA Hub Terms of Service and acknowledge the Privacy Policy.

Sign up

Sign In

ISSA/Hub

School Account

- **Account Registration**

- **Account Settings & School Settings**

- **Approve Instructor to work for school**

- **Course Management**

Instructor Account

- **Account Registration**

- **Account Settings & Instructor Settings**

- **Course Management**

- **Students' logbook Approval**

Account Registration

ISSA/Hub

Sign In

Sign Up

Create an Account
Sign up to continue

Already have an account? Sign in instead. →

Use your social account

Or continue with

Input a valid email address

Email address

example@example.com

Set your password

Password

****

Confirm your password

Retype your password

****

☑ By signing up, I accept the ISSA Hub Terms of Service and acknowledge the Privacy Policy.

Click "Sign up"

Sign up

Sign In

Get Global Training Locally

International Sailing Schools Association

ISSA

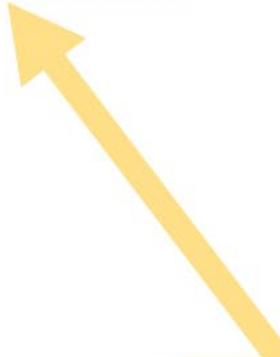Confirmation link will be sent to your email

Confirm Your Email

Verification email sent to **test@gmail.com**

- Click the link in the email to activate your account.
- The email link will expire within 5 minutes.
- If you did not recieve the email check your spam folder.

← Back to Sign In

Thank you for registration in ISSA Hub! To complete your registration, please verify your email address by clicking the link below:

Confirm your email

Click "**Confirm your email**"

ISSA/Hub

If you see a message saying the link has expired, don't worry, your email address is already confirmed as soon as you click "**Confirm your email**".

Just click '**Sign In**' to continue.

✉ That email verification link has expired

Looks like the verification link you used has expired. We can send the link again.

Resend verification link

After Sign In, there will be the page to choose account type

There are 5 account types in ISSA Hub: **Explorer, Student, Instructor, School, Trainer**

Explorer and Student accounts serve the same core function but are intended for users at different stages of their sailing journey.

- The **Student account** is designed for users who are already in contact with a sailing school and know which course they want to join.

- The **Explorer account** is for users who are still considering their options, haven't chosen a course yet, or don't have access to a sailing school in their area.

Registering as an Explorer or Student will suit the needs of most users.

Instructor Account: For users who hold an ISSA Instructor license and actively work as sailing instructors. This account allows them to manage sailing courses within the ISSA Hub.

School Account: Intended for sailing schools that employ ISSA-certified instructors. Schools can create and manage sailing courses in the ISSA Hub.

Trainer Account: Reserved for a select group of users authorized to manage ISSA Instructor training programs.

Create an Account
Sign up to continue

Already have an account? Sign in instead. →

Use your social account

[Facebook]   [X]   [G]   [LinkedIn]

—— Or continue with ——

Email address

example@example.com

Password

*********   👁

Retype your password

****

☑ By signing up, I accept the ISSA Hub Terms of Service and acknowledge the Privacy Policy.

Sign up

Sign In

The fastest way to register an account is through your **social media account**. This **skips the email confirmation** step and takes you directly to selecting your account type.

International Sailing Schools Association

Get Global Training Locally

Choose your account type

You can change your account type later on.

Explorer

Explore the ISSA Hub and Services and access free resources.

- Open to anyone
- You can switch to a student account later

Create Explorer Account

Student

Connect with your School to download certificates, get resources and track your progress.

- You want to find a course, or you are ready to join the course.

Create Student Account

Instructor

For ISSA instructors to join and work in this education platform As well as the instructor applicants to find ISSA Instructor course to become an ISSA instructor.

- Account registration must be approved by ISSA Admin.

Create Instructor Account

School

For ISSA schools to manage the course As well as to cooperate the work with instructors.

- Account registration must be approved by ISSA Admin.

Create School Account

Trainer

ISSA Trainer can manage instructor training course.

- Account registration must be approved by ISSA Admin.

Create Trainer Account

Choose your account type

You can change your account type later on.

Explorer

Explore the ISSA ~~~~~~~~~ ~rack your

- Open to anyone
- You can switch to

Click "**Create School Account**" to register your school.

Click "**Create Instructor Account**" to register as an instructor.

Please note: Each email address can only be used for one type of account, either an instructor or a school. If you need both an instructor and a school account, you must use **two different email** addresses: one for your instructor account, and another for your school account.

Instructor

For ISSA instructors to join and work in this education platform As well as the instructor applicants to find ISSA Instructor course to become an ISSA instructor.

- Account registration must ~~ ~pproved by ISSA Admin.

Create Instructor Account

School

For ISSA schools to manage ~e course As well as to cooperate the work with instructors.

- Account registration mus~ ~pproved by ISSA Admin.

Create School Account

Trainer

ISSA Trainer can manage instructor training course.

- Account registration must be approved by ISSA Admin.

Create Trainer Account

School Account Creation   ← Change account type

Basic information of the legal person

First Name *
John

Family Name *
Doe

Basic information of the school

School Name *
School name here

Country/Area *
Select

School Website *
School Website

City *
Eg: London

Post Code *
Eg: SW1A 1AA

Phone Number *
Enter phone number

Postal Address *
Input your proper address for ISSA Certifcate Delivery

☑ Agree to receive ISSA Newsletters *

Create

School account
Registration form

After inputting the school owner's data, click the button to **create the school account**

Personal information   ← Change account type

Basic information of the legal person

First Name *   [John]   Gender *   [Gender   ⌄]

Family Name *   [Doe]   Date of birth *   [📅 Pick a date]

Photo for Certificate
                              🖼
                    Upload a file or drag and drop
                         PNG JPEG up to 1MB

- Recommended dimensions:600×800 pixels
- Maximum file size:1MB
- Your photo will appear on your offical ISSA Certificate .Please upload a clear and professional image .

Address for Certificate Delivery

Country/Area *   [Select   ⌄]   Post Code *   [Eg: SW1A 1AA]

City *   [Eg: London]

Phone Number *   [📞⌄] [Enter phone number]

Postal Address *   [Input your proper address for ISSA Certifcate Delivery]

☑ Agree to receive ISSA Newsletters *

[Create]

Account approval in progress

Thank you for your registration.

If you have not received a response in a while, please contact us at

ISSA Head Office approve of your account registration soon.

Email: issa@sailingschools.org

Tel: +48 787 992 888

The final step in registering an **instructor** or **school** account is approval by the ISSA Administrator in the system.

School Account

Account Settings & School Settings

My Account   Online shop   eLearning

John
School

Account Settings

School Settings

Sign Out

Dashboard

Sessions

Instructors

Dashboard

Unawarded Sessions

No upcoming sessions

Pending Instructors

No Instructors.

The data in "**Account Settings**" is the school owner's information which is mainly facing to ISSA Admin.

The information in "**School Settings**" is provided for students to know the school.

My Account   Online shop   eLearning

John
School

Account Settings

School Settings

Sign Out

Dashboard

Sessions

Instructors

Account Settings

Account

In "**Account Settings**," enter the school owner's basic information.

Personal information

First Name *

John

Family Name *

L.(Testing)

Gender *

Male

Date of birth *

📅 July 15th, 1988

Photo for Certificate

Profile Image

Change Avatar

JPG, GIF or PNG. 1MB max.

Email address

639210644@qq.com

ABC Sailing

Details & Profile   Contact Details

Details   **Accreditation Valid Until**: December 31st, 2025

Last Updated : June 19th, 2025

Profile   Full Name

ABC Sailing

Description

This is only for testing.

ABC school, is a sailing school that welcomes beginners to join the sailing community.

Media   Logo

Recommended 250 x 250

Address

Testing Street No.0001,

City

Szhen

Postal Code

90908

Country *

School name

A simple introduction of the school

School logo

School address

In the section of "**Details & Profile**" of School Settings, school can set the basic information, such as **School Name**, **a simple introduction of school**, **School logo**, and **School Address**.

↑ Back to the top

Dashboard

Sessions

Instructors

In the section of "**Contact Details** " of School Settings, school can set the basic contact information, such as **Telephone number** and **Email address**.

ABC Sailing

Details & Profile   Contact Details

Telephone

+86 10 9987 65

Telephone number

Email

info@abc.com

Email address

Website URL

https://example.com

Address

Testing Street No.0001,

City

Szhen

Postal Code

90908

Country

China

Submit

School Account

Approve Instructor to Work for School

Dashboard

Sessions

Instructors

Dashboard

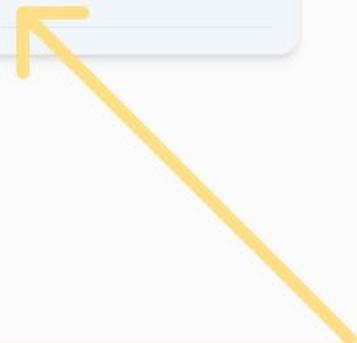## Unawarded Sessions

No upcoming sessions

Pending Instructors

John_1 S.(Testing)   Review
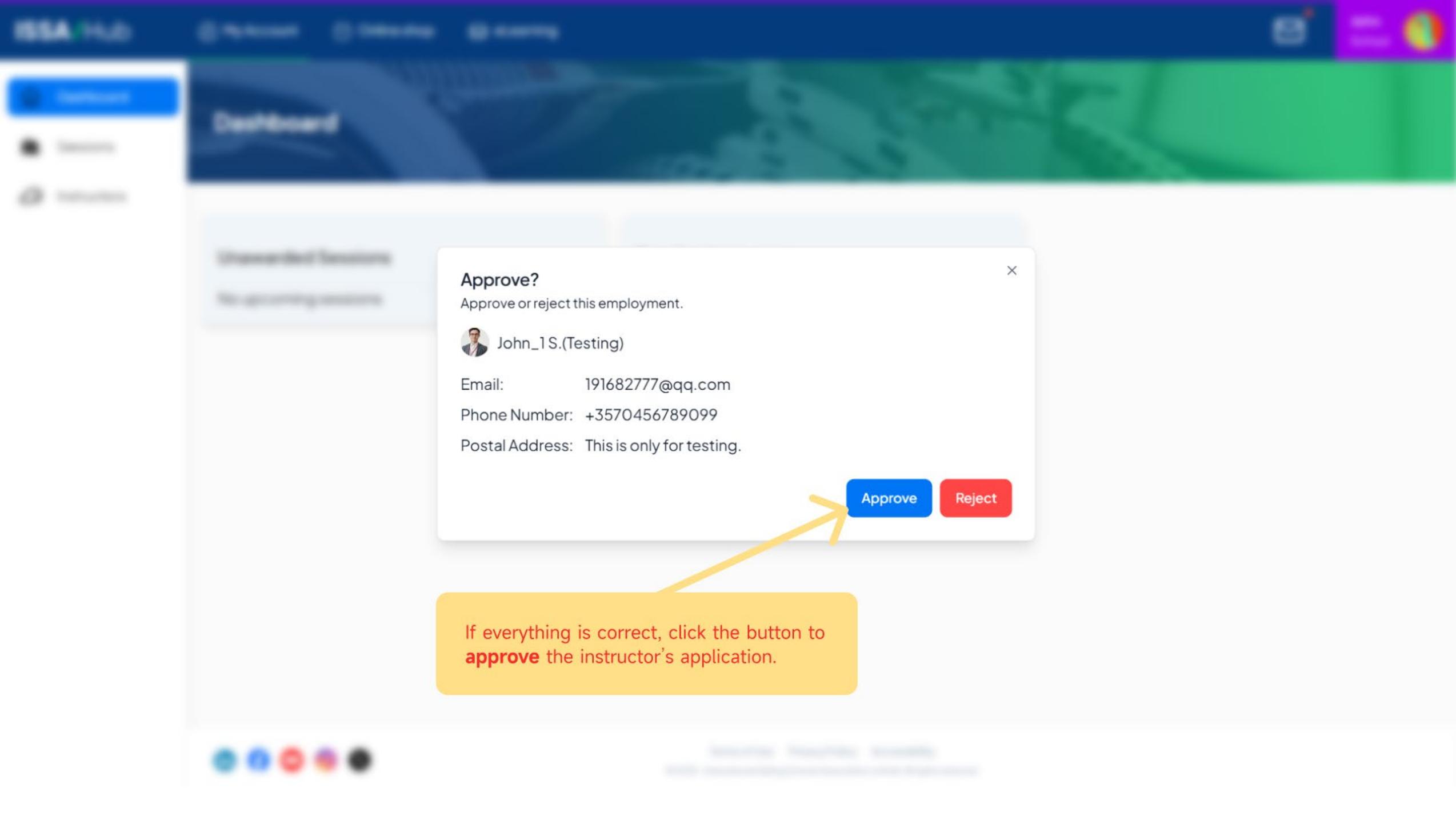
Apply to join the school.

When there is an instructor applying to work for the school, the notice will appears on the dashboard of the school.

Click "**Review**" to check details

Approve?

Approve or reject this employment.

John_1 S.(Testing)

Email: 191682777@qq.com

Phone Number: +3570456789099

Postal Address: This is only for testing.

Approve   Reject

If everything is correct, click the button to **approve** the instructor's application.

My Account · Online shop · eLearning

John
School

Dashboard

Sessions

Instructors

Instructor

Active · Archive · Pending

Instructor	Certifications (Expires on)		Teaching License Expiry ⓘ	Actions
John_2 L. (Testing) #BF8BD52F 839447296@qq.com	Yacht Crew Instructor	(31 Dec 2026)		End Role
	Dinghy Instructor	(31 Dec 2027)		
John_1 S.(Testing) #CBA30245 191682777@qq.com	Advanced Dinghy Instructor	(31 Dec 2026)		End Role

Clicking "**Instructors**", the school can see all the instructor who are working for the school, as well as the **license information of each instructor**.

School Account

Course Management

ISSA/Hub

My Account   Online shop   eLearning

John
School

- Dashboard
- Sessions
- Instructors

Session

+ Create Session

Active Group Sessions   Completed Group Sessions

No upcoming sessions

The "**Session**" section is the place where school can **create courses** for students.

Click the button "**Create Session**" to **create course** for students.

Dashboard

Sessions

Instructors

New Session Details

Session Name *

An internal reference name for the Session, this will not be shown to the Attendees.

Start Date *

📅 Pick a date

End Date *

📅 Pick a date

Course *

Choose a Course by a School

Country *

Choose a Country

Language *

Primary Instructor *

Choose a Primary Instructor

Auxiliary Instructor

Choose Auxiliary Instructors

Multiple Instructors employed at this School may take part in teaching parts of the Course and awrding Skills.

The Primary Instructor is the one responsible for ensuring Skills are taught correctly and appears as the issuer on the Students Certificate.

Create

Session Description *

Certificate issued in *

This is the form to create a course for students.

The **Session name** (Course name) does not need to match the name on the certificate; it can be tailored for marketing purposes based on the school's needs.

New Session Details

Session Name *

An internal reference name for the Session, this will not be shown to the Attendees.

Start Date *   End Date *

📅 Pick a date   📅 Pick a date

Courses cannot be created with start dates in the past, but schools can set them for **recent** or **future dates**.

Course *

Choose a Course by a School   ⇕

Yacht Crew

Power Yacht Crew

Dinghy Level 1

Dinghy Level 2

Dinghy Level 3

🔍 Select

Choose a Primary Instructor

"**Choose a course**", click it, it shows a list of ISSA certificate that the school can create as a course.

The range of courses that a school can create, is limited by the qualifications of the instructors who are working for the school.

	John_2 L. (Testing)	Yacht Crew Instructor	(31 Dec 2026)
		Dinghy Instructor	(31 Dec 2027)
	John_1 S. (Testing)	Advanced Dinghy Instructor	(31 Dec 2026)

↑ Back to the top

Dashboard

Sessions

Instructors

New Session Details

Session Name *

An internal reference name for the Session, this will not be shown to the Attendees.

French Polynesia

Poland

Portugal

Singapore

🔍 po

Choose a Country ⌄

"**Choose a country**", click it, it shows a list of country, Select a country from the list, which is sorted alphabetically. To find your country faster, simply type its name in the search bar, whether it's the first letter, the first two letters, or the full name.

For example, if you are trying to find Poland, just in put "po", it will easily filtered from the country list

New Session Details

Session Name *

An internal reference name for the Session, this will not be shown to the Attendees.

Super Dinghy Skipper in June

Start Date *   **End Date** *

📅 June 24th, 2025   📅 June 27th, 2025

Course *

Dinghy Level 3

Country *

Poland

Language *

English

"**Language**", this field should be filled in manually to specify the language in which the training is delivered.

Sidebar Navigation

🏠 Dashboard

📊 Sessions

✏️ Instructors

New Session Details

Session Name *

An internal reference name for the Session, this will not be shown to the Attendees.

> Super Dinghy Skipper in June

Start Date *

📅 June 24th, 2025

End Date *

📅 June 27th, 2025

Course *

Dinghy Level 3 ⇕

Country *

Poland ⇕

Language *

👤 John_1 S.(Testing) ▲ ▼

🔍 | Select

Choose a Primary Instructor ⇕

Auxiliary Instructor

Choose Auxiliary Instructors ⇕

Sidebar navigation:

🏠 Dashboard

📊 Sessions

🏷️ Instructors

Instructor list (top right):

🔬 John_2 L. (Testing) — Yacht Crew Instructor (31 Dec 2026)
Dinghy Instructor (31 Dec 2027)

👤 John_1 S.(Testing) — Advanced Dinghy Instructor (31 Dec 2026)

"**Choose Primary Instructor**", use this field to assign the main instructor responsible for the course. The system will automatically filter the list, showing only instructors who hold the appropriate ISSA license required to teach this course.

In this example, there are two instructors at the school, but only John_1 is certified as an Advanced Dinghy Instructor. As a result, when selecting a primary instructor for the "Dinghy Level 3" course, only John_1 appears in the list.

"**Auxiliary Instructor**", if the primary instructor is unable to complete the course, the school can assign an assistant instructor to cover the remaining sessions. However, the system requires that the auxiliary instructor holds the necessary qualification to teach this course.

Session Description *

Dinghy Level 3 builds on fundamental sailing skills, focusing on advanced boat handling, sailing in stronger winds, and independent decision-making. The course prepares students for confident, solo sailing in varied conditions.

Certificate issued in *

London, UK

Nicosia, Cyprus

"**Session Description**", this field should be filled in manually by the school to provide a short overview of the course. It helps students understand what the course covers.

"**Certificate issued in**", in this field, there are only 2 options to select: London or Cyprus. This information will be displayed on student's final certificate.

New Session Details

Session Name *
An internal reference name for the Session, this will not be shown to the Attendees.

Super Dinghy Skipper in June

Start Date *   **End Date** *

📅 June 24th, 2025   📅 June 27th, 2025

Course *

Dinghy Level 3

Country *

Poland

Language *

English

Primary Instructor *

John_1 S.(Testing)

Auxiliary Instructor

Choose Auxiliary Instructors

Multiple Instructors employed at this School may take part in teaching parts of the Course and awrding Skills.

The Primary Instructor is the one responsible for ensuring Skills are taught correctly and appears as the issuer on the Students Certificate.

Create

Session Description *

Dinghy Level 3 builds on fundamental sailing skills, focusing on advanced boat handling, sailing in stronger winds, and independent decision-making. The course prepares students for confident, solo sailing in varied conditions.

Certificate issued in *

Nicosia，Cyprus

When all fields are filled correctly, click "**Create**".

Dashboard

Sessions

Instructors

The new created course will be listed on the "**Active Group Sessions**"

Dashboard

Sessions

Instructors

Session

+ Create Session

Active Group Sessions   Completed Group Sessions

Name & Share Code	Status	Dates	Course	Students	Actions
	School has not yet paid digital certificate fees to ISSA.				
Super Dinghy Skipper in June	¥	24 Jun 2025	Dinghy Level 3	0	Edit
804F58B0		27 Jun 2025			Sessiopn in progress...

The icon indicates the "Payment status" which is not confirmed by ISSA Admin yet.

Session

+ Create Session

Active Group Sessions   **Completed Group Sessions**

Name & Share Code	Status	Dates	Course	Students	Actions
For Testing Only 34C26F3C	School has paid digital certificate fees to ISSA. €	19 Jun 2025 20 Jun 2025	Dinghy Level 1	1	View COMPLETED

Dashboard
Sessions
Instructors

Once a course is completed and the school has transferred the certificate fees to ISSA, the school must notify the ISSA Head Office by sending proof of payment to **issa@sailingschools.org**. The email should also include course details such as the course code, course name, and course dates.

Session

+ Create Session

Dashboard

Sessions

Instructors

Active Group Sessions   **Completed Group Sessions**

Name & Share Code	Status	Dates	Course	Students	Actions
For Testing Only 34C26F3C	School has paid digital certificate fees to ISSA. €	19 Jun 2025 20 Jun 2025	Dinghy Level 1	1	View COMPLETED

Course name

Course code

Course dates

Instructor Account

Account Settings & Instructor Settings

My Account   Online shop   eLearning

John_1
Instructor

Instructor Settings

Account Settings

Sign Out

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Dashboard

Student Session Pending Approvals

No Student Session Pending Approvals

Logbook Pending Approvals

No Logbook Pending Approvals

Click user name, it will show "Instructor Settings" and "Account Settings", click "**Acount Settings**"

ISSA Sailing Camp 2025
Masurian 26.07-02.08.2025

ISSA Fos Türkiye 2025
Marmaris 10.05-16.05.2025

My Account   Online shop   eLearning

John_1
Instructor

Instructor Settings

Account Settings

Sign Out

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Account Settings

Account   Instructor Settings

Personal information

First Name *
John_1

Family Name *
S.(Testing)

Gender *
Male

Date of birth *
June 25th, 1992

Photo for Certificate

Profile Image

Change Avatar

JPG, GIF or PNG. 1MB max.

Email address
191682777@qq.com

Personal details for the instructor are managed in "**Account Settings**".

ISSA/Hub

- Dashboard
- Sessions
- My courses
- Certificates
- Logbook
- Resource Library

My Account   Online shop   eLearning

John_1
Instructor

Instructor Settings
Account Settings
Sign Out

Dashboard

Student Session Pending Approvals

No Student Session Pending Approvals

Logbook Pending Approvals

No Logbook Pending Approvals

Click "**Instructor Settings**"

ISSA Sailing Camp 2025
Masurian 26.07-02.08.2025

ISSA Fos Türkiye 2025
Marmaris 10.05-16.05.2025

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Instructor Settings

Account   Instructor Settings

Employment

There are no active employment records.

Join a new School

Professional Qualifications

Advanced Dinghy Instructor   Expires 31st Dec 2026

The instructor's license information shows in this area.

Click "**Join a new School**" to open the school list.

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Instructor Settings

Account   Instructor Settings

Employment

There are no active employment

Join a new School

ABC Sailing

Airon.Space

Avrora yachting

Baltic Anchor

Blue Gravity Yachting

Centrum Szkoleń Aqua-Sfera

Derushev Captain School

FairHelm

Family Diving Gozo

Fordek

FREI Segeln

Choose School

Choose School

Back   Send Request

Expires 31st Dec 2026

From the list, **select the school** you are working with or are going to join.

For quick searching, simply enter the school's name in the search bar.

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John_1
Instructor

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Instructor Settings

Account   Instructor Settings

Employment

There are no active employment

Join a new School

Professional Qualifications

Expires 31st Dec 2026

Request Employment at a new School

Request Employment at a new School.

ABC Sailing

Back   Send Request

Click the button to **send request** to school

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Instructor Settings

Account | Instructor Settings

Employment

ABC Sailing **Pending**

Join a new School

Professional Qualifications

Advanced Dinghy Instructor   Expires 31st Dec 2026

Waiting for school to **approve your application**.
After school approves the instructor's application, the instructor can start working for the school.

Instructor Account

Course Management

My Account   Online shop   eLearning

John_1
Instructor

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Student Courses

All Sessions

Active Group Sessions   **Completed Group Sessions**

Io upcoming sessions

Click "**Sessions**" to view the student courses that the instructor is responsible for.

In ISSA Hub, instructors cannot create student courses themselves. Courses are created by the school, and the school assigns instructors to manage them.

My Account   Online shop   eLearning

John_1
Instructor

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Student Courses

All Sessions

Active Group Sessions   Completed Group Sessions

Name & Share Code	Dates	Course	School	Students	
For Testing Only 34C26F3C	19 Jun 2025 20 Jun 2025	Dinghy Level 1	ABC Sailing	1	Edit

Once the school assigns an instructor to a course, the course will appear in the instructor's session list.

When a student applies to join the course, a notification will be sent to the instructor's dashboard, where the instructor can review and approve the student's participation.

My Account   Online shop   eLearning

John_1
Instructor

Dashboard
Sessions
My courses
Certificates
Logbook
Resource Library

Dashboard

Student Session Pending Approvals

James_1 Student(Testing)
Logbook Log Entry

19 Jun 2025
Review

Logbook Pending Approvals

No Logbook Pending Approvals

The instructor can click "**Review**" to check general information of the student's application.

ISSA Sailing Camp 2025
Masurian 26.07-02.08.2025

ISSA Fos Türkiye 2025
Marmaris 10.05-16.05.2025

Dashboard

Student Session Pending Approvals

Logbook Pending Approvals

Approve?

Approve or refuse to allow the student to join course.

James_1 Student(Testing)

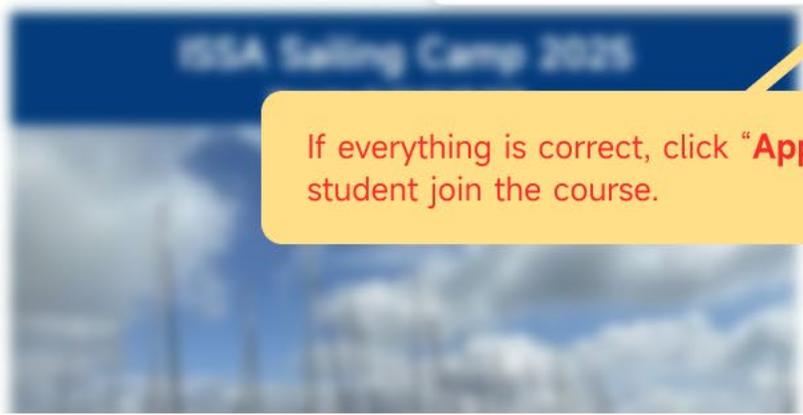|	
Session:	For Testing Only
Time:	2025-06-19 ~ 2025-06-20
Course:	Dinghy Level 1
Country:	Poland
Language:	English

Approve Reject

The instructor can check the general information of the student's application.

ISSA Sailing Camp 2025

ISSA Fee Türkiye 2025

If everything is correct, click "**Approve**" to let the student join the course.

My Account   Online shop   eLearning

John_1
Instructor

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Student Courses
All Sessions

Active Group Sessions   Completed Group Sessions

Name & Share Code	Dates	Course	School	Students	
For Testing Only 34C26F3C	19 Jun 2025 20 Jun 2025	Dinghy Level 1	ABC Sailing	1	Edit

Once the course has started, the instructor should click "**Edit**" to manage the course and record its progress in the system.

My Account

Online shop

eLearning

John_1
Instructor

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Sessions
Skills verification

For Testing Only-Dinghy Level 1   June 19th, 2025 - June 20th, 2025   ABC Sailing

James_1 Student(Testing)   Check All

Click the icon to list all skill topics of the course.

Sessions

Skills verification

For Testing Only–Dinghy Level 1   June 19th, 2025 – June 20th, 2025   ABC Sailing

James_1 Student(Testing)   **Check All**   ✕

Practical

- [ ] Basics of safe onboard operations
- [ ] Elementary yacht sailing equipment and how to use it
- [ ] Knots
- [ ] Safe operations of sail sheets and halyards
- [ ] How to handle capsizing situation
- [ ] Safe handling of the yacht under sails
- [ ] Practical skills in meteorology

Theoretical

- [ ] Yacht construction
- [ ] Lines and springs
- [ ] How to handle sail sheet and halyard
- [ ] Safety
- [ ] How to handle yacht under sail
- [ ] Collision regulations
- [ ] Meteorology
- [ ] Other skills (ecology, social skills)

This is the course management panel for the selected student.

The instructor can mark skill topics as completed once the student has finished the relevant part of the training. However, the instructor should ensure that the student has truly mastered the skill before marking it as completed.

Submit Skills Attainment

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Sessions
Skills verification

For Testing Only–Dinghy Level 1   June 19th, 2025 – June 20th, 2025   ABC Sailing

James_1 Student(Testing)   **Check All**   ×

Practical

☐ Basics of safe onboard operations

☐ Elementary yacht sailing equipment and how to use it

☐ Knots

☐ Safe operations of sail sheets and halyards

☐ How to handle capsizing situation

☐ Safe handling of the yacht under sails

☐ Practical skills in meteorology

Theoretical

☑ Yacht construction   John_1 S.(Testing) (You)

☑ Lines and springs   John_1 S.(Testing) (You)

☑ How to handle sail sheet and halyard   John_1 S.(Testing) (You)

☑ Safety   John_1 S.(Testing) (You)

☑ How to handle yacht under sail   John_1 S.(Testing) (You)

☑ Collision regulations   John_1 S.(Testing) (You)

☑ Meteorology   John_1 S.(Testing) (You)

☑ Other skills (ecology, social skills) John_1 S.(Testing) (You)

For example, when the student has learnt all theoretical knowledge, the instructor can mark all these topics checked, and click "**Submit Skills Attainment**" to record the progress in the system.

Submit Skills Attainment

Dashboard

Sessions

My courses

Certificates

Logbook

Resource Library

Sessions
Skills verification

For Testing Only–Dinghy Level 1   June 19th, 2025 – June 20th, 2025   ABC Sailing

James_1 Student(Testing)   **Check All**   ✕

Practical

- ☐ Basics of safe onboard operations
- ☐ Elementary yacht sailing equipment and how to use it
- ☐ Knots
- ☐ Safe operations of sail sheets and halyards
- ☐ How to handle capsizing situation
- ☐ Safe handling of the yacht under sails
- ☐ Practical skills in meteorology

Theoretical

- ☑ Yacht construction   John_1 S.(Testing) (You)
- ☑ Lines and springs   John_1 S.(Testing) (You)
- ☑ How to handle sail sheet and halyard   John_1 S.(Testing) (You)
- ☑ Safety   John_1 S.(Testing) (You)
- ☑ How to handle yacht under sail   John_1 S.(Testing) (You)
- ☑ Collision regulations   John_1 S.(Testing) (You)
- ☑ Meteorology   John_1 S.(Testing) (You)
- ☑ Other skills (ecology, social skills)   John_1 S.(Testing) (You)

The instructor can also make records after all the skills are taught, he just need click "**Check all**" to make all the skill topics checked, and then click "**Submit Skills Attainment**".

Submit Skills Attainment

Sessions

Skills verification

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- **Sessions**
- My courses
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For Testing Only–Dinghy Level 1   June 19th, 2025 – June 20th, 2025   ABC Sailing

James_1 Student(Testing)   Check All   **Finish Training**   ✕
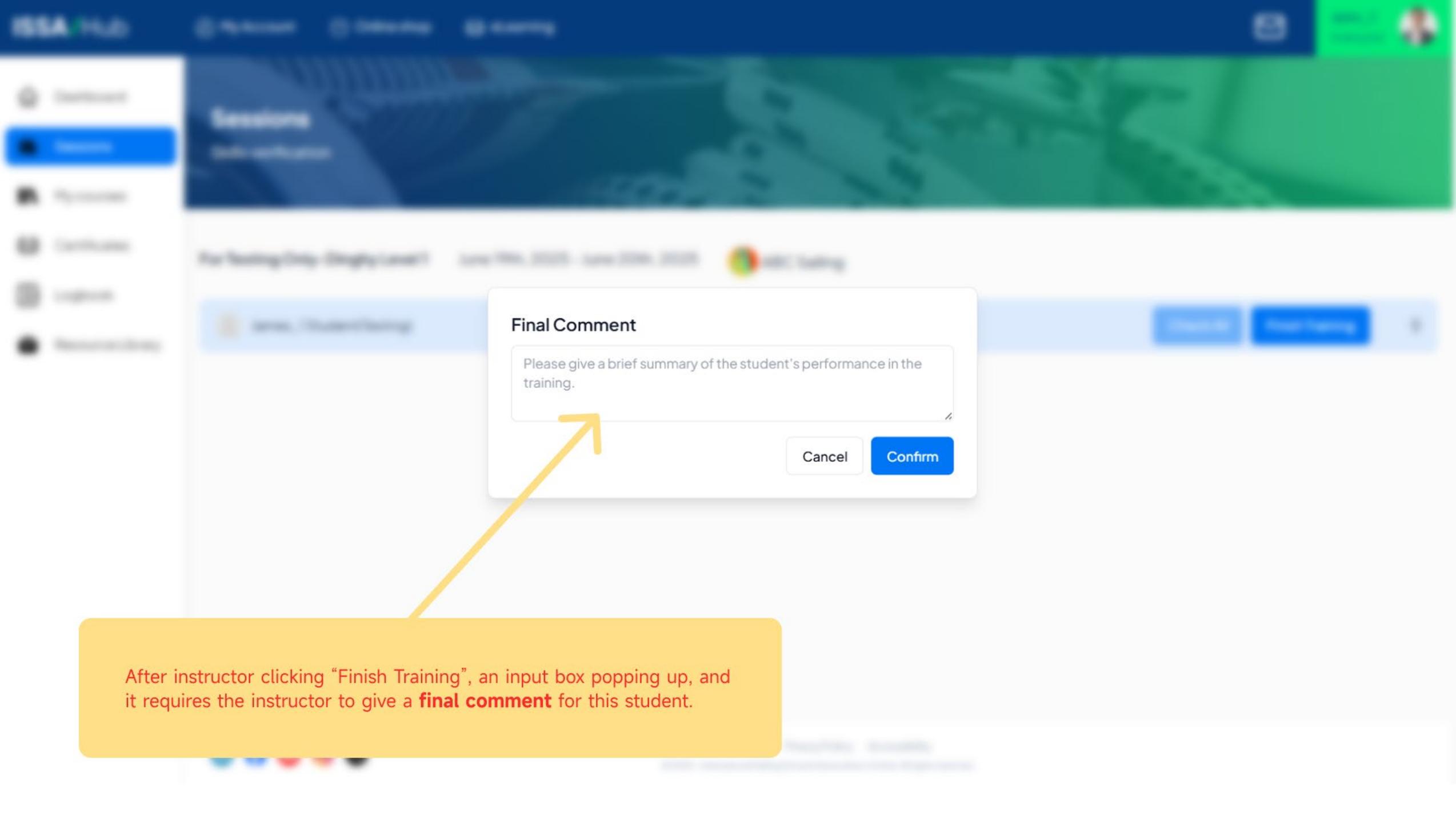
Practical

- ☑ Basics of safe onboard operations   John_1 S.(Testing) (You)
- ☑ Elementary yacht sailing equipment and how to use it   John_1 S.(Testing) (You)
- ☑ Knots   John_1 S.(Testing) (You)
- ☑ Safe operations of sail sheets and halyards   John_1 S.(Testing) (You)
- ☑ How to handle capsizing situation   John_1 S.(Testing) (You)
- ☑ Safe handling of the yacht under sails   John_1 S.(Testing) (You)
- ☑ Practical skills in meteorology   John_1 S.(Testing) (You)

Theoretical

- ☑ Yacht construction   John_1 S.(Testing) (You)
- ☑ Lines and springs   John_1 S.(Testing) (You)
- ☑ How to handle sail sheet and halyard   John_1 S.(Testing) (You)
- ☑ Safety   John_1 S.(Testing) (You)
- ☑ How to handle yacht under sail   John_1 S.(Testing) (You)
- ☑ Collision regulations   John_1 S.(Testing) (You)
- ☑ Meteorology   John_1 S.(Testing) (You)
- ☑ Other skills (ecology, social skills)   John_1 S.(Testing) (You)

After all the skills were checked and submitted to the system, it means the training part of the course for this student has been finished.

The instructor can click "**Finish Training**" to complete this course.
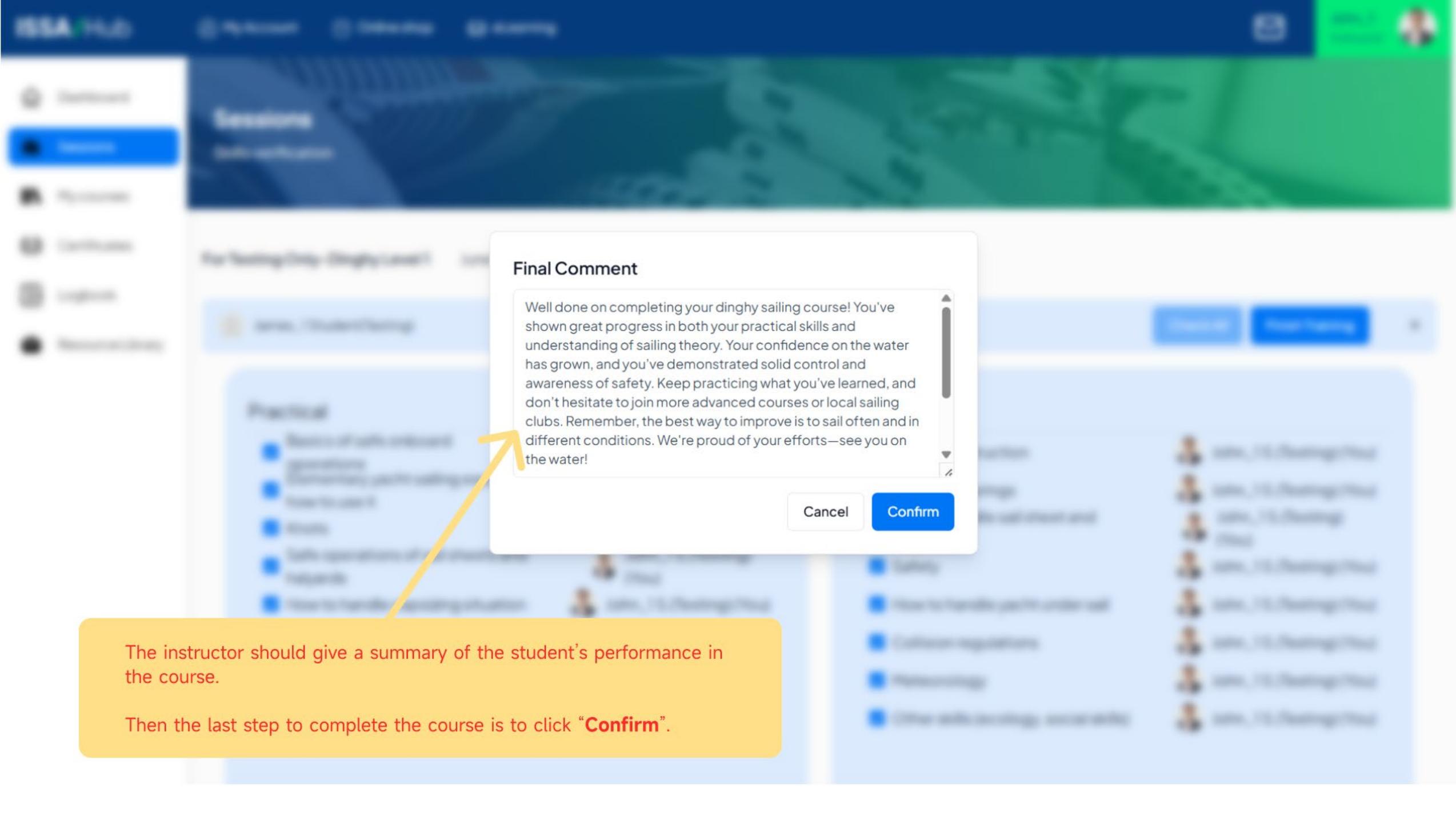
Final Comment

Please give a brief summary of the student's performance in the training.

Cancel   Confirm

After instructor clicking "Finish Training", an input box popping up, and it requires the instructor to give a **final comment** for this student.

Final Comment

Well done on completing your dinghy sailing course! You've shown great progress in both your practical skills and understanding of sailing theory. Your confidence on the water has grown, and you've demonstrated solid control and awareness of safety. Keep practicing what you've learned, and don't hesitate to join more advanced courses or local sailing clubs. Remember, the best way to improve is to sail often and in different conditions. We're proud of your efforts—see you on the water!

Cancel Confirm

The instructor should give a summary of the student's performance in the course.

Then the last step to complete the course is to click "**Confirm**".

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For Testing Only-Dinghy Level 1   June 19th, 2025 - June 20th, 2025   ABC Sailing

James_1 Student(Testing)   Check All   Review Comment   ✕

Practical

☑ Basics of safe onboard operations   John_1 S.(Testing) (You)

☑ Elementary yacht sailing equipment and how to use it   John_1 S.(Testing) (You)

☑ Knots   John_1 S.(Testing) (You)

☑ Safe operations of sail sheets and halyards   John_1 S.(Testing)

☑ How to handle capsizing situation

☑ Safe handling of the yacht under sails

☑ Practical skills in meteorology   John_1 S.(Testing) (You)

Theoretical

☑ Yacht construction   John_1 S.(Testing) (You)

☑ Lines and springs   John_1 S.(Testing) (You)

☑ How to handle sail sheet and halyard   John_1 S.(Testing) (You)

☑ Safety   John_1 S.(Testing) (You)

John_1 S.(Testing) (You)

John_1 S.(Testing) (You)

☑ Meteorology   John_1 S.(Testing) (You)

☑ Other skills (ecology, social skills)   John_1 S.(Testing) (You)

Once the final comment is submitted to the system, it cannot be updated, but it can be reviewed anytime.

Final Comment

Well done on completing your dinghy sailing course! You've shown great progress in both your practical skills and understanding of sailing theory. Your confidence on the water has grown, and you've demonstrated solid control and awareness of safety. Keep practicing what you've learned, and don't hesitate to join more advanced courses or local sailing clubs. Remember, the best way to improve is to sail often and in different conditions. We're proud of your efforts—see you on the water!

Cancel

Instructor Account

Students' logbook Approval

My Account   Online shop   eLearning

John_1
Instructor

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Dashboard

Student Session Pending Approvals

No Student Session Pending Approvals

Logbook Pending Approvals

James_1 Student(Testing)   20 Jun 2025
Logbook Log Entry   Review

If there is a student who'd like the instructor **approve the trip log**, the notification will appear on the instructor's dashboard. Click "**Review**" to check details.

ISSA Sailing Camp 2025
Masurian 26.07-02.08.2025

ISSA Fos Türkiye 2025
Marmaris 10.05-16.05.2025

Approve?

Approve or reject this Trip Log.

👤 James_1 Student(Testing)

Edit Log

Start Date *

📅 June 10th, 2025

End Date *

📅 June 11th, 2025

Tidal

NO ⌄

Distance under Sail *

5

Distance under Power *

10

Role *

Crew ⌄

During the Course

None ⌄

Itinerary

Nights at Sea *

0

Days at Sea *

1

Harbors visited *

Gizvcko

The information with details of the student's log trip.

Harbors visited *

Gizycko

Vessel Name *

Anna

Region *

Baltic

Vessel Brand *

Zodiac

Charter Company (optional)

ko

Vessel Size (ft)*

32

Beaufort Weather Scale *

3

Name of Skipper *

John

If there is any error from student side, the instructor can make updates. If there are too many mistakes, the instructor should reject this trip log.

If all the information is correct, click the button to **approve** the trip log.

Approve   Reject

My Account   Online shop   eLearning

John_1
Instructor

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Trip Log

My Logs   **Student Logs**   Create Trip Log

Date	Boat	Distance	Region	Instructor Info	Actions
June 10th, 2025 June 11th, 2025	Anna	15 Nm	Baltic	James_1 Student(Testing)	👁

Once a trip log of a student is approved by the instructor, it will be listed on the page of "**Student Logs**" of the **Logbook** section.

The instructor can review it by clicking the cion, but cannot make updates.