



PLANNING & DEVELOPMENT DEPARTMENT

Sidewalk Dining Permit

Sidewalk dining on the public sidewalk is allowed as an incidental use to an established restaurant, coffee house, or other food service businesses in the Downtown, Transitional Commercial, and General Commercial Districts of the Downtown Revitalization Specific Plan, and with the approval of a *Sidewalk Dining Permit*. Sidewalk dining shall comply with the regulations and standards in Section 3.8.1 of the Downtown Revitalization Specific Plan. Please allow for approximately **1-2 days** for the review of your Sidewalk Dining Permit.

A. HOW TO FILE:

Please submit the completed application form, site plan, and payment to the Planning Division at the Planning public counter, located at:

Corona City Hall
Planning & Development Department
400 S. Vicentia Avenue, Suite 120
Corona, CA 92882

B. ITEMS REQUIRED FOR FILING:

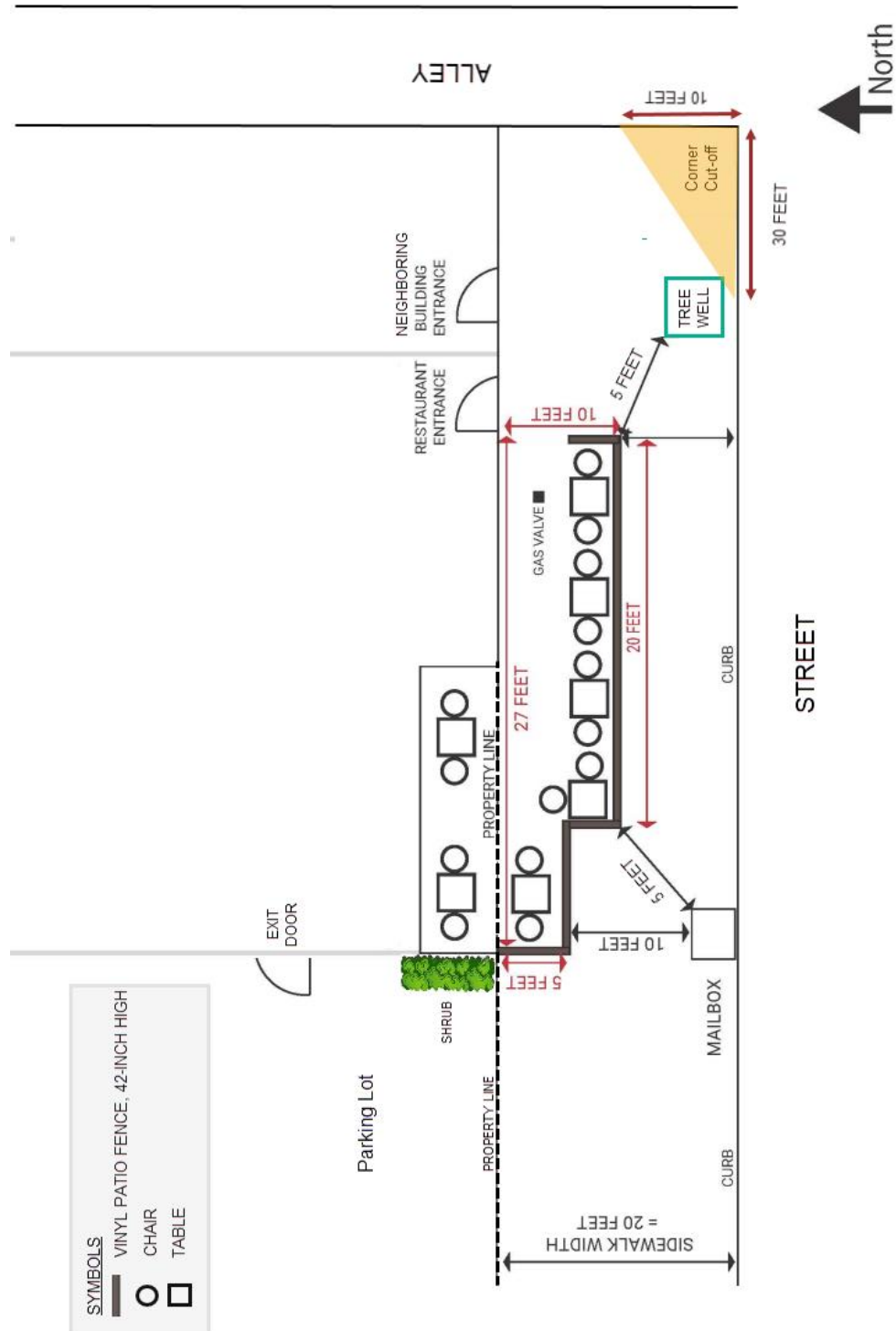
- ☐ 1. Completed application form (attached).
- ☐ 2. Processing fee of **\$280.00**.
Scanning fee of **\$64.00**.
- ☐ 3. Site Plan – Site plan shall be detailed, showing accurate dimensions of the outdoor space and shall include the following information:
 - a. Property lines of the subject property.
 - b. Building and parking facilities associated with the sidewalk dining permit.
 - c. Streets, alleys, and sidewalks with dimensions of the public sidewalk dining area.
 - d. Dining area perimeter fencing/barrier information, including length, height and material.
 - e. Distance from the dining area boundary to the curb face and other obstructions (e.g. planters, utility boxes, light poles, tree wells, benches, etc).
 - f. Tables and seating layout.
 - g. Label all entrances, exits, permitted signs, mailboxes, utilities, easements (if known), and activities associated with public transit stops.
- ☐ 4. Letter of authorization from property owner, if different from the applicant.
- ☐ 5. Business license.
- ☐ 6. Insurance that satisfies the requirements set forth in the attached "insurance for Sidewalk Dining Permit (LRM Standard Insurance Updated 06-25)".

C. ATTACHMENTS:

- 1. Sample Site Plan
- 2. Insurance For Sidewalk Dining Permit
- 3. Application Form

Revised: 10/2026

SAMPLE SITE PLAN





INSURANCE FOR SIDEWALK DINING PERMIT

INSURANCE REQUIREMENTS

Insurance: At its sole expense, Applicant shall procure and maintain, for the duration of the permit, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Use of the City Property by any of the Applicant Parties. Such insurance shall meet at least the following minimum levels of coverage: (1) **General Liability:** General liability insurance with limits no less than \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If commercial general liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this permit or the general aggregate limit shall be twice the required occurrence limit; and (2) **Workers' Compensation:** Workers' compensation insurance with limits as required by the State of California.

Endorsements: The general liability insurance policy shall be endorsed to state that the City Parties, as defined herein, shall be covered as additional insureds with respect to the Use of the City Property. The insurer for the workers' compensation policy shall agree to waive all rights of subrogation against the City Parties for losses paid under the terms of the insurance policy which arise from Use of the City Property by any of the Applicant Parties.

Liquor Liability: If Applicant will be selling alcoholic beverages, Applicant must have a valid liquor sales license and liquor liability insurance covering the sale of alcohol.

Verification of Coverage: Applicant shall furnish City with original certificates of insurance and endorsements affecting the above coverage (or copies of the applicable policy language effecting the required coverage required) on forms satisfactory to the City. All certificates and endorsements are to be received and approved by the City before the permit is issued.

Primary Coverage: For any claims related to this permit, the Applicant's insurance coverage shall be primary and noncontributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City Parties. Any insurance or self-insurance maintained by the City Parties shall be excess of the Applicant's insurance (including excess or umbrella policies) and shall not contribute with it in any way.

Umbrella or Excess Policies: Applicant may use umbrella or excess policies to provide the liability limits as required by this permit. This form of insurance will be acceptable, so long as the primary and umbrella or excess policies provide all of the insurance coverages herein required.

Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled except with notice to the City.

Broader Coverage: If Applicant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.



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Waiver of Subrogation: Applicant hereby grants to City a waiver of any right to subrogation which any insurer of said Applicant may acquire against the City by virtue of the payment of any loss under such insurance. Applicant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Special Risks or Circumstances: City reserves the right to modify these requirements based on the nature of the Use or other special circumstances.

Definitions: As used in this Insurance Requirements section of the permit, the following definitions shall apply: (1) **“Applicant Parties”** shall mean the Applicant and its officers, officials, agents, representatives, volunteers, employees, guests, invitees, or customers; (2) **“Use”** shall mean any and all possession, use, occupancy, management, operation, repair, maintenance or control of the City Property; (3) **“City Parties”** shall mean the City of Corona and its directors, officials, officers, agents, employees and volunteers; and (4) **“City Property”** shall mean the sidewalk, right-of-way or other property governed by this permit.

LRM Standard Insurance
Updated 06-25



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SIDEWALK DINING PERMIT APPLICATION FORM

1. Applicant Information:

Business Name: _____

Contact Name and Title: _____

Address of Business: _____

City, State, Zip Code: _____

Assessor's Parcel #: _____ Zoning: _____

Phone Number: _____ Email: _____

Applicant's interest in property: ☐ Own ☐ Rent ☐ Other: _____

2. Property Owner Information (if different from above):

Property Owner Name: _____

Address/City/State/Zip Code: _____

Phone Number: _____ Email: _____

3. Applicant has read and understands that the sidewalk dining area shall comply with the following regulations in Section 3.8.1 of the Downtown Revitalization Specific Plan:

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a. Outdoor dining areas extending onto the public sidewalk shall maintain an unobstructed pedestrian path of travel five (5) feet in width. The pedestrian path of travel shall be measured from the outdoor dining area boundary to the curb face and other obstructions(e.g. planters, utility boxes, light poles, tree wells, etc.). No tables, chairs, umbrellas, shade structures, or other fixtures shall be permitted within the pedestrian path.	
b. Outdoor dining areas extending onto the public sidewalk shall not obstruct entrances, exits, permitted signs, mailboxes, utilities, and activities associated with public transit stops. Outdoor dining activities shall not extend into the line-of-sight distances at street corners and driveways according to Section 17.70.050 of the Corona Municipal Code.	
c. Outdoor dining shall not inhibit vehicular or pedestrian circulation.	
d. Outdoor dining area may be divided or fenced at a maximum height of 42 inches. (Note: if fencing is blocking a required exit, the required exit hardware shall be installed on the fenced gate to provide unobstructed egress to the public way. In addition, if the outdoor dining area exceeds an occupant load of 49, a minimum of two exits shall be provided in compliance with Chapter 10 of the California Building Code.)	
e. The width of the dining area along a sidewalk shall not exceed the width of the building frontage of the subject establishment. However, a common outdoor space within a plaza setting may be used by multiple businesses to provide outdoor seating.	
f. Outdoor dining shall be separated from parking facilities by pedestrian walkways, landscaping, decorative fences, walls, or other design features approved by the Director of Planning and Development.	



4. Applicant agrees to the following:

	Applicant Initials
a. No fixtures, barriers, umbrellas or furniture associated with the outdoor dining shall be permanently fixed to the public sidewalk or other public property.	
b. The Applicant shall comply with the Building Division and Fire Department requirements	
c. The Applicant shall maintain the outdoor dining area in a clean, healthy and attractive condition and shall take all prudent action to protect the public sidewalk from any damage or injury caused by the Applicant's outdoor dining operation. The Applicant shall be responsible for any damage to the public sidewalk or other public property resulting from the Applicant's outdoor dining operation and shall repair, replace and restore any damage at the Applicant's sole expense and in accordance with the City's required standards.	
d. The Applicant shall regularly, and throughout the use of the outdoor dining on the public sidewalk, keep the area clean from trash and debris associated with the Applicant's operation.	
e. The business shall meet the applicable requirements from the Riverside County Department of Environmental Health.	
f. The Applicant shall obtain the necessary approvals from the California Department of Alcoholic Beverage Control for serving alcoholic beverages for consumption within the outdoor dining area.	
g. For beverage and dining establishments, at least 5% of the seating spaces, but no less than one seat shall be accessible. Accessible seats must meet the following requirements: ➤ The table or counter surface must be between 28 and 34 inches high. ➤ The space between the floor and the bottom of the table or counter must be at least 27 inches high. ➤ Knee clearance must extend at least 19 inches under the table or counter. Knee clearance is measured from the edge of the table or counter to the outside edge of any obstruction under the table or counter, including table legs and bases. Pedestal-style tables are not accessible. ➤ Table or counter legs, bases, or supports must be at least 30 inches apart, as measured from the narrowest point. ➤ Each seat must have at least 30 inches by 48 inches of clear floor area and must be at least 4 feet from the nearest obstruction. ➤ The International Symbol of Accessibility must be displayed at the table(s). ➤ An accessible path of travel at least 36 inches wide must be maintained to the accessible table(s). ➤ Accessible dining tables and surfaces must be dispersed throughout the space. ➤ Accessible Route: A 36-inch minimum route needs to be maintained throughout the seating area.	
h. There shall be no cooking or open flames in the outdoor dining area.	
i. No signage including banners shall be attached to the outdoor dining fence or barrier.	

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Applicant Initials

j. If, in the City's reasonable judgement, the Applicant's use of the public sidewalk for outdoor dining creates an substantial risk of harm to persons or property, the City may at Applicant's expense and after 24 hours advance notice to Applicant, perform such work that the City deems necessary to reduce or mitigate such risk of harm. Applicant shall reimburse City for all reasonable costs and expenses incurred by City in performing such work.	
k. The rights granted to the Applicant by this permit to use the public sidewalk for outdoor dining are personal to the Applicant. This permit may not be transferred or assigned to any person or entity.	
l. Any violations of the terms and conditions of this permit may result in revocation or suspension of this permit and be enforced pursuant to the provisions of Chapter 1.08 of the Corona Municipal Code.	
m. The Applicant shall procure and maintain for the duration of this permit policies of insurance and endorsements that comply with the requirements set forth in the attached "Insurance for Sidewalk Dining Permit".	
n. This permit is not a grant by the City of any property interest and all rights granted hereunder shall be subject to and subordinate to the prior and continuing right of the City under applicable law to use the public sidewalk in the performance of its duties, including, but not limited to, public use as a sidewalk or right-of-way and for the purpose of laying, installing, maintaining, repairing, protecting, replacing, and removing sanitary sewers, water mains, storm drains, gas mains, poles, overhead and underground electric and telephone wires, electroliers, cable television, and other utility and municipal uses together with appurtenances thereof and with right of ingress and egress, along, over, across, and in the public sidewalk.	
o. The Applicant shall not use, create, generate, store, deposit, dispose of or allow any hazardous waste, materials or substance on, under, about or within the public sidewalk or other public property in violation of any applicable law.	
p. The City reserves the right upon five (5) days' notice to the Applicant to revoke this permit in the event all or any portion of the public sidewalk is needed by the City for any reason in its sole and absolute discretion, in which event, the Applicant shall promptly remove any and all fixtures, furniture, fencing, umbrellas, and any other improvements or personal property located on the public sidewalk and return the public sidewalk to the City in as good order and condition as the date it was first delivered to the Applicant.	



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5. Authorization & Indemnification

To the fullest extent permitted by law, the Applicant shall defend, indemnify and hold the City of Corona and its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, proceedings, costs, expenses, liabilities, losses, damages or injuries of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to Applicant's possession, use, occupancy, management, operation, repair, maintenance and control of the public sidewalk, right-of-way, or other property governed by this permit. The Applicant's obligations hereunder shall include, without limitation, the payment of any and all damages, consultant and expert fees, and attorney's fees and other related costs and expenses. The City shall have the right to retain such legal counsel as the City deems necessary and appropriate. The Applicant's obligation to indemnify shall survive expiration or termination of this permit and shall not be restricted to insurance proceeds, if any, received by the City.

Print Applicant name: _____

Applicant Signature: _____ Date: _____

Print Property Owner name: _____

Property Owner Signature: _____ Date: _____

Notice to all applicants:

- **This permit is non-transferable and is only valid to the business identified on this permit.**
- **Any changes to the business name, owner, and/or outdoor dining area approved under this permit shall be resubmitted to the Planning & Development Department as a NEW permit for review, subject to the processing fee.**
- **This permit is not valid until it has been signed by the Planning, Development Services and Building Divisions.**

PLANNING & DEVELOPMENT DEPARTMENT STAFF USE ONLY

	Planning Division	Development Services Division	Building Division
Approved By:			
Date:			