



Prescriptive Compliance Procedure

Applicability

This form applies to **new** residential and nonresidential landscape projects with an aggregate landscape area of **500 to 2,500 square feet**. Landscape projects meeting the aforesaid threshold shall obtain a landscape permit from the City prior to installation followed by a landscape final prior to the issuance of a Certificate of Occupancy.

Prior to Permit Issuance

Any **new** project requiring a building or landscape permit, plan check, or design review with a proposed aggregate landscape area of **500 to 2,500 square** shall submit a *Landscape Documentation Package* to the City to demonstrate compliance with City of Corona's water efficient landscape regulations pursuant to **Section 17.70.060(D)**, the *Prescriptive Compliance* option, of the Corona Municipal Code (CMC) and **Section 4.2** of the City of Corona Landscape Design Manual.

Project Applicant Checklist for Obtaining a Landscape Permit

- ☐ 1. **Submit a completed Landscape Documentation Package** to the Building Division and pay the applicable plan check fees. Refer to page 2 for plan check fees and Landscape Documentation Package requirements.
- ☐ 2. **Obtain the City's approval of the landscape design plan** in accordance with the Prescriptive Compliance requirements set forth in Section 4.2 of the Landscape Design Manual.
- ☐ 3. **Obtain a landscape permit** from the Building Division prior to installation.
- ☐ 4. **Install the landscaping and irrigation** in accordance with your City-approved landscape design plan. Irrigation shall be installed in accordance with the minimum irrigation requirements set forth in Section 4.2.1 of the Landscape Design Manual.
- ☐ 5. **Request a landscape inspection.** Complete a *Landscape Certificate of Completion* form and contact the Planning Division at PlanDev@CoronaCa.gov or (951)736-2262 to schedule a landscape inspection. The form is available on the City's Planning Division webpage at www.CoronaCa.gov/departments/planning-and-development/planning-division.
- ☐ 6. **Pass the required landscape inspection(s)** and obtain the City Landscape Inspector's sign-off on the *Landscape Certificate of Completion* form.
- ☐ 7. **Submit the signed Landscape Certificate of Completion form** to the Planning Division to obtain the Planning Division's release of the Certificate of Occupancy.

Landscape Documentation Package Submittal Process

A. Where to Submit:

Please submit your Landscape Documentation Package at the Building Division public counter, located at:

Corona City Hall
Planning & Development Department
400 S. Vicentia Avenue, Suite 120
Corona, CA 92882

B. Items Required For Filing:

At the time of submittal, the following items shall be included with the Landscape Documentation Package

- ☐ 1. Completed Prescriptive Compliance Application Form (attached).
- ☐ 2. Building Division plan check fee:
 - a. Commercial/Industrial Review: **\$1,272.00**
 - b. Residential Front Yard Review: **\$1,120.00**
- ☐ 3. Planning Division plan check and inspection fee:
 - a. Deposit: **\$2,000** – *The Planning Division requires an initial deposit to cover the Planning Division's cost of landscape plan check and inspection services. If the cost of services exceeds the initial deposit, the Project Applicant will be required to replenish the deposit as necessary. Any unused portion of the deposit will be refunded to the Project Applicant upon completion of the project.*
- ☐ 4. The Landscape Documentation Package shall include the following information and documentation:
 - a) Project Information Sheet with the following elements:
 - Date the project information is completed;
 - Name of the project applicant;
 - Contact information for the project applicant and property owner;
 - Total landscape area (square feet);
 - Project type (e.g., institutional, commercial, industrial, residential, cemetery);
 - Water supply type (e.g., potable, recycled, well);
 - Local water purveyor, if the property is not served by a private well;
 - Applicant signature and date with statement: "I agree to comply with the requirements of Section 17.70.060(D) of the Corona Municipal Code."
 - b) A Landscape Design Plan that includes:
 - Total landscape area (square feet);
 - Irrigation information; and
 - A breakdown of turfgrass and plant materials (e.g., plant legend).

Landscape Inspections

Prior to final inspection, the Project Applicant shall contact the Planning Division at PlanDev@CoronaCa.gov or (951) 736-2262 to schedule a landscape inspection.

At the time of final inspection, the project applicant shall submit to the City Landscape Inspector a *Landscape Certificate of Completion Package*, which shall be completed in accordance with Section 4.2.3 of the Landscape Design Manual to certify that the landscape project has been installed in accordance with the requirements of this section and the Landscape Design Manual.

Project applicant must pass landscape inspections in order to receive a Certificate of Occupancy.

Note to Project Applicant: Although an irrigation plan is not required as part of the Landscape Documentation Package, the Project Applicant shall install irrigation in accordance with the minimum irrigation requirements set forth in Section 4.2.1 of the Landscape Design Manual. All required irrigation shall be installed prior to a final inspection of the landscaping.



Planning & Development Department
400 S. Vicentia Avenue, Suite 120 | Corona, CA 92882
PlanDev@CoronaCa.gov / (951) 736-2262

Prescriptive Compliance Application Form

Project Applicant shall attach this form to the landscape design plan for submittal.

Project Applicant/Property Owner Information

Project Applicant or Property Owner Name and Title:	
Property Owner Name, if different from the Project Applicant:	
Mailing Address:	
Email:	Phone No.:

Licensed Architect/Landscaper/Designer (if applicable)

Name:	License No.:
Mailing Address:	
Email Address:	Phone No.:

Project Site

Address:	Assessor's Parcel Number:
Landscape Permit No.:	Project Name or Entitlement Case No.:

Project Type:

- | | | |
|-------------------------------------|--|---|
| ☐ Commercial | ☐ Cemetery | ☐ Multi-family residential |
| ☐ Industrial | ☐ Institutional | ☐ Single family residence |

Total size of landscape area (in square feet):	Turf Area (in square feet):
Name of Water Purveyor:	
Water supply type (circle one): <i>Potable / Recycled / Well / Other (specify):</i>	

Project Applicant Signature:

Date: