

City of Corona Building Division

SUBMITTAL REQUIREMENTS FOR SIGNS

Omission of any required items listed below will result in refusal of plans for plan check/permit.

1. Submit (4) complete sets of plans including:
 - a. Plot plan with vicinity map identifying the location of all proposed and existing signs.
 - b. Elevation drawings to scale, showing sign dimension and location.
 - c. Color rendering of sign detail.
 - d. Attachment and sign section details.
 - e. If illuminated, (2) sets of Energy OLTG forms.
 - f. If monument, pylon, or other signs requiring engineering, (2) sets of stamped and signed engineering details.
2. All signs required approval from the Community Development Department, Planning Division.
3. Archive fees apply: 8 ½ x 11 \$.28 per sheet, larger \$1.03 per sheet

SIGN FEE SCHEDULE

Minimum Plan Check/Permit Issuance Fee: \$164.00 \$164.00

Plan Review Permit

NON-ILLUMINATED SIGNS		
Sign - Non-electrical - 200 sq ft or less - Wall mounted	\$82.00	\$186.00
Monument Sign 6' high or less	\$165.00	\$186.00
Pole Sign - 200 sq ft or less and 20' high or less	\$494.00	\$279.00
Each additional 200 sq ft and/or ea additional 20' height	\$82.00	\$93.00
ILLUMINATED SIGNS includes (2) transformers		
Wall mounted 200 sq ft or less	\$124.00	\$279.00
Monument Sign 6' high or less	\$342.00	\$279.00
Pole Sign 200 sq ft or less and/or 20' high or less	\$507.00	\$279.00
Each additional 200 sq ft and/or 20' high and/or additional 2 Sign transformers	\$54.00	\$139.00

Footnotes:

1. The plan check fee includes 3 reviews. Should there be more than 3 reviews additional hourly fees will be charged based on current billable hourly rates for City of Corona reviews and actual hourly contracted rates for consultant reviews.
2. The above schedule covers most common and straight forward permit types. Fees for projects outside of the listed items shall be estimated by the Building Official based on degree of complexity and size.
 - Where no fee is specified or there is an unusual circumstance, that fee shall be determined by the Building Official.
 - Where plans are incomplete or changed so as to require additional plan checking, an additional plan check fee shall be charged at the rate established by the Fee schedule and the minimum hours as determined by the Building Official.