



“Together We Fly”

## **Free Appropriate Public Education (FAPE)**

---

Universal Academy provides a Free Appropriate Public Education (FAPE) to all eligible students with disabilities in accordance with the Individuals with Disabilities Education Act (IDEA) and guidance from the Texas Education Agency (TEA). FAPE ensures that students with disabilities receive individualized services designed to meet their unique needs at no cost to parents.

### **Prior Written Notice (PWN)**

Universal Academy provides Prior Written Notice (PWN) to parents whenever the district proposes or refuses to initiate or change the identification, evaluation, educational placement, or provision of FAPE.

#### **PWN includes:**

1. Description of the action proposed or refused
2. Explanation of why the action is being taken
3. Description of evaluation procedures used
4. Information about parent rights

### **Evaluation (Full Individual and Initial Evaluation – FIIE)**

**A Full Individual and Initial Evaluation (FIIE) is conducted to determine eligibility for special education services.**

1. Parent consent is required
2. Completed within 45 school days
3. Conducted by a multidisciplinary team

### **Individualized Education Program (IEP)**

**FAPE is delivered through an Individualized Education Program (IEP) developed by the Admission, Review, and Dismissal (ARD) Committee.**

Includes:

1. Present levels of performance
2. Measurable goals
3. Services and accommodations
4. Progress monitoring

### **Admission, Review, and Dismissal (ARD) Committee**

The ARD Committee determines eligibility, develops the IEP, and makes decisions regarding services and placement. Parents are required members.

**Least Restrictive Environment (LRE)**

Students are educated alongside non-disabled peers to the maximum extent appropriate.

**Progress Monitoring**

Parents receive updates through progress reports, report cards, and ARD meetings.

**Parent Rights**

Parents have the right to participate in meetings, review records, request evaluations, and access dispute resolution.

**Dispute Resolution**

Options include mediation, due process hearings, and state complaints.

**No Cost to Families**

All services under FAPE are provided at no cost to parents.

**Contact Information**

**Universal Academy Special Education Department**

**Ms. Claire Jones, Special Education Coordinator**

**(972) 2525-1800 (Irving Campus)**

**(972-393-5834 (Coppell Campus and Bartonville Campus)**

**Email: [claire.jones@universalacademy.com](mailto:claire.jones@universalacademy.com)**