

Non-Residential Prescriptive Enhanced Program Bundle Initial Assessment for Virginia

DEV-NRPE-BUNDLE-1DTS-HVACTU-IA-v0826

INSTRUCTIONS FOR INITIAL ASSESSMENT

This form must be completed and submitted for all projects in the Non-Residential Prescriptive Enhanced Program Bundle. You can only begin work through a participating contractor after your initial assessment is approved.

1. CHECK PROJECT AND EQUIPMENT ELIGIBILITY

- Read all Terms and Conditions carefully to confirm your eligibility to participate in the Non-Residential Prescriptive Enhanced Program Bundle. Visit DomSavings.com to view the full list of qualifying measures and to select a participating contractor.

2. SUBMIT AN INITIAL ASSESSMENT TO RESERVE FUNDING

- Wait until you receive notice that the initial assessment has been reviewed before starting your project with the participating contractor. You will receive a confirmation stating your project has been reviewed and the amount of rebate incentive reserved.
- All projects involving Evaporator Fans (Measure 1 in the Rebate Chart) or HVAC System Tune-Up (Measure 6) will be contacted for an on-site visit.

3. INSTALL EQUIPMENT OR PERFORM PROJECT WORK

- The incentive reservation allows 120 days to complete your project. You can only submit a rebate application when the project is complete. Contact us if you think your project will require more than 120 days.

4. SUBMIT A REBATE APPLICATION

- Visit DomSavings.com to download the rebate application. Read all instructions carefully and submit your rebate application including additional requested information within 45 days of the service date.

SUBMIT IN ONE OF THREE WAYS:

Email: Prescriptive@honeywell.com

eFax: 804-621-2241

Mail: Honeywell Smart Energy
3951 Westerre Parkway, Suite 350 • Richmond, VA 23233

TERMS AND CONDITIONS FOR DOMINION ENERGY VIRGINIA

These terms and conditions apply to the Non-Residential **Enhanced Prescriptive Bundle** ("Program"). The Program has been approved by the Virginia State Corporation Commission.

Any reference in these documents to "Dominion Energy" or "Dominion Energy Virginia" should be read as a reference to Virginia Electric and Power Company d/b/a Dominion Energy Virginia, as well as its authorized agents and contractors.

ENROLLMENT QUALIFICATIONS AND REQUIREMENTS FOR PARTICIPATION

- Service must be performed **on or after January 1, 2026**.
- Program participant must be a Dominion Energy Virginia non-residential customer ("Customer") who is not exempt by statute, not under special contract, is responsible for the electric bill, and has not elected to opt-out of paying the DSM rider.
- Program participant must be a Dominion Energy Virginia non-residential customer who is the owner of the facility or reasonably able to secure permission to complete measures.
- Customer is eligible for more than one rebate per location during the Program time period, except as stated below.
- Customer who has previously received a rebate for any of the measures in the Program is not eligible to receive another rebate for installing the same measure on the same equipment/system that previously received an incentive.
- Work may be completed either by a registered contractor participating in Dominion Energy's network for this program, or by the individual Customer via self-install.
- Customers who choose to self-install the measures must submit an initial assessment form prior to purchasing equipment or initiating work. Self-install measures are subject to both a pre-approval inspection and a post-installation inspection for Quality Assurance (QA) purposes.
- Dominion Energy Virginia and/or its designees including Program administrators and evaluation contractors reserve the right to review installations to verify completion and measure energy savings to ensure compliance with all Program requirements. Such reviews will be made at a time convenient to the applicant. Denial of such verification or misrepresentation of installation location or measure eligibility may result in forfeiture of the rebate.
- Service must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
- The Customer understands that they may be contacted by Dominion Energy via survey or questionnaire to provide feedback regarding Customer satisfaction with the Program.
- The Customer understands that through participation in this energy conservation program and receiving a rebate, they are ineligible to opt out of energy efficiency programs for a period of three years following their year of participation. Year of participation is specifically based on the date of incentive approval by Dominion Energy.

PROCESS AND PAYMENT

- An approved initial assessment reserves incentive funding and allows 12 months to complete the project. Customer can only submit a rebate application when the project is complete.
- Rebate application must be submitted within 45 days of the service date.** It is the Customer's responsibility to ensure that all requirements of the rebate are met. Failure to provide any of the required information will delay application processing and could result in non-payment.
- Rebate payments will be capped at a maximum limit of 75% of Customer's total invoice amount based on the eligible incentives on Customer's rebate application.

- When the application is approved, a rebate check will be issued to the account holder and mailing address on record with Dominion Energy Virginia unless the Customer has authorized in writing that payment be made to the contractor specified in the application.
- Rebate payments are based on the date of service. Customers must abide by the rules and rebate levels in effect on the date of service.
- Please allow up to 90 days from the date all required information is received to process your rebate.**
- Customer should seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.

OTHER REQUIREMENTS

- Program procedures, requirements and rebate levels are subject to change or cancellation without notice and are subject to Program funds being available and regulatory approval.
- Dominion Energy Virginia, its parents, subsidiaries, employees, affiliates and agents assume no responsibility for, and make no representations (express or implied) about, the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the participating contractor.
- By participating in this Program, the Customer hereby agrees to indemnify, defend and hold harmless Dominion Energy Virginia, its parents, subsidiaries, employees, affiliates and agents from any and all liability associated with the Program. Dominion Energy Virginia shall not be liable for loss or damage to any person or property whatsoever, resulting directly or indirectly from participation in this Program.
- Dominion Energy Virginia retains all rights to energy and demand savings resulting from measures installed under this Program. Dominion Energy has the exclusive right to enroll, nominate, or offer a bid for energy or demand reductions resulting from measures installed under this Program into load management programs, demand response programs, or auctions operated by PJM Interconnection, L.L.C. ("PJM"), the regional electric transmission entity of which Dominion Energy Virginia is a member. Customer's participation in the program means that the Customer is consenting to Dominion Energy Virginia sharing the Customer's pertinent information with PJM, Dominion Energy Virginia's agents and contractors, including, but not limited to, its implementing contractors and its measurement and verification vendor. Pertinent Customer information includes account holder name, account number, energy usage and billing information, address, other contact information, measures installed, period of installation, demand/energy reductions resulting from measures installed under this Program and the technical basis for such reductions, loss factors, coincidence factors, interactive factors, building type and other information necessary to implement and monitor the Program including other information as required by PJM or any other regulatory authority.
- Customer understands and affirms that the installed measures associated with this rebate application have not been, and will not be, incentivized or otherwise financially supported by any other Dominion Energy Virginia-sponsored energy efficiency program. Under no circumstances may a program measure be incentivized twice except as otherwise noted in the Program Terms and Conditions regarding allowances for multiple rebate applications (when applicable).
- The Customer agrees, as a condition of participation in the program, to remove and dispose of the equipment being replaced by the Program EEMs in accordance with all laws, codes, and regulations. The Customer agrees not to reinstall any of this equipment anywhere in Virginia or transfer it to any other party for installation in Virginia.
- These Program specific terms and conditions are in addition to the terms and conditions of service currently on file with the Virginia State Corporation Commission and contained in any agreement between the Customer and a Program vendor.

Virginia Non-Residential Prescriptive Enhanced Program Bundle

Initial Assessment for Duct Testing and Sealing and HVAC System Tune-Up

SUBMIT IN ONE OF THREE WAYS:

1. **Email:** Prescriptive@honeywell.com
2. **eFax:** 804-621-2241
3. **Mail:** Honeywell Smart Energy
3951 Westerre Parkway, Suite 350 • Richmond, VA 23233

CUSTOMER DETAILS

Name on Dominion Energy Account:

Service Address:

City:

State:

Zip Code:

Key Contact Name:

Email Address: *(We will confirm receipt of your application via your e-mail address)*

Phone Number:

Please select one: I ☐ own ☐ lease this non-residential facility.

By signing this application, I agree to the above terms and conditions. I certify that I am the Dominion Energy Virginia customer and owner or lessee of the business described above, and that I am authorized to take action on the Dominion Energy account listed above.

Customer Name (please print)

Customer Signature

Date

CONTRACTOR DETAILS

Company Name:

Technician Name:

Company Street Address

City:

State:

Zip Code:

Company Phone:

Email Address:

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Duct Testing and Sealing

Rebate cannot be processed with any missing information.

UNIT INFORMATION

Repair Required: ☐ Yes ☐ No

Manufacturer:

Coil Model:

Serial Number:

Cooling Capacity (Tons):

Heating Capacity (Btu/h):

Conditioned Space (sq. ft.):

Primary Heating Fuel (Select one): ☐ Electric ☐ Non-Electric ☐ None

Phase (Select one): ☐ 1 ☐ 3

AC System Type (Select one):

☐ Packaged Terminal AC

☐ Split System AC

☐ Single Packaged AC

☐ Air-Cooled Chiller

☐ Water-Cooled Chiller

☐ Split System Heat Pump

☐ Single Packaged Heat Pump

☐ Packaged Terminal Heat Pump

☐ Geothermal Heat Pump

Fan System Type (Select one):

☐ Air Foil/Backward Incline

☐ Air Foil/Backward Incline with Inlet Guide Vanes

☐ Forward Curved

☐ Forward Curved with Inlet Guide Vanes

Enter any three of the four values:

SEER:

EER:

COP:

HSPF:

DUCT INFORMATION

Duct Type (Select one):

☐ Rigid Sheet Metal

☐ Flex-Duct

☐ Rigid Board

Duct Testing Method (Select one):

☐ Aerosol Test Equipment

☐ Duct Blaster Pre/Aerosol Post

☐ Modified Blower Door Subtraction

☐ Total Leakage Duct Blaster

Insulation Level (Select one):

☐ No Insulation

☐ R2 Insulation

☐ R4 Insulation

☐ R6 Insulation

☐ R8 Insulation

CFM25 Leakage Pre:

CFM25 Leakage % Pre:

CFM25 Leakage Post:

CFM25 Leakage % Post:

REBATE INFORMATION

Measure	Calculation	Rebate Amount
≤20 tons	\$90 / ton per unit x _____ tons	\$
≥21 tons	\$75 / ton per unit x _____ tons	\$

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HVAC System Tune-Up

Rebate cannot be processed with any missing information. If unit type is an Air-Cooled or Water-Cooled Chiller, IPLV Rating Chiller and Water Set Point is REQUIRED.

CONTRACTOR CHECKLIST

✓ Checklist items marked as "NO" have been corrected

Thermostat has been checked for proper operation ☐	Thermostat is operating properly ☐ Yes ☐ No	☐
Air filter has been inspected ☐	Existing filter is clean or has recently been changed ☐ Yes ☐ No	☐
Primary and secondary condensate drains have been cleaned, inspected and tested ☐	Condensate drains show no sign of leakage ☐ Yes ☐ No Plumbing components and traps intact ☐ Yes ☐ No Drains free from obstruction ☐ Yes ☐ No Drain pan free of biological growth ☐ Yes ☐ No	☐
Evaporator coil has been cleaned and inspected ☐	Coil free of contaminants that could restrict air flow ☐ Yes ☐ No Evaporator coil and fins are cleaned and brushed ☐ Yes ☐ No Evaporator coil is free of contaminants that could restrict air flow ☐ Yes ☐ No	☐
Evaporator fan and motor has been inspected ☐	Fan or blower has tight connection with blower motor shaft ☐ Yes ☐ No Fan can rotate freely ☐ Yes ☐ No Blower wheel is free of dust and debris ☐ Yes ☐ No Bearings are properly lubricated (if applicable) ☐ Yes ☐ No	☐
All accessible refrigerant lines have been inspected ☐	Line free of any leaks, kinks, crushed sections or restrictions ☐ Yes ☐ No Proper insulation in place ☐ Yes ☐ No	☐
Condenser coil has been cleaned and inspected ☐	Condenser coil and fins are cleaned and brushed ☐ Yes ☐ No	☐
Condenser fan motor has been inspected ☐	Fan blade has a tight connection to the blower motor shaft ☐ Yes ☐ No Fan can rotate freely ☐ Yes ☐ No Fan is properly lubricated (if applicable) ☐ Yes ☐ No	☐
Inspect all electrical connections ☐	Tighten all electrical connections ☐ Yes ☐ No Check voltage and amp draws on motors, capacitor and compressor ☐ Yes ☐ No	☐
Heat exchanger has been inspected (if applicable) ☐	Heat exchanger is operating properly ☐ Yes ☐ No	☐
Checked system for proper refrigerant charge level ☐	System was properly charged ☐ Yes ☐ No	☐

UNIT INFORMATION

Existing Economizer Type:		☐ Fixed Enthalpy	☐ Differential Enthalpy	☐ Fixed Temperature
		☐ Differential Temperature	☐ None	
Unit Type (Select one):		☐ Packaged Terminal AC	☐ Split System AC	☐ Single Packaged AC
		☐ Air-Cooled Chiller	☐ Water-Cooled Chiller	☐ Split System Heat Pump
		☐ Single Packaged Heat Pump	☐ Packaged Terminal Heat Pump	☐ Geothermal Heat Pump
Unit Model Number:	Manufacturer:	Serial Number:	Enter any three of the four values:	
			SEER:	EER:
			COP:	HSPF:
Primary Heating Fuel:		Cooling Capacity Per Unit:	IPLV Rating of Chiller (if applicable):	Water Set Point of Chiller (if applicable):
☐ Electric ☐ Non-Electric ☐ None				(30 to 70 °F)

REBATE INFORMATION

Measure	Calculation	Rebate Amount
≥12 tons (≥135k Btu/h)	\$50 per ton x _____ tons	\$
<12 tons (<135k Btu/h)	\$60 per ton x _____ tons	\$

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Building Information

Rebate cannot be processed with any missing information.

Annual Operating Hours:	No. of Floors:	Structure Type (Select one): ☐ Attached ☐ Detached	
Building Type (Select one): ☐ Education – Elementary and Middle School ☐ Education – High School ☐ Education – College and University ☐ Food Sales – Convenience Store	☐ Food Sales – Gas Station Convenience Store ☐ Food Sales – Grocery ☐ Food Service – Fast Food ☐ Food Service – Full Service ☐ Health Care – Inpatient	☐ Health Care – Outpatient ☐ Lodging – Hotel, Motel and Dormitory ☐ Mercantile – Mall ☐ Mercantile – Retail (not Mall) ☐ Office – Large (≥40,000 sq ft) ☐ Office – Small (<40,000 sq ft)	☐ Public Assembly ☐ Public Order and Safety – Police and Fire Station ☐ Religious Worship ☐ Service – Beauty, Auto Repair Workshop ☐ Warehouse and Storage ☐ Other: _____

Initial Assessment Review Notes (For Internal Use Only)
