



Service Snapshot Evaluation Tool

Please complete these questions for your service. The information you provide will assist Whāraurau with understanding service demand and the effectiveness CAPA has within your sector.

DHB Service: Region:		Month/year of visit:	Response	
Section A				
A1	No. of Referrals and Accepted Referrals into your service this month			
A2	When considering the 11 CAPA components, is your service effectively:	Monitoring demand	YES	NO
		Managing demand	YES	NO
A3	Is CAPA currently implemented within your service?		YES	NO
A4	Have all your team new to ICAMHS completed Foundations training?		YES	NO
A5	Years/ Months since your service completed the Real Skills Plus ICAMH/AOD online assessment		Years	Months
		* Whāraurau recommend completing regular updates to assist with identifying workforce development for individuals and teams and to assist with planning service delivery		
If you are not a CAPA service, complete questions A6 and A7 and return to coordinator@wharaurau.org.nz				
A6	Has CAPA ever been implemented into your service?		YES	NO
A7	Does your service have a CAPA implementation plan for the next 12- 18 months?		YES	NO
Section B				
1	Year/ Month of CAPA implementation			
2	Current # of Clients on Waiting List for 1st Choice Appointment			
3	Current # of Urgent Appointments			
4	Current Waiting Times for 1st Choice Appointment (# of Clients)			
5	Current Waiting Times for 1st Partnership Appointment (# of Clients)			
6	Is your service completing SACS as part of the Choice Appointment		YES	NO
7	No. of new staff			
8	Total Clinicians (FTEs) (in Team)			
9	Vacancies (FTEs)			
10	Does your service have an active CAPA Champion?		YES	NO
11	Years/Months since your service completed CAPA in-service evaluations -7HH and CRS tools		7HH	CRS
	* Whāraurau recommend completing annual service reviews to access fidelity to the CAPA model			

Any additional comments:

Thank you for taking the time to complete this Service Snapshot Evaluation. Please email this to coordinator@wharaurau.org.nz.