

Job Description Template for TREASURY MANAGER

Job Title: Treasury Manager

Industry: [Insert Industry – e.g., BFSI, ITeS, Healthcare, etc.]

Location: [Insert Location]

Salary Range: [Insert Salary]

Department: [Insert Department]

Work Hour Allocation: [Insert Details]

POSITION OVERVIEW

We are looking for a Treasury Manager to oversee the organization's financial assets, ensure liquidity, and manage risk. This role involves strategic financial planning, forecasting, and maintaining the financial health of the organization through prudent treasury practices.

ABOUT THE ORGANIZATION

[Insert Company Name] is a [Insert Industry-Specific Description] organization known for its strong financial planning and risk management practices. We are dedicated to maintaining liquidity while ensuring robust financial management for sustainable growth.

Level of Experience / Expertise Requirements

(Use as per requirement)

Entry Level (0–2 years): Support in cash flow management, assist with forecasting, and help in bank relationship management.

Mid-Level (3–5 years): Manage daily treasury operations, develop liquidity strategies, and assist with financial reporting.

Senior Level (6+ years): Lead treasury management strategies, optimize financial risk, and maintain banking relations for large transactions.

JOB PROFILE SPECIFIC QUALIFICATION

(Add more if required)

- Bachelor's or Master's degree in Finance, Accounting, or related field
- Strong understanding of cash management, liquidity planning, and financial instruments
- Experience in treasury software and financial analysis tools

ROLES AND RESPONSIBILITIES

(Use as per level of expertise you require)

- Assist with cash management and ensure adequate liquidity (Entry Level)
- Monitor daily financial transactions and prepare cash flow reports (Entry Level)
- Manage short-term and long-term debt obligations (Mid-Level)
- Develop financial forecasts and optimize cash usage (Mid-Level)
- Negotiate with banks for financing options and manage credit lines (Mid-Level)
- Develop and implement hedging strategies for risk management (Senior Level)
- Oversee treasury functions, manage cash positions, and lead forecasting (Senior Level)
- Provide insights into financial risk and liquidity optimization (Senior Level)

Skills Required (Technical + Behavioral):

- Cash management and liquidity planning
- Financial analysis and risk management
- Banking relationship management
- Knowledge of treasury and financial planning tools
- Strong communication and leadership skills

ABOUT PMAPS

PMaps is India's leading visual-based talent assessment platform, offering 500+ job-specific psychometric assessments, AI-powered interview tools, and seamless integrations with leading ATS and LMS systems. Trusted by top organizations, we help you hire smarter, reduce hiring time by up to 75%, and cut hiring costs by up to 65%.

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