

[Production logo]

JOIN US IN OUR COMMITMENT TO GREEN THE SCREEN!



Committed producer

[Company name] is a member of the Producing for the Planet coalition and has committed to taking action to ensure our productions are as sustainable as possible. Learn more at www.producingfortheplanet.com.

We are working towards a **new sustainable standard for the industry**, and we are committed to being as green as we can be, including reducing our carbon and waste footprint. **We need each and every one of you to also commit to do your part.**

Some things on the production may be a little different than usual! We ask everyone to keep an open mind as we collectively build new sustainability habits. Please take the time to read about our plans below and share any of your own ideas with us if you see something that could be done more sustainably.

The Sustainability Lead on this production is: _____.
Contact: _____.

We will be measuring our carbon emissions footprint, including waste, travel & transport, fuel, food, material waste and energy use. We may reach out to your team to provide some of the information for this.

[adjust for your province if desired]

If you want to learn more about sustainable production, free sustainable production training is available from [Reel Green](#) and [Ontario Green Screen](#). Check out these links for information on the next available course.

OUR SUSTAINABILITY PLAN

[Update the details below to match your initiatives and plans. The list below is provided as an example only. Use our [Greening the Screen Producer Guide](#) and [Best Practices Checklist](#) for inspiration.]

EMBEDDING SUSTAINABILITY INTO CONTENT

- Consider ways that sustainable behaviours can be shown on screen instead of environmentally harmful practices (e.g., biking vs driving; repair/reuse vs throwing things away; solar panels on buildings...) See a full list of industry resources for [Sustainability on Screen here](#).

PRODUCTION

- All paperwork forms will be electronic only.
- Paper copies of scripts and call sheets, movement orders and schedules will be available only on demand and will be printed double sided and/or on recycled paper.
- We will distribute call sheets electronically to all cast and crew.
- We will use a minimum of 30% reused paper and will buy recycled paper.
- Less physical meeting – we encourage phone & video meetings throughout Prep and Post stages.
- When possible, the production team will be using public and active transport (walk, bike, bus, metro, carpool)
- When possible, rental cars will be electric (first choice) or hybrid (second choice).
- No idling!
- The team will be mindful when it comes to booking accommodation - sourcing eco-friendly hotels.
- If accommodation is required for the crew, it will be close to the main film location, to reduce road travel.
- The team will also be eco-friendly when it comes to purchasing/ ordering items for the production. The team will attempt to order from local suppliers, with minimum packaging as we can find.

CAMERA / LIGHTING / SOUND

- Wherever possible we will use low power lighting.
- The sound operator will use rechargeable batteries.

CATERING

- There will be no large catering for this production
- Crew on location will be encouraged to bring their own reusable bottles for drinks and lunch ware for lunch. Cutlery will be made available for the crew on site to reduce single use plastic cutlery and plastic bottles.
- A compost and a recycle bin will be provided on the location.
- When we need to supply meals for crew we will attempt to source from locals and to reduce the amount of single use plastic.
- Restaurant meals will be considered for some filming days.
- Crew will be encouraged to try vegetarian options to reduce our food footprint

WASTE

- Recycling and Compost bins have been placed in the Production office.
- Please reduce overall usage - avoid all single use plastics where possible.
- We will Aim for 85% diversion (recycling) rate throughout the production.
- Bring your own reusable bottle to the office and out on location. Water bottles will be made available for cast & crew.

**Join us as we reduce our waste & carbon footprint,
and set an example for the rest of the film & TV industry!**

[Drop your contact information here](#)

I acknowledge that I have read the information on this memo and agree to do my part to uphold the producer's sustainability policies listed above.

Crew Member Name: _____

Signature: _____

Date: _____

[Drop your contact information here](#)