THE CENTER FOR COMMUNITY SOLUTIONS EST. 1913

BOARD DEVELOPMENT COMMITTEE
Thursday, August 13, 2026 | 8:30-10am
Zoom

Join Zoom Meeting
https://us02web.zoom.us/j/81601854310?pwd=b4Uiz4xsTQLN5yI1p2vq8pWTm02rlo.1

Meeting ID: 816 0185 4310
Passcode: 530178

MEETING AGENDA

1. Call to Order and Welcome	Tana Peckham
2. Vote to Approve Minutes from 5/14/26 Meeting	Tana Peckham
3. Board Engagement Survey Review	Jason Kluk-Barany
4. Board Portal Presentation	Patti Carlyle
5. Officer Renewals	Emily Campbell
6. New Board Member Recruitment	Emily Campbell
7. Board Events	Jason Kluk-Barany
○ Feedback on breakfast	
○ October volunteer activity	
8. Other Business	Tana Peckham

Notes/Attachments

- 5/14/26 Meeting Minutes

Members: Tana Peckham, Chair, Margie Glick, Brie Lusheck, George Sample

Next meeting: October 15, 2026

BOARD DEVELOPMENT COMMITTEE MINUTES
Thursday, May 14, 2026 | 8:30-10am
Zoom

Present: Tana Peckham, Chair, George Sample, Margie Glick
Staff: Emily Campell, Patti Carlyle, Jason Kluk-Barany

MEETING MINUTES

Call to Order and Welcome
Tana called the meeting to order at 8:35am.

Vote to Approve Minutes from 2/26/26 Meeting
Tana called for a motion to approve the minutes, Margie motioned, George seconded, all approved

Term Renewal Updates

- Ed and Dabney are renewing
- Heather and Tana will connect with Bode about taking a break from the board or having a less-involved role due to her busy work schedule.
- Aseem will let us know soon, he just moved into a new role and wants to see if has the time to dedicate to the board.
- Heather is talking with the Executive Committee on terms and positions
- Brie will reach out to Mike Riley about being Dane's board buddy and Michael Meyer about renewal.

Board Portal

- Our website developer can build out a portal connected to our website. Board members would be able to login. Tana recommended including functionally for:
    - Donation history
    - List of upcoming events
    - Calendar of meetings
    - Potentially have different page for each committee
- Goal to have it ready for September 11 Board meeting, having a version ready before the meeting to test would be ideal.

Structure of Board Committees

- Committee structure questions will be incorporated into the Board Engagement Survey. Staff has been consulted on what support they need in relation to board committees.
- The survey and committee structure will inform our recruitment of new board members.
- Throughout this committee adjustment, there should be clear distinctions of the responsibilities between staff and board

Discussion

- Should relationship building be in governance or a separate committee?
- Emily said the Celebration Committee does not have enough to be a standalone committee but does have work including recruiting sponsors, outreach, offering suggestions, and marketing.
- PPAC doesn't function the way other advisory committees function. Maybe we could lean on board members more for advocacy instead of an advisory role. There is a desire from the board to be able to be more helpful. The question is what is the role of the staff person and what is the role of the board. Is the board getting assignments to talk to legislators? Margie said the most effective advocacy committee she's been on is one that is composed of lobbyists and government relations professionals, where they target a specific member of the statehouse. It's tough because Community Solutions' policy asks can be less concrete.
- Tana asked if we want to seek out more people on the lobbying/advocacy front. However, if we focus too much on lobbying, it could jeopardize our 501c3 status.
- Equity and Belonging work that has been happening is mostly internal, there is not an update at this time on the committee. We want this to be a focus area and have the committee, but need to hone in on what the committee would do. Emily will talk with external partners like Collaborate Cleveland to see how they structure their committee.
- George mentioned that the Board Development Committee could change names to reflect the governance work.
- **The committee decided to continuing pausing the DEI Committee, consider adding Development and Communications, to keep PPAC as advisory committee and distinguish between board and staff responsibilities.**
- **Emily and Jason will pull together a suggested framework and get feedback from the committee chairs and active members of the board.**

Board Events

The committee agreed to the following events:

- July/August – Breakfast or brunch – Only board
- October – Volunteer activity – Board and Staff

- December – Happy hour after the final board meeting
- Adding another board meeting per year where we really try to get everyone come in person, with a breakfast

Adjourn
Tana adjourned the meeting at 10am

Notes/Attachments

- 2/26/26 Meeting Minutes
- Committee Structure Discussion
    - List of Current Committee Responsibilities
    - Potential New Committee Structure
    - Strategic Plan Goals for Committee Structure Discussion
- Board Engagement Survey Questions (new questions for this year have been highlighted)

Members: Tana Peckham, Chair, Margie Glick, Brie Lusheck, George Sample