SWAMI DEVI DYAL INSTITUTE OF MANAGEMENT STUDIES

Village – GOLPURA, Tehsil – BARWALA, Distt. – PANCHKULA
Telephone No.: 01734 – 258627, 258266   Fax: 01734-258298

Dated: 16th August 2025

INTERNAL QUALITY ASSURANCE CELL

PREAMBLE

Swami Devi Dyal Institute of Management Studies (SDDIMS), Barwala, is poised to grow with built-in quality systems in all processes of the University. Maintaining the momentum of quality consciousness is crucial in Universities. Internal Quality Assurance Cell, in fact, is conceived as a mechanism to build and ensure a quality culture at the institutional level. The internal quality assurance mechanism of any institution/university called as "Internal Quality Assurance Cell (IQAC)" is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the same. National Assessment and Accreditation Council (NAAC) – an autonomous body established by the University Grants Commission (UGC) of India advocates that the IQAC has the potential to become a vehicle for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

"Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or recordkeeping exercise in the University. It will be a facilitative and participative voluntary system/unit/organ of the University".

The IQAC has the potential to become a vehicle for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality. Quality circles in industries operate on similar lines.

GOALS

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the Institute.

2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

FUNCTIONS

The prime aim of the Institute is to see that every student has equal access to competent and qualitative teaching which leads to vibrant academic, social and personal growth on the campus and off the campus.

The functions of the IQAC at the Institute would include:

a) Development and application of quality benchmarks/parameters for the various academic and administrative activities of the University.
b) Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
c) Initiate documentation of the various programmes/activities of the Institute, leading to quality improvement.
d) Inculcate a system of transparency and mutual trust among stakeholders.
e) Sensitization and dissemination of information on the various quality parameters of higher education.
f) Preparation of the Annual Quality Assurance Report (AQAR)

BENEFITS

a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement.
b) Ensure internalization of the quality culture.
c) Ensure enhancement and integration among the various activities of the University and institutionalize good practices.
d) Provide a sound basis for decision-making to improve institutional functioning.
e) Act as a dynamic system for quality changes in the Institute.
f) Build an organized methodology of documentation and internal communication.

PROPOSED ACTIVITIES

Some proposed activities for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) include but not limited to:

- SWOT Analysis by the departments and teachers.
- Sensitization of Quality in the Institute.
- Initiate conduct of Academic Quality in teaching departments.
- Enhanced Staff Development for quality related activities.
- Enhanced interaction with students and faculty through formal cells and activities.
- Students' Feedback through performance appraisal of Faculty.
- Enhance Industry- Academia Interface.
- Feedback from Alumni, Industry and community.
- Recognizing meritorious faculty based on achievements.
- Formation of Class mentoring committees/ cells.

ACTIVITIES CONDUCTED BY IQAC

In continuation to our mandate to enhance the internal quality, the Institute is committed to maintain the quality in all spheres including teaching learning, administrative, student and other related issues.

The Internal Quality Assurance Cell (IQAC) of the Institute monitors the implementation of the quality policy. The Cell also invites suggestions from the faculty and other staff for improvement in the delivery of quality education. The Cell keeps an eagle's eye on the progress made in achieving the quality policy goals.

A well-entrenched Internal Quality Assurance Cell (IQAC) has led to many quality- enhancing initiatives in the Institute such as

- Start of online/offline 360° feedback system (parent, students, alumni and industry)
- Formalising academic audit of teachers by departments
- Strengthening Student feedback system.
- Organising expert lectures.
- Organization of workshops for Students/Research Scholars
- Development of online Grievance Portal System(for parents, students, staff and alumni)
- Collection of API data
- Semester-wise Result Analysis of students
- Encourage departments to conduct expert lectures from Industry persons etc.

Following is the constitution of IQAC at the University, two meetings for which have already been conducted.

Sr. No.	Name of Member	IQAC Designation
1.	Dr. Tapen Gupta	Director Principal
2.	Ms. Deepika	HOD
3.	Ms. Komal	Faculty
4.	Ms. Pallavi	Faculty
5.	Mr. Bhavneet	Faculty
6.	Ms. Ankita	Faculty
7.	Ms. Muskan	Faculty
8.	Ms. Sonia	Faculty
9.	Mr. Nitika	Faculty
10.	Ms. Himani	Faculty
11.	Ms. Diksha	Faculty

Director Principal
SDDIMS