

SWAMI DEVI DYAL INSTITUTE OF MANAGEMENT STUDIES

Village – GOLPURA, Tehsil – BARWALA, Distt. – PANCHKULA
Telephone No.: 01734 – 258627, 258266 Fax: 01734-258298

912/SDDIMS/25

Dated : 16th August 2025

INTERNAL COMMITTEE

In accordance with Section 4 AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances Regulations, 2016 vide No. F.AICTE/ WH/2016/01 dated 10th June, 2016, the current composition of Internal Complaints Committee of Swami Devi Dyal Institute of Management Studies (SDDIMS) is as follows:

Sr.N.	Name	Email & Phone	Location
1.	Dr. Pooja Arora	Principal.pharmacy@sddgpi.com & 9996833848	Dean Academic, SDDGPI
2.	Ms. Deepika	ranadeepu24@gmail.com Phone: 9812165065	Department of Management Studies, Ground Floor
3.	Ms. Muskan	muskan.mgt@sddgpi.com Phone: 7015001788	Department of Management Studies, Ground Floor
4.	Ms. Aarti	aartiv.apmba@sddgpi.com Phone: 8930161711	Department of Management Studies, First Floor
5.	Ms Pallavi	pallavi.mgt@sddgpi.com Phone:7404406601	Department of Management Studies, Ground Floor
6.	Ms. Rajni	goelrajni78@gmail.com Phone:9466505040	Department of Management Studies, First Floor
7.	Ms. Yachika	Bhagadreena@gmail.com Phone: 8168053758	Department of Management Studies, Ground Floor
8.	Ms. Anjali	anjalisinhmar111@gmail.com Phone: 8053008099	Department of Management Studies, Ground Floor
9.	Mr. Vasu	vashuthakur83076@gmail.com Phone: 8307646589	Department of Management Studies, Ground Floor

Who can approach ICC and file a complaint?

Any woman employee (faculty and staff including contractual, casual and temporary) of SDDIMS Barwala, female students, and any women residing in SDDIMS Barwala Campus or visiting the Campus in any capacity may file a complaint against an incident of sexual harassment.

How and where to file a complaint?

The person concerned can personally approach/telephone/write/e-mail to any member of ICC followed by the submission of a formal written complaint as a hard copy addressed to the Presiding Officer, ICC within 90 days of the incident about which the complaint is filed. The ICC is required to complete the process of inquiry and submit its report within 90 days of the filing of the complaint.

The formal complaint must contain the following:

- Date and time of the incident
- The place where it occurred
- Name and contact information of the accused
- Name and contact information of witnesses
- Detailed description of the incident

All information related to a complaint will be kept strictly confidential.



Principal
Swami Devi Dyal Institute
of Management Studies
GOLPURA, Barwala (Pkl.)

**Director Principal
SDDIMS**