

MINUTES

Goodwill Workforce Enterprises

Excel Center of West Central Indiana

May 21, 2025

9:00 AM EST

Board attendees: Kristin Craig, Board Chair; Betsy Peperak, Secretary; Ryan Keller, Treasurer; Mary Halsted, Board Member; René Hankins, Board Member; John Lukens, Board Member; Nina Storey, Board Member; Meredith Osburn, President & CEO

Staff in attendance: Carl Conwell, Dan Davis, Darin May, Lisa Walker, Michele Nall, Michael Powell

Kristin Craig, board chair, called the meeting to order at 9:07 AM and opened it for public comments. No one from the public was in attendance, the virtual join option was open throughout the meeting.

II. Finance Report

Meredith Osburn, President and CEO, presented the YTD Balance Sheet and P&L Reports, a summary of the line-of-credit standing, and READI 2.0 funding status. John Lukens motioned to approve the reports, and Nina Story seconded. The motion passed unanimously.

Accounts Payable Vouchers for February and March were presented for approval and sign-off. Betsy Peperak motioned to approve the vouchers, and Mary Halsted seconded. The motion passed unanimously.

III. Budget

Carl Conwell, Excel Center Director, presented the proposed Operating Budget for the 2025-2026 school year. Carl outlined and detailed all projected budget increases and reductions. Staff and instructors' hiring goals, as well as compensation, were discussed within the budget presentation. The detailed budget is included in the full board packet for review. Carl mentioned that additional Excel Center space may become available at the new location. Ryan Keller motioned to approve the budget, and Betsy Peperak seconded. The motion passed unanimously.

IV. Calendar

Carl Conwell, Excel Center Director, presented the proposed 2025-2026 School Calendar. The calendar will mirror the VCSC calendar, aligning with the same break and holiday schedule. Summer break will now extend from June to July. Total instruction is 188 days. The approved calendar will be posted to the website before school ends for the 2024-2025 year. Online instruction continues year-round. Instructor break requirements include participation in recruitment events with an administration partner. The first official student enrollment count date is October 1, 2025. The current count is 210 enrolled for the 2025-2026 school year. Ryan Keller motioned to approve the calendar, and René Hankins seconded. The motion passed unanimously.

V Events

The graduation date is June 20, 2025, at 7:30 PM at the CASY/Booker T. Washington Center, located at 13th and College Avenue. The speakers include graduate Jennifer Whitecotton, Former Indiana State Senator Jon Ford, Board Chair Kristin Craig, and Excel Center Director Carl Conwell.

Grand Opening plans are being discussed and finalized. A date is to be announced.

VI Other Business

Ryan Keller, Treasurer, shared information about the Indiana Energy Saver.com program for residential energy audits. The program provides guidance and helps with energy-saving upgrades.

The meeting was adjourned at 10:20 AM.