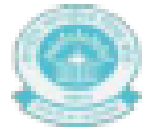




IES PUBLIC SCHOOL

BHOPAL



Affiliated to CBSE, New Delhi

F.No. IES/BPL/CBSE-Sports/2026-27/

Date: 31.08.2026

INVITATION LETTER

Dear Principal,

It is a matter of great pleasure to inform you that we are hosting **CBSE WEST ZONE TENNIS TOURNAMENT (Boys under 14, under 17 and under 19 age categories) 2026-27**. On behalf of IES Public School Management, Staff & Students we take this opportunity to extend our warm invitation and request you to depute your team to participate in this tournament. The schedule of this event is follows:

VENUE & TOURNAMENT DATES FOR BOYS

Participants Reporting	:	18 th September, 2026, 02:00 pm onwards.
Managers Reporting	:	18 th September, 2026 at 03:30 pm.
Managers Meeting	:	18 th September, 2026 at 4:30 pm. Event
Dates	:	19 th September to 22 nd September, 2026
Closing Ceremony	:	22 nd September, 2026 (12:30 pm)
Venue	:	IES Public School, Bhopal IES Campus, Ratibad Main Road, Kalkheda, District – Bhopal, Pin Code: 462044

The IES family is eagerly waiting to heartily welcome every participating team and accompanying officials coming from all over the **CBSE West Zone Schools**.

As per CBSE guidelines, only participants registered on CBSE Sports portal will be eligible for the participation in the tournament mentioned above. We are not authorized to entertain any entry directly (Participants' Registration number/ UID number is mandatory).

For accommodation at our school campus, coordinators may please be requested to send us their travel plan on or before **10th September 2026 by 05:00pm positively**, (accommodation is optional and will be provided on first come first serve basis as limited seats/ beds are available at campus, format for the same is available on our school website). All participating schools must send the required documents on this given mail ID only: sports@iespublicschool.ac.in

Please update the required information compulsorily in the given Google Link:

<https://forms.gle/nVsY22MknauNCXv57>.

Whatsapp Link for joining Group:

<https://chat.whatsapp.com/DBwDE4sHPeg35O8niRXKJt?s=sw&p=a&mlu=4>

With regards,

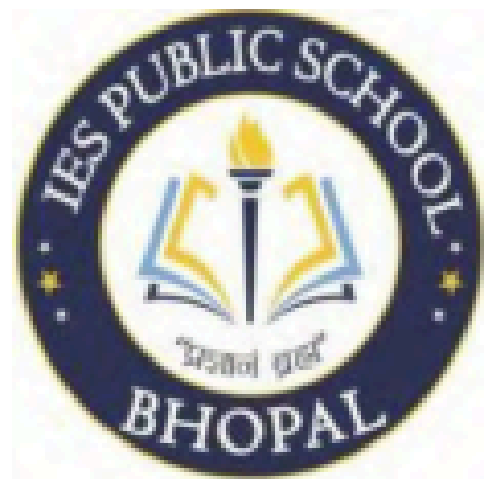
(Mr. Sunil Dwivedi)

Chairperson,

Organizing Committee

Enclosed: Annexure "A" to "E"





INTRODUCTION OF IES PUBLIC SCHOOL

IES Public School under the aegis of IES Group of Institutions has made a prestigious position in Central India by way of providing not only Value Added Quality Education, but also ensuring holistic development of students. In 2021-22, our school received the prestigious Swachh Vidhyalay Award at the state level by the Govt. of M.P. and was ranked 1st in Bhopal. Ranked No. 01, R – World ranking in 2025.

In addition to it, our College/ University has also been ranked in Top 100 Technical and Educational Institutions in the Country by reputed Publications like Outlook, Career 360 and Data Quest etc. on year to year basis.

IES Public School is CBSE affiliated & awarded as the Most Promising School of Central India by prestigious magazine Digital Learning. It is situated in the state's 1st Certificate Green Campus with state of the art, sports infrastructure. We have been honoured to be the first school in the City to have received the opportunity to host the CBSE West Zone Skating Competition 2016-17 & 2017-18 for boys and girls along with CBSE Cluster XII Basketball Competition for Girls 2016-17, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2017-18, CBSE National Skating Competition 2017-18, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2018-19, CBSE Cluster XII Basketball Competition 2018-19, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2019-20, again CBSE Cluster XII Table Tennis Competition for Boys & Girls 2022-23, CBSE West Zone skating Competition 2023-24 (Boys & Girls), CBSE Cluster XII Basketball Competition 2024 – 25 (Boys), CBSE Cluster XII Basketball Competition 2025 - 26 (Girls) which were held successfully to the satisfaction of all participants.

The IES Public School firmly believes in furthering sporting talents of school children and constantly hosts several sporting events – Skating, Cricket, Table Tennis and Basketball etc. throughout the year for students from various schools of the City. The school has received commendation award "*Khel Sanstha Samman Award*" by National Sports Times for promoting sports.



CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026-27

IES Campus, Kalkheda,
Ratibad Main Road, Bhopal – 462044



UNDERTAKING

1. Teams are responsible to report for event as per given schedule.
2. **Escort Coaches / Managers (Male only)** are supposed to bring UID/Registration Number and school Id duly signed by the Principal.
3. Escort Coach/Manager shall be held fully responsible for their students' behavior, manners and etiquettes. In case of any such untoward incident at campus, will be reported to their school Principal/ Management through mail.
4. At the time of event in progress, only participating or qualified students shall be entitled to enter in Tennis Arena, other players and coaches/ managers shall remain, stay out of it.
5. Players must report to concerned official 45 min prior to the scheduled time of event.
6. It is mandatory for all coaches/ managers/ players to wear school identity card during days of event in progress and out of the school campus. Loss of I-card must be reported immediately and duplicate I-card will be issued on the written request and payment of Rs. 50/-.
7. Only Vegetarian meals will be served in school campus according to standard menu.
8. It is mandatory for all the schools to deposit the following total amount for all the days of tournament as per CBSE norms at the time of reporting only:
 - Rs. 500/- per head for those staying in campus.
 - Compulsory deposit of Caution money Rs. 2000/- per participating school at the time of Accommodation allotment.

MEAL TIMINGS

Breakfast	Lunch	Evening tea & snacks	Dinner
7:00 am to 7:30 am	1:30 pm to 3:00 pm	5:00 pm to 6:00 pm	7:30 pm to 8:30 pm

9. Intimation in writing is mandatory for the participants/ coaches/ managers leaving the campus during the tournament. Permission will be provided to coach/manager/ participants on their consent/ request, they will be responsible for the disqualification of their participants in case they do not report in time.
10. Movement out of accommodation area after 07:00 pm is not permitted for participants/ coaches/ managers staying in campus. It is mandatory for all coaches/managers to stay with students in the allotted accommodation area/ room.
11. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found drunken, smoking in campus, his/her team shall be disqualified with immediate effect and same will be informed to their principal.
12. The host school shall not be responsible for any untoward incident/injury happening with any coach/manager/team or players out of school campus; or theft/ loss of personal belongings/valuables; it will be the participants' and coaches'/managers' personal responsibility.
13. Further the discipline and safety of the students will be the sole responsibility of the accompanying Coach / Manager of the respective school team during their stay at IES Campus. Any form of bullying is strictly prohibited. For any complaints regarding any disciplinary issue, please contact to **9229251475/ 7974333548, Chief Coordinator Mr. Sunil Dwivedi.**
14. Damaging of premises' property, fighting among participants will be referred to Jury of Appeal and to Police if necessary. Jury's decision in the matter will be final and binding on all the participants and Coaches/managers. The cost of damaged / missing items will be recovered from the caution money individually/ jointly.

15. All decisions regarding results of events in the championship as decided by the officials/jury of appeal will be final and binding on all participants and their coach/managers.
16. Any disobedience / disrespect for the instructions would result in debarring of team and those responsible for any misconduct will be asked to leave the campus at the short notice of two hours and the same will be reported to concerned Principal & CBSE.
17. Part payment/refund is not allowed. It is required to intimate organizing committee in writing one day in advance for full day refund as per CBSE rules.
18. In case of participants staying in campus and leaving before final day all meals will be deducted for that day.

DECLARATION

I _____ Coach / Manager of _____ School participating in the **CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026-27** at IES Public School, Bhopal, agree to abide by the points 1-18 mentioned in the Undertaking and ensure full compliance by our participants & Coaches / Managers in true Spirit of sportsmanship and for fair conduction of the Sports events.

Signature

Name of Coach/Manager

Name of School

Contact no: _____

CBSE WEST ZONE TENNIS TOURNAMENT (BOYS) 2026 - 27

IES Public School, IES Campus, Kalkheda, Ratibad Main Road, Bhopal – 462044

Important Announcement

On behalf of IES Public School, Bhopal (M.P), we welcome you in this mega event of **CBSE WEST ZONE TENNIS TOURNAMENT** (under 14, under 17 and under 19 age categories) going to be held in our school as per the given schedule:

Please note that:-

- 1) Breakfast & meals timings will be as follows: -

MEAL TIMINGS			
BREAKFAST	LUNCH	EVENING TEA & SNACKS	DINNER
7:00 AM TO 7:30 AM	1:30 PM TO 3:00 PM	5:00 PM TO 6:00 PM	7:30 PM TO 8:30 PM

- 2) If anybody wants to go out of the campus for any of their personal reasons /sightseeing or any other reasons, he/she must inform and obtain permission from event organising committee, and the outside visit will be at the own risk of participants. Our school will not be responsible in any case.
- 3) This is mandatory for all the team members (Students, Coaches & Managers) to maintain the discipline of the campus and expected to cooperate with us in organising this event smoothly.
- 4) Chewing tobacco, smoking and using alcohol within the Campus is strictly prohibited. If anybody is found consuming it /have consumed outside, will not be allowed to stay/ enter in the campus.
- 5) Timing for Refund will be 11:00 am to 5:00 pm at designated accounts counter. In case, you want to check out of the campus, information must be given to the accountant in writing at least 24 hrs. prior to your final checkout. Caution money will be refunded after you submit no dues certificate which will be issued by your accommodation block incharge.

Other Important Announcements

DO'S & DONT'S

1. It is compulsory for all the participants and coaches / managers to wear I-Cards compulsorily in the premises to avoid any inconvenience.
2. It is mandatory to follow meal timings and event participation timing compulsorily.
3. Damaging of property/ fighting among participants will be referred to Jury of Appeal and Police if necessary. Their decision in the matter will be final and binding on all the participants and coaches/managers, the cost of damaged / missing items will be recovered from the caution money.
4. Players must report to concerned official 45 min prior to scheduled time of event.
5. Meals are optional and allowed through food coupons only. Vegetarian meals will be served and allowed in the school campus according to standard menu.
6. In case any team/ participants staying outside the campus, separate food coupons at campus will not be provided. Altogether meals and accommodation charges are Rs. 500/- per day. Part payment will not be refunded
7. Movement out of accommodation area after 08:00 pm is not permitted for participants' staying in campus. It is mandatory for all coaches/managers to stay with students in the allotted accommodation area/room.
8. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found drunken, smoking in campus, his/her team shall be disqualified with immediate effect and same will be informed to their Principal & to CBSE.
9. The host school shall not be responsible for any untoward incident/injury happening with any coach/ manager/ team or players out of school campus; theft/loss of personal belongings/valuables; it will be the participants' and coaches/ managers personal responsibility.
10. Any form of bullying is strictly prohibited. For any complaints regarding any disciplinary issue, Contact on **9229251475/ 7974333548** to **Mr. Sunil Dwivedi**, Chief Coordinator.
11. All decisions regarding results of events in the championship as decided by the officials/Jury of appeal will be final and binding on all participants and their coaches/managers.
12. Any disobedience / disrespect for the instructions would result in debarring of team from participation. Those responsible for any misconduct will be asked to leave the campus at two hours' notice in serious cases.
13. **Part payment/ refund of food coupons is not allowed.** It is required to intimate the organizing committee in writing one day in advance for full day refund of coupons.
14. As it is the prime responsibility of the coaches/ manages to look after the safety and security of their participating students while staying in our campus so they must remain with them all the time. Therefore, you are advised that **Boys Team must be escorted by Male Coaches/ Managers** and **Girls Team must be escorted by Female Coaches/ Managers** only.



By Order-

PRINCIPAL



♦ IMPORTANT NOTES ♦

IES PUBLIC SCHOOL, BHOPAL (M.P.) CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026 - 27 Annexure-B



01	Tournament	CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026 - 27
02	Age Group	Age Group(s) under 14, under 17 and under 19 age categories
03	Event Dates	19 th September to 22 nd September, 2026
	Managers Reporting	18 th September, 03.30 pm
	Managers Meeting	18 th September, 04.30 pm
04	School Address	IES Campus, Ratibad Main Road, Kalkheda,, Bhopal 462044
05	Chairperson Organizing Committee	Mr. Sunil Dwivedi
06	Organizing Secretary	Mrs. Sapna Malviya
07	Contact No. (Co-ordinator)	7697700352
09	Contact No.(Transportation)	9713450437/9171711950/9171715677
10	E-mail	sports@iespublicschool.ac.in
11	Website	www.iespublicschool.ac.in
12	Information Assistance	Dr. Dinesh Patidar (9893205677)
13	Nearest Railway Station	Rani Kamla Pati Station/ Bhopal Junction
14	Transport facility	1. To and fro conveyance facility may be made available for arrival, from Rani KamlaPati & Bhopal Railway Station on 18th Sept. at 12:00 Noon & at 3:30 pm. Conveyance for departure available on 22nd Sept. from school at 01:30 pm & at 3:30 pm. 2. Apart from conveyance provided by our school, City Bus and other Public transport is also available from Railway Station to our school.
15	Caution Money	Each School has to deposit Rs. 2000/- as caution money (Refundable through NEFT/ Cash after the event is over)
16	Lodging, Boarding & Meal Charges @ 500/- Per day per head	
17	<u>ACCOMMODATION</u> 1. Teams will be provided accommodation in the school campus. 2. Teams will be completely responsible for safety of expensive items/ money and all their belongings. 3. Accommodation request will only be entertained after receiving complete Travel Plan (Annexure "B"), Assurance Letter (Annexure "C") and Team photograph (Annexure "D") till 10th Sept. 2026 positively. 4. Accommodation on campus will be provided on first come first serve basis and may be considered. It will be considered confirmed only after receiving our confirmation at the time of reporting as limited rooms/ seats are available at campus. Therefore please call us and confirm telephonically in advance. Checkin timing 18th Sept from 2:30PM onwards Checkout on 22nd Sept by 01:00PM.	
18	Essentials	1. At least one teacher MUST ACCOMPANY the team. 2. Parents will not be entertained to stay with the team. 3. All teams are requested to bring School uniform, School flag, lock & key, torch, mosquito repellents, First Aid etc.
19	Travel Plan	Please mail your travel plan till 10 th Sept. 2026 by 05:00 pm

HOTEL DETAILS
NEAR BY M.P. NAGAR & T.T. NAGAR
ADDITIONAL INFORMATION FOR FACILITATING
STAY OF PARTICIPANTS

S.No	HOTEL NAME	AREA	CONTACT PERSON	CONTACT NO.
1	JALSA RETREAT	NEELBAD	RECEPTION	0755 432 9798
2	SMR PALACE	NEELBAD	RECEPTION	8435903398
3	KUBER RESORT	RATIBAD	RECEPTION	078982 89543
4	KONARK HOTEL	M.P. NAGAR	RECEPTION	07552556806
5	RAJ PALACE HOTEL	M.P. NAGAR	RECEPTION	07552552929
6	TULSI HOTEL	M.P. NAGAR	RECEPTION	98860 63853
7	KLASSIC HOTEL	M.P. NAGAR	RECEPTION	09893164317
8	SURBHI HOTEL	M.P. NAGAR	RECEPTION	07552551006
9	HOTEL PANCHWATI	M.P. NAGAR	RECEPTION	94256 75863
10	HOTEL KATURI	M.P. NAGAR	RECEPTION	0755427 7789
11	HOTEL ANGEL REGENCY	M.P. NAGAR	RECEPTION	07554203370
12	HOTEL CASTLE INN	M.P. NAGAR	RECEPTION	07554030842
13	HOTEL TWINKEL HOTEL	NEW MARKET	RECEPTION	07552558166
14	HOTEL GUD STAY	M.P. NAGAR	RECEPTION	07554231990
15	RAJ LAXMI HOTEL	M.P. NAGAR	RECEPTION	09685542953
16	MIDLAND HOTEL	M.P. NAGAR	RECEPTION	09752053198
17	HOTEL SHREE VINAYAK	M.P. NAGAR	RECEPTION	09752053198
18	ROYAL VILLAS HOTEL	M.P. NAGAR	RECEPTION	07554012806

(Optional)Note:

1. The names of these budget hotels are suggesting offer subsidized rates and situated nearby to our campus. However, you have the full liberty to book the hotel of your own choice.
2. Please check these hotels on Google and know the distance from our school gates and other facilities etc before you do the booking.
3. Our schools now have no concern with these hotels. You have to book and stay there at your own risk.

Annexure - A

ELIGIBILITY FORM FOR CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027

(Fill Separately for each boys and girls Category)

AGE GROUP UNDER-14, 17&19 (For Boys)

(ON YOUR SCHOOL'S LETTER HEAD)

Name of the School : _____
 Affiliation No : _____
 Complete PostAddress : _____

 Team AgeGroup : _____
 EmailAddress : _____
 Name of theManager : _____ Mobile No. _____
 Name of theCoach : _____ Mobile No. _____

1.	Category				Affix passportize Colorphotograph Duty attestedby Principal withhalf signatureen Photographand Half onpage.
	CBSE Sports RegistratioNo.				
	PlayerName				
	FatherName				
	Date ofBirth (DD/MM/YY)		Class:	AdmissionNo:	
	AadharNo.				
2.	Category				Affix passportize Colorphotograph Duty attestedby Principal withhalf signatureen Photographand Half onpage.
	CBSE Sports RegistratioNo.				
	PlayerName				
	FatherName				
	Date ofBirth (DD/MM/YY)		Class:	AdmissionNo:	
	AadharNo.				
3.	Category				Affix passportize Colorphotograph Duty attestedby Principal withhalf signatureen Photographand Half onpage.
	CBSE Sports RegistratioNo.				
	PlayerName				
	FatherName				
	Date ofBirth (DD/MM/YY)		Class:	AdmissionNo:	
	AadharNo.				
4.	Category				Affix passportize Colorphotograph Duty attestedby Principal withhalf signatureen Photographand Half onpage.
	CBSE Sports RegistratioNo.				
	PlayerName				
	FatherName				
	Date ofBirth (DD/MM/YY)		Class:	AdmissionNo:	
	AadharNo.				
5.	Category				Affix passportize Colorphotograph Duty attestedby Principal withhalf signatureen Photographand Half onpage.
	CBSE Sports RegistratioNo.				
	PlayerName				
	FatherName				
	Date ofBirth (DD/MM/YY)		Class:	AdmissionNo:	
	AadharNo.				

6.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
7.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
8.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
9.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
10.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
11.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				
12.	Category				Affix passportize Color photograph Duly attested by Principal with half signature Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth (DD/MM/YY)		Class:	Admission No:	
	Aadhar No.				

IMPORTANT NOTE : The Date of Birth, Class of Study, Admission No, CBSE Registration No. should be personally verified from the school records before filling up the form.

CERTIFICATE: It is certified that the above listed participants are bona fide students of our school and eligible as per the rules of CBSE for participation in invitation for participation in **CBSE WESTZONE TENNIS TOURNAMENT 26 -27**. The records against each participant are correct as per our school records in photograph.

Kindly fill Google form link given on First Page.

Principal's Signature

School Seal



CBSE WEST ZONE TENNIS TOURNAMENT (Boys)

2026 - 27
TRAVEL PLAN



Mandatory: - All documents to be filled in and sent to organizing School before 10th September, 2026.

Name of the School : - _____

Phone Number : - _____

Principal Name and Mobile No. _____

Complete Postal Address: - _____

Email Address : - _____

Name of the Manager :- (I) _____ Mobile No. _____

& Coach : - (I) _____ Mobile No. _____

Mode of transport:- Train / bus / Air	☐ Train ☐ Bus ☐ Air
Arrival at Bhopal Junction / Rani Kamla Pati Station	Train Name _____, Train No. _____ Date _____, Time _____
Departure from Bhopal Junction / Rani Kamla Pati Station	Train Name _____, Train No. _____ Date _____, Time _____
Number of participants	Boys _____
Number of Teacher/Coach	Male _____
We need Accommodation in IES Public School Campus	Yes () No ()

MEALS

DATE	MEALS			
	(Nos. Required)			
BOYS	BREAKFAST	LUNCH	High Tea	DINNER
18/09/2026	NA	NA	NA	
19/09/2026				
20/09/2026				
21/09/2026				
22/09/2026			NA	NA

Check in timing 18th Sept, 2026 from 2:30 PM onwards
Check out Timing 22th Sept, 2026 by 01:00PM

(Lodging, boarding and meal charges will be refundable to those participants who will inform our administrative officer in writing 24 hours before leaving the campus. Amount payable will be after deduction of required charges till that date.)

School Seal

Principal's Signature

ON SCHOOL LETTER HEAD

Date: _____

ASSURANCE LETTER

(Mandatory declaration of participating school requiring accommodation in IES Campus Duty signed by Principal)

I, Dr/ Mrs/ Mr _____ Principal of
 _____ School, hereby declare that -

- Our assigned Coach/manager Mr. _____, Contact number _____ will be fully responsible for wellbeing, security, health and behavior of our school participants as well as participation in the enrolled game on time during the event. He/she will remain with the students at all times, day and night, during the games and till departure from the campus.
- The Girls teams will have a female coach/manager as per CBSE mandate. Boys teams will have a male coach/manager as per CBSE mandate.
- The coach/manager is aware that on campus accommodation is optional, of Dormitory pattern. **Coaches/ Managers/ Participants must visit before check in and confirm stay only if fully satisfied.**
- The coach/manager will give the host school written intimation in case of leaving campus during the competition with telephonic permission to concerned authority from his / her Principal and return by 8 PM under all circumstances.
- Out pass for leaving campus must be obtained by coach/manager and students; it will be issued from the front desk on receiving application before 5:30 PM only, except in case of an emergency it may be extended beyond the given time.
- Meal facility is outsourced on contract, hence **refund of Meal Coupons will be as per concerned vendor's policy i.e. only full day refund will be done**, and must be sorted out with vendor, school shall not be involved in any issues.
- Prizes and Merit Certificates will be given only at the designated time decided by Organizing Committee, and participants will not insist on obtaining it beforehand. In case the concerned participants leave early, the certificates will be mailed to the participating school after completion of event.
- **Parents of participants are not authorized to carry their ward without submitting their own Photo ID, the concerned student's School ID, approval from the Principal or authorized coach/manager before taking any participants out of campus.**

I accept full responsibility for the conduct of my coach/manager and students. I indemnify the Host School for any above circumstances occurring due to not following these rules.

Signature
 Name of coach _____
 Mobile no of coach _____

Signature
 Name of Principal _____
 Mobile Number of Principal _____
 Seal of School

Bring original copy along with Team

School Name: _____

Team: Boys ☐TEAM PHOTOGRAPH

**TEAM GROUP PHOTOGRAPH WITH
PRINCIPAL, MANAGER AND COACH IN 7" X 5"
DULY ATTESTED BY SCHOOL PRINCIPAL**

OFFICIAL ACCOMPANYING THE TEAM (MAXIMUM TWO)

1.	Name of the Coach	Mobile No.	Photograph attested by the Principal
2.	Name of Manager	Mobile No.	Photograph attested by the Principal

Principal
(Name of the School with School Seal)

ANNEXURE –E

CBSE ONLINE PARTICIPATION LIST

(<https://cbseit.in/cbse/2026/sports/Login/Index>)

TO BE ATTESTED BY THE SCHOOL PRINCIPAL

ACCREDITED REPRESENTATIVES (TEACHER/COACH/MANAGER)

1. All the teams must be accompanied by a Teacher/Coach/Manager designated/ authorized by the Principal of the participating school in writing.
2. No team will be permitted to participate without accompanying official.
3. No team shall be accompanied by any parent. However, if a parent is accompanying the team, such information must be provided by the school on the school letterhead.
4. No team shall be accompanied by more than two officials.
5. **The officials accompanying the team shall have a valid Identity Card issued by their school Principal.**
6. No extra person shall be permitted to stay inside the school premises and on the play field along with the teams.

General /Mandatory Instructions

1. Taking part in Opening ceremony with school flag, march past & closing ceremony is mandatory for all schools and players.
2. Escort Coach/Manager shall be held responsible for their students' behavior manners and language; any default shall be reported to their school Principal/Management & to CBSE.
3. At the time of event in progress only eligible participants will be entitled to enter tennis arena, other players shall be expected to stay out of play arena.
4. Players must give their attendance to official **45 min** prior to scheduled time of event.
5. It is mandatory for all coaches/managers/players to wear school identity card during days of meet irrespective of whether they are in or out of school campus.
6. It is mandatory for all the schools to deposit total amount for all the days of competition as per CBSE norms at the time of reporting.
7. Students' movement after 8:00 pm outside their accommodation room is strictly prohibited.
8. It is mandatory for all Coaches & Managers to stay with students in allotted accommodation/ room only.
9. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found (drunk or smoking) in campus, his/her team shall be disqualified with immediate effect and same will be informed to CBSE/ their Principal for disciplinary action.
10. Only Vegetarian meals will be served in school campus.
11. The host school will not be responsible for any incident which happens out of school campus during outing of any coach/manager/team or players.

GENERAL RULES FOR THE GAME

1. CBSE Tennis Tournament will be played according to the rules and regulations of AITA, with modifications wherever applicable.
2. Each school can send one team, comprising of maximum four players, in the age groups **i.e. under 14, 17 & 19 yrs. Boys category.**
3. The tournament at Zone level shall be played at Knock-out basis. In case the number of teams at Zone level is less, the tournament may be organized on league cum knock out basis.
4. All the matches shall be played as best of 13(thirteen) games with six all as tie breaker. Semi-final will be played on "short set" basis and finals will be played on the best of three sets with tie-breaker rule, if necessary
5. The tournament shall consist of two single and one doubles event in both the sections. Two singles matches shall be held first and in tie case (one all) double will follow.
6. All the other participants shall be awarded with the Participation Certificates who actually come to play.
7. The decision of the referee shall be final.
8. Players must report 15 minutes in advance in proper kit for the match.
9. Players must be prepared to play more than one match in a day.
10. The code of conduct for the player shall be strictly observed on and off the field.
11. The school Organizing Zone level competition shall take a Group Photo of the teams that have qualified to participate at National level competition. The photo shall be signed by the host school Principal and forwarded to the school organizing next level of competition long with the original entry Performa.

IMPORTANT: MANDATORY INSTRUCTIONS

Age:

The athlete/player should be within the particular age group on 31st December of the year of competition.

- (a) Please go through all CBSE norms of participation in this event only bonafide students with CBSE Reg. No. shall be eligible to participate in this event School tournaments/meets. Filling names of any non bonafide student shall lead to disqualification of the team.
- (b) A student, who has failed twice in a particular class, shall no more be eligible to participate.
- (c) Incomplete information or violation of CBSE norms of participation in any respect is liable for disqualification of team.
- (d) Any violation in eligibility (over age or Impersonation) shall be dealt according to rules.
- (e) The original eligibility Proforma of the Athletes/Players/Teams qualifying to participate from Cluster/Zone level to National level will have to be certified by the Organizing school at the Cluster/Zone level as the case may be and forwarded to the National Organizing School, **immediately** after their Cluster/Zone level competition is over.
- (f) Medical check-up may also be applied by the Jury of Appeal appointed by the Organizing school in the case of overage objection.
- (g) A player shall be under 14; 17; & 19 years of age on 31 Dec 2024.
 - 1. Under 14 years: Born on or after 01.01.2013
 - 2. Under 17 years: Born on or after 01.01.2010
 - 3. Under 19 years: Born on or after 01.01.2008
- (h) All the supporting papers (original) verifying the age of the player, etc in original, as per the CBSE Guidelines & Rules shall be carried personally by the Team Manager/Coach while reporting for participation.
- (i) The players' right to participate forfeits on failing to produce the papers supporting the eligibility in original on demand.
- (j) Any team/athlete not fulfilling the eligibility criteria before the commencement of the tournament/meet shall not be permitted to participate.

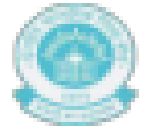
IMPORTANT: IT SHALL BE MANDATORY FOR ALL THE PARTICIPATING SCHOOLS TO PROVIDE THE FOLLOWING ON ARRIVAL AT VENUE -

- (i) The documents for verification in original when asked for.
- (ii) The team photo with school Principal along with the entry Performa, countersigned by the concerned Principal.
- (iii) To provide CBSE registration number for student/player studying in class IX and above.
- (iv) To supply the eligibility Performa filled-in online, countersigned by the concerned Principal.



IES PUBLIC SCHOOL

BHOPAL



Affiliated to CBSE, New Delhi

F.No. IES/BPL/CBSE-Sports/2026-27/

Date: 31.08.2026

INVITATION LETTER

Dear Principal,

It is a matter of great pleasure to inform you that we are hosting CBSE WEST ZONE TENNIS TOURNAMENT (Girls under 14, under 17 and under 19 age categories) 2026-27. On behalf of IES Public School Management, Staff & Students we take this opportunity to extend our warm invitation and request you to depute your team to participate in this tournament. The schedule of this event is follows:

VENUE & TOURNAMENT DATES FOR GIRLS

Participants Reporting	:	23 rd September, 2026, 02:00 pm onwards.
Managers Reporting	:	23 rd September, 2026 at 03:30 pm.
Managers Meeting	:	23 rd September, 2026 at 4:30 pm. Event
Dates	:	24 th September to 26 th September, 2026
Closing Ceremony	:	26 th September, 2026 (12:30 pm)
Venue	:	IES Public School, Bhopal IES Campus, Ratilbad Main Road, Kalkheda, District – Bhopal, Pin Code: 462044

The IES family is eagerly waiting to heartily welcome every participating team and accompanying officials coming from all over the CBSE West Zone Schools.

As per CBSE guidelines, only participants registered on CBSE Sports portal will be eligible for the participation in the tournament mentioned above. We are not authorized to entertain any entry directly (Participants' Registration number/ UID number is mandatory).

For accommodation at our school campus, coordinators may please be requested to send us their travel plan on or before 10th September 2026 by 05:00pm positively. (accommodation is optional and will be provided on first come first serve basis as limited seats/ beds are available at campus, format for the same is available on our school website). All participating schools must send the required documents on this given mail ID only: sports@iespublicschool.ac.in

Please update the required information compulsorily in the given Google Link:

<https://forms.gle/nVsYZ2MknauNCXvS7>.

Whatsapp Link for joining Group:

<https://chat.whatsapp.com/DBwDE4sHPeo3SO8niRXKJt?s=sw&p=a&mlu=4>

With regards,

(Mr. Sunil Dwivedi)



Chairperson,

Organizing Committee

Enclosed: Annexure "A" to "E"



INTRODUCTION OF IES PUBLIC SCHOOL

IES Public School under the aegis of IES Group of Institutions has made a prestigious position in Central India by way of providing not only Value Added Quality Education, but also ensuring holistic development of students. In 2021-22, our school received the prestigious Swachh Vidhyalay Award at the state level by the Govt. of M.P. and was ranked 1st in Bhopal. Ranked No. 01, R – World ranking in 2025.

In addition to it, our College/ University has also been ranked in Top 100 Technical and Educational Institutions in the Country by reputed Publications like Outlook, Career 360 and Data Quest etc. on year to year basis.

IES Public School is CBSE affiliated & awarded as the Most Promising School of Central India by prestigious magazine Digital Learning. It is situated in the state's 1st Certificate Green Campus with state of the art, sports infrastructure. We have been honoured to be the first school in the City to have received the opportunity to host the CBSE West Zone Skating Competition 2016-17 & 2017-18 for boys and girls along with CBSE Cluster XII Basketball Competition for Girls 2016-17, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2017-18, CBSE National Skating Competition 2017-18, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2018-19, CBSE Cluster XII Basketball Competition 2018-19, CBSE Cluster XII Table Tennis Competition for Boys & Girls 2019-20, again CBSE Cluster XII Table Tennis Competition for Boys & Girls 2022-23, CBSE West Zone skating Competition 2023-24 (Boys & Girls), CBSE Cluster XII Basketball Competition 2024 – 25 (Boys), CBSE Cluster XII Basketball Competition 2025 - 26 (Girls) which were held successfully to the satisfaction of all participants.

The IES Public School firmly believes in furthering sporting talents of school children and constantly hosts several sporting events – Skating, Cricket, Table Tennis and Basketball etc. throughout the year for students from various schools of the City. The school has received commendation award "*Khel Sanstha Samman Award*" by National Sports Times for promoting sports.



CBSE WEST ZONE TENNIS TOURNAMENT (Girls) 2026-27

IES Campus, Kalkheda,
Ratibad Main Road, Bhopal – 462044



UNDERTAKING

1. Teams are responsible to report for event as per given schedule.
2. **Escort Coaches / Managers (Male only)** are supposed to bring UID/Registration Number and school Id duly signed by the Principal.
3. Escort Coach/Manager shall be held fully responsible for their students' behavior, manners and etiquettes. In case of any such untoward incident at campus, will be reported to their school Principal/ Management through mail.
4. At the time of event in progress, only participating or qualified students shall be entitled to enter in Tennis Arena, other players and coaches/ managers shall remain, stay out of it.
5. Players must report to concerned official 45 min prior to the scheduled time of event.
6. It is mandatory for all coaches/ managers/ players to wear school identity card during days of event in progress and out of the school campus. Loss of I-card must be reported immediately and duplicate I-card will be issued on the written request and payment of Rs. 50/-.
7. Only Vegetarian meals will be served in school campus according to standard menu.
8. It is mandatory for all the schools to deposit the following total amount for all the days of tournament as per CBSE norms at the time of reporting only:
 - Rs. 500/- per head for those staying in campus.
 - Compulsory deposit of Caution money Rs. 2000/- per participating school at the time of Accommodation allotment.

MEAL TIMINGS

Breakfast	Lunch	Evening tea & snacks	Dinner
7:00 am to 7:30 am	1:30 pm to 3:00 pm	5:00 pm to 6:00 pm	7:30 pm to 8:30 pm

9. Intimation in writing is mandatory for the participants/ coaches/ managers leaving the campus during the tournament. Permission will be provided to coach/manager/ participants on their consent/ request, they will be responsible for the disqualification of their participants in case they do not report in time.
10. Movement out of accommodation area after 07:00 pm is not permitted for participants/ coaches/ managers staying in campus. It is mandatory for all coaches/managers to stay with students in the allotted accommodation area/ room.
11. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found drunken, smoking in campus, his/her team shall be disqualified with immediate effect and same will be informed to their principal.
12. The host school shall not be responsible for any untoward incident/injury happening with any coach/manager/team or players out of school campus; or theft/ loss of personal belongings/valuables; it will be the participants' and coaches'/managers' personal responsibility.
13. Further the discipline and safety of the students will be the sole responsibility of the accompanying Coach / Manager of the respective school team during their stay at IES Campus. Any form of bullying is strictly prohibited. For any complaints regarding any disciplinary issue, please contact to **9229251475/ 7974333548, Chief Coordinator Mr. Sunil Dwivedi.**
14. Damaging of premises' property, fighting among participants will be referred to Jury of Appeal and to Police if necessary. Jury's decision in the matter will be final and binding on all the participants and Coaches/managers. The cost of damaged / missing items will be recovered from the caution money individually/ jointly.

15. All decisions regarding results of events in the championship as decided by the officials/Jury of appeal will be final and binding on all participants and their coach/managers.
16. Any disobedience / disrespect for the instructions would result in debarring of team and those responsible for any misconduct will be asked to leave the campus at the short notice of two hours and the same will be reported to concerned Principal & CBSE.
17. Part payment/refund is not allowed. It is required to intimate organizing committee in writing one day in advance for full day refund as per CBSE rules.
18. In case of participants staying in campus and leaving before final day all meals will be deducted for that day.

DECLARATION

I _____ Coach / Manager of _____ School participating in the **CBSE WEST ZONE TENNIS TOURNAMENT (Girls) 2026-27** at IES Public School, Bhopal, agree to abide by the points 1-18 mentioned in the **Undertaking** and ensure full compliance by our participants & Coaches / Managers in true Spirit of sportsmanship and for fair conduction of the Sports events.

Signature

Name of Coach/Manager

Name of School

Contact no: _____

CBSE WEST ZONE TENNIS TOURNAMENT (GIRLS) 2026 - 27

IES Public School, IES Campus, Kalkheda, Ratibad Main Road, Bhopal – 462044

Important Announcement

On behalf of IES Public School, Bhopal (M.P), we welcome you in this mega event of **CBSE WEST ZONE TENNIS TOURNAMENT (under 14, under 17 and under 19 age categories)** going to be held in our school as per the given schedule:

Please note that:-

1) Breakfast & meals timings will be as follows: -

MEAL TIMINGS			
BREAKFAST	LUNCH	EVENING TEA & SNACKS	DINNER
7:00 AM TO 7:30 AM	1:30 PM TO 3:00 PM	5:00 PM TO 6:00 PM	7:30 PM TO 8:30 PM

- 2) If anybody wants to go out of the campus for any of their personal reasons /sightseeing or any other reasons, he/she must inform and obtain permission from event organising committee, and the outside visit will be at the own risk of participants. Our school will not be responsible in any case.
- 3) This is mandatory for all the team members (Students, Coaches & Managers) to maintain the discipline of the campus and expected to cooperate with us in organising this event smoothly.
- 4) Chewing tobacco, smoking and using alcohol within the Campus is strictly prohibited. If anybody is found consuming it /have consumed outside, will not be allowed to stay/ enter in the campus.
- 5) Timing for Refund will be 11:00 am to 5:00 pm at designated accounts counter. In case, you want to check out of the campus, information must be given to the accountant in writing at least 24 hrs. prior to your final checkout. Caution money will be refunded after you submit no dues certificate which will be issued by your accommodation block incharge.

Other Important Announcements

DO'S & DONT'S

1. It is compulsory for all the participants and coaches / managers to wear I-Cards compulsorily in the premises to avoid any inconvenience.
2. It is mandatory to follow meal timings and event participation timing compulsorily.
3. Damaging of property/ fighting among participants will be referred to Jury of Appeal and Police if necessary. Their decision in the matter will be final and binding on all the participants and coaches/managers, the cost of damaged / missing items will be recovered from the caution money.
4. Players must report to concerned official 45 min prior to scheduled time of event.
5. Meals are optional and allowed through food coupons only. Vegetarian meals will be served and allowed in the school campus according to standard menu.
6. In case any team/ participants staying outside the campus, separate food coupons at campus will not be provided. Altogether meals and accommodation charges are Rs. 500/- per day. Part payment will not be refunded
7. Movement out of accommodation area after 08:00 pm is not permitted for participants' staying in campus. It is mandatory for all coaches/managers to stay with students in the allotted accommodation area/room.
8. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found drunken, smoking in campus, his/her team shall be disqualified with immediate effect and same will be informed to their Principal & to CBSE.
9. The host school shall not be responsible for any untoward incident/injury happening with any coach/ manager/ team or players out of school campus; theft/loss of personal belongings/valuables; it will be the participants' and coaches/ managers personal responsibility.
10. Any form of bullying is strictly prohibited. For any complaints regarding any disciplinary issue, Contact on 9229251475/ 7974333548 to Mr. Sunil Dwivedi, Chief Coordinator.
11. All decisions regarding results of events in the championship as decided by the officials/Jury of appeal will be final and binding on all participants and their coaches/managers.
12. Any disobedience / disrespect for the instructions would result in debarring of team from participation. Those responsible for any misconduct will be asked to leave the campus at two hours' notice in serious cases.
13. Part payment/ refund of food coupons is not allowed. It is required to intimate the organizing committee in writing one day in advance for full day refund of coupons.
14. As it is the prime responsibility of the coaches/ manages to look after the safety and security of their participating students while staying in our campus so they must remain with them all the time. Therefore, you are advised that Boys Team must be escorted by Male Coaches/ Managers and Girls Team must be escorted by Female Coaches/ Managers only.



By Order-

PRINCIPAL



♦ IMPORTANT NOTES ♦

IES PUBLIC SCHOOL, BHOPAL (M.P.) CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026 - 27 Annexure-B



01	Tournament	CBSE WEST ZONE TENNIS TOURNAMENT (Boys) 2026 - 27
02	Age Group	Age Group(s) under 14, under 17 and under 19 age categories
03	Event Dates	24 th September to 26 th September, 2026
	Managers Reporting	23 rd September, 03.30 pm
	Managers Meeting	23 rd September, 04.30 pm
04	School Address	IES Campus, Ratihad Main Road, Kalkheda, Bhopal 462044
05	Chairperson Organizing Committee	Mr. Sunil Dwivedi
06	Organizing Secretary	Mrs. Sapna Malviya
07	Contact No. (Co-ordinator)	7697700352
09	Contact No.(Transportation)	9713450437/9171711950/9171715677
10	E-mail	sports@iespublicschool.ac.in
11	Website	www.iespublicschool.ac.in
12	Information Assistance	Dr. Dinesh Patidar (9893205677)
13	Nearest Railway Station	Rani Kamla Pati Station/ Bhopal Junction
14	Transport facility	- To and fro conveyance facility may be made available for arrival, from Rani KamlaPati & Bhopal Railway Station on 23rd Sept. at 12:00 Noon & at 3:30 pm. Conveyance for departure available on 26th Sept from school at 01:30 pm & at 3:30 pm. - Apart from conveyance provided by our school, City Bus and other Public transport is also available from Railway Station to our school.
15	Caution Money	Each School has to deposit Rs. 2000/- as caution money (Refundable through NEFT/ Cash after the event is over)
16	Lodging, Boarding & Meal Charges @ 500/- Per day per head	
17	<u>ACCOMMODATION</u> - Teams will be provided accommodation in the school campus. - Teams will be completely responsible for safety of expensive items/ money and all their belongings. - Accommodation request will only be entertained after receiving complete Travel Plan (Annexure "B"), Assurance Letter (Annexure "C") and Team photograph (Annexure "D") till 10th Sept. 2026 positively. - Accommodation on campus will be provided on first come first serve basis and may be considered. It will be considered confirmed only after receiving our confirmation at the time of reporting as limited rooms/ seats are available at campus. Therefore please call us and confirm telephonically in advance. Check in timing 23rd Sept. from 2:30 PM onwards Check out on 26th Sept. by 01:00 PM.	
18	Essentials	At least one teacher MUST ACCOMPANY the team. Parents will not be entertained to stay with the team. - All teams are requested to bring School uniform, School flag, lock & key, torch, mosquito repellents, First Aid etc.
19	Travel Plan	Please mail your travel plan till 10 th Sept. 2026 by 05:00 pm

HOTEL DETAILS
NEAR BY M.P. NAGAR & T.T. NAGAR
ADDITIONAL INFORMATION FOR FACILITATING
STAY OF PARTICIPANTS

S.No	HOTEL NAME	AREA	CONTACT PERSON	CONTACT NO.
1	JALSA RETREAT	NEELBAD	RECEPTION	0755 423 9796
2	SMR PALACE	NEELBAD	RECEPTION	8435903398
3	KUBER RESORT	RATIBAD	RECEPTION	078982 89643
4	KONARK HOTEL	M.P. NAGAR	RECEPTION	07552556806
5	RAJ PALACE HOTEL	M.P. NAGAR	RECEPTION	07552552929
6	TULSI HOTEL	M.P. NAGAR	RECEPTION	98860 63853
7	KLASSIC HOTEL	M.P. NAGAR	RECEPTION	09893164317
8	SURBHI HOTEL	M.P. NAGAR	RECEPTION	07552551006
9	HOTEL PANCHWATI	M.P. NAGAR	RECEPTION	94256 75863
10	HOTEL KATURI	M.P. NAGAR	RECEPTION	0755427 7789
11	HOTEL ANGEL REGENCY	M.P. NAGAR	RECEPTION	07554203370
12	HOTEL CASTLE INN	M.P. NAGAR	RECEPTION	07554030842
13	HOTEL TWINKEL HOTEL	NEW MARKET	RECEPTION	07552558166
14	HOTEL GUD STAY	M.P. NAGAR	RECEPTION	07554231990
15	RAJ LAXMI HOTEL	M.P. NAGAR	RECEPTION	09685542953
16	MIDLAND HOTEL	M.P. NAGAR	RECEPTION	09752053198
17	HOTEL SHREE VINAYAK	M.P. NAGAR	RECEPTION	09752053198
18	ROYAL VILLAS HOTEL	M.P. NAGAR	RECEPTION	07554012806

(Optional) Note:

1. The names of these budget hotels are suggestive, offer subsidized rates and situated nearby to our campus. However, you have the full liberty to book the hotel of your own choice.
2. Please check these hotels on Google and know the distance from our school, rates and other facilities etc before you do the booking.
3. Our school is nowhere concerned with these hotels. You have to book and stay there at your own risk.

ELIGIBILITY FORM FOR CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027

(Fill Separately for each boys and girls Category)

AGE GROUP UNDER-14, 17&19 (For Girls)

(ON YOUR SCHOOL'S LETTER HEAD)

Name of the School : _____
 Affiliation No : _____
 Complete Postal Address : _____

 Team Age Group : _____
 Email Address : _____
 Name of the Manager : _____ Mobile No, _____
 Name of the Coach : _____ Mobile No, _____

1.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
2.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
3.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
4.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
5.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
	Aadhar No.				

6.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
7.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
8.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
9.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
10.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
11.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					
12.	Category				Affix passport size Color photograph Duly attested by Principal with half signature on Photograph and Half on page.
	CBSE Sports Registration No.				
	Player Name				
	Father Name				
	Date of Birth		Class:	Admission No:	
	(DD/MM/YYYY)				
Aadhar No.					

IMPORTANT NOTE : The Date of Birth, Class of Study, Admission No, CBSE Registration No. should be personally verified from the school records before filling up the performer.

CERTIFICATE: It is certified that the above listed participants are bonafide students of our school and eligible as per the rules of CBSE for participation in invitation for participation in CBSE WESTZONE TENNIS TOURNAMENT26-27. The records against each participant are correct as per our school records in photograph.

Kindly fill Google form link given on First Page.

Principal's Signature

School seal



CBSE WEST ZONE TENNIS TOURNAMENT (Girls)

2026 - 27

TRAVEL PLAN

Mandatory: - All documents to be filled in and sent to organizing School before 10th September, 2026.

Name of the School :- _____

Phone Number :- _____

Principal Name and Mobile No. _____

Complete Postal Address: - _____

Email Address :- _____

Name of the Manager :- (i) _____ Mobile No. _____

& Coach :- (i) _____ Mobile No. _____

Mode of transport:- Train / bus / Air	☐ Train ☐ Bus ☐ Air
Arrival at Bhopal Junction / Rani Kamla Pati Station	Train Name _____, Train No. _____ Date _____, Time _____
Departure from Bhopal Junction / Rani Kamla Pati Station	Train Name _____, Train No. _____ Date _____, Time _____
Number of participants	Girls _____
Number of Teacher/Coach	Female _____
We need Accommodation in IES Public School Campus	Yes () No ()

MEALS

DATE	MEALS			
	(Nos. Required)			
BOYS	BREAKFAST	LUNCH	High Tea	DINNER
23/09/2026	NA	NA	NA	
24/09/2026				
25/09/2026				
26/09/2026			NA	NA
Check in timing 23 rd Sept, 2026 from 2:30 PM onwards				
Check out Timing 26 th Sept, 2026 by 01:00PM				

(Lodging, boarding and meal charges will be refundable to those participants who will inform our administrative officer in writing 24 hours before leaving the campus. Amount payable will be after deduction of required charges till that date.)

School Seal

Principal's Signature

ON SCHOOL LETTER HEAD

Date: _____

ASSURANCE LETTER

(Mandatory declaration of participating school requiring accommodation in IES Campus Duly signed by Principal)

I, Dr/ Mrs/ Mr _____ Principal of
 _____ School, hereby declare that -

- Our assigned Coach/manager Mr. _____, Contact number _____ will be fully responsible for wellbeing, security, health and behavior of our school participants as well as participation in the enrolled game on time during the event. He/she will remain with the students at all times, day and night, during the games and till departure from the campus.
- The Girls teams will have a female coach/manager as per CBSE mandate. Boys teams will have a male coach/manager as per CBSE mandate.
- The coach/manager is aware that on campus accommodation is optional, of Dormitory pattern. **Coaches/ Managers/ Participants must visit before check in and confirm stay only if fully satisfied.**
- The coach/manager will give the host school written intimation in case of leaving campus during the competition with telephonic permission to concerned authority from his / her Principal and return by 8 PM under all circumstances.
- Out pass for leaving campus must be obtained by coach/manager and students; it will be issued from the front desk on receiving application before 5:30 PM only, except in case of an emergency it may be extended beyond the given time.
- Meal facility is outsourced on contract, hence **refund of Meal Coupons will be as per concerned vendor's policy i.e. only full day refund will be done**, and must be sorted out with vendor, school shall not be involved in any issues.
- Prizes and Merit Certificates will be given only at the designated time decided by Organizing Committee, and participants will not insist on obtaining it beforehand. In case the concerned participants leave early, the certificates will be mailed to the participating school after completion of event.
- Parents of participants are not authorized to carry their ward without submitting their own Photo ID, the concerned student's School ID, approval from the Principal or authorized coach/manager before taking any participants out of campus.

I accept full responsibility for the conduct of my coach/manager and students. I indemnify the Host School for any above circumstances occurring due to not following these rules.

Signature

Name of coach _____

Mobile no of coach _____

Signature

Name of Principal _____

Mobile Number of Principal _____

Seal of School

Bring original copy along with Team

School Name: _____

Team: Girls ☐**TEAM PHOTOGRAPH**

TEAM GROUP PHOTOGRAPH WITH
PRINCIPAL, MANAGER AND COACH IN 7" X 5"
DULY ATTESTED BY SCHOOL PRINCIPAL

OFFICIAL ACCOMPANYING THE TEAM (MAXIMUM TWO)

1.	Name of the Coach	Mobile No.	Photograph attested by the Principal
2.	Name of Manager	Mobile No.	Photograph attested by the Principal

Principal
(Name of the School with School Seal)

ANNEXURE –E

CBSE ONLINE PARTICIPATION LIST
(<https://cbseit.in/cbse/2026/sports/Login/Index>)

TO BE ATTESTED BY THE SCHOOL PRINCIPAL

ACCREDITED REPRESENTATIVES (TEACHER/COACH/MANAGER)

1. All the teams must be accompanied by a Teacher/Coach/Manager designated/ authorized by the Principal of the participating school in writing.
2. No team will be permitted to participate without accompanying official.
3. No team shall be accompanied by any parent. However, if a parent is accompanying the team, such information must be provided by the school on the school letterhead.
4. No team shall be accompanied by more than two officials.
5. **The officials accompanying the team shall have a valid Identity Card issued by their school Principal.**
6. No extra person shall be permitted to stay inside the school premises and on the play field along with the teams.

General / Mandatory Instructions

1. Taking part in Opening ceremony with school flag, march past & closing ceremony is mandatory for all schools and players.
2. Escort Coach/Manager shall be held responsible for their students' behavior manners and language; any default shall be reported to their school Principal/Management & to CBSE.
3. At the time of event in progress only eligible participants will be entitled to enter tennis arena, other players shall be expected to stay out of play arena.
4. Players must give their attendance to official **45 min** prior to scheduled time of event.
5. It is mandatory for all coaches/managers/players to wear school identity card during days of meet irrespective of whether they are in or out of school campus.
6. It is mandatory for all the schools to deposit total amount for all the days of competition as per CBSE norms at the time of reporting.
7. Students' movement after 8:00 pm outside their accommodation room is strictly prohibited.
8. It is mandatory for all Coaches & Managers to stay with students in allotted accommodation/ room only.
9. Bringing or use of tobacco sachets, cigarettes, and liquor is strictly prohibited in school campus. If any coach/manager/student is found (drunk or smoking) in campus, his/her team shall be disqualified with immediate effect and same will be informed to CBSE/ their Principal for disciplinary action.
10. Only Vegetarian meals will be served in school campus.
11. The host school will not be responsible for any incident which happens out of school campus during outing of any coach/manager/team or players.

GENERAL RULES FOR THE GAME

1. CBSE Tennis Tournament will be played according to the rules and regulations of AITA, with modifications wherever applicable.
2. Each school can send one team, comprising of maximum four players, in the age groups **ie. under 14, 17 & 19 yrs., Girls category.**
3. The tournament at Zone level shall be played at Knock-out basis. In case the number of teams at Zone level is less, the tournament may be organized on league cum knock out basis.
4. All the matches shall be played as best of 13(thirteen) games with six all as tie breaker. Semi-final will be played on "short set" basis and finals will be played on the best of three sets with tie-breaker rule, if necessary
5. The tournament shall consist of two single and one doubles event in both the sections. Two singles matches shall be held first and in tie case (one all) double will follow.
6. All the other participants shall be awarded with the Participation Certificates who actually come to play.
7. The decision of the referee shall be final.
8. Players must report 15 minutes in advance in proper kit for the match.
9. Players must be prepared to play more than one match in a day.
10. The code of conduct for the player shall be strictly observed on and off the field.
11. The school Organizing Zone level competition shall take a Group Photo of the teams that have qualified to participate at National level competition. The photo shall be signed by the host school Principal and forwarded to the school organizing next level of competition long with the original entry Performa.

IMPORTANT: MANDATORY INSTRUCTIONS

Age:

The athlete/player should be within the particular age group on 31st December of the year of competition.

(a) Please go through all CBSE norms of participation in this event only bonafide students with CBSE Reg. No. shall be eligible to participate in this event School tournaments/meets. Filling names of any non bonafide student shall lead to disqualification of the team.

(b) A student, who has failed twice in a particular class, shall no more be eligible to participate.

(c) Incomplete information or violation of CBSE norms of participation in any respect is liable for disqualification of team.

(d) Any violation in eligibility (over age or Impersonation) shall be dealt according to rules.

(e) The original eligibility Proforma of the Athletes/Players/Teams qualifying to participate from Cluster/Zone level to National level will have to be certified by the Organizing school at the Cluster/Zone level as the case may be and forwarded to the National Organizing School, **immediately** after their Cluster/Zone level competition is over.

(f) Medical check-up may also be applied by the Jury of Appeal appointed by the Organizing school in the case of overage objection.

(g) A player shall be under 14; 17; & 19 years of age on 31 Dec 2024.

1. Under 14 years: Born on or after 01.01.2013

2. Under 17 years: Born on or after 01.01.2010

3. Under 19 years: Born on or after 01.01.2008

(h) All the supporting papers (original) verifying the age of the player, etc in original, as per the CBSE Guidelines & Rules shall be carried personally by the Team Manager/Coach while reporting for participation.

(i) The players' right to participate forfeits on failing to produce the papers supporting the eligibility in original on demand.

(j) Any team/athlete not fulfilling the eligibility criteria before the commencement of the tournament/meet shall not be permitted to participate.

IMPORTANT: IT SHALL BE MANDATORY FOR ALL THE PARTICIPATING SCHOOLS TO PROVIDE THE FOLLOWING ON ARRIVAL AT VENUE-

(i) The documents for verification in original when asked for.

(ii) The team photo with school Principal along with the entry Performa, countersigned by the concerned Principal.

(iii) To provide CBSE registration number for student/player studying in class IX and above.

(iv) To supply the eligibility Performa filled-in online, countersigned by the concerned Principal.