



# Outdoor Events at the Michigan State Capitol

## *The following items are prohibited on Capitol Square:*

- Yard signs
- Drones
- Chalk, paint, or spray paint
- Confetti, feathers, or artificial flowers
- Bullhorns or other sound amplification items unless previously approved by the Capitol Events Coordinator.
- Tape, of any kind, is not allowed on the Capitol Facilities equipment.
- Sales or donations on the grounds.
- Golfcarts, gators, side by sides or any other ORV's. Mobility scooters are the exception.

## *Things to take into consideration when having an event on Capitol Square:*

- You are not allowed to hang/affix any signs, banners or other items to our steps, platforms, railings, pillars, trees, cannons, or fences. If you would like to hang a banner across the steps, you must coordinate this with the Capitol Events Coordinator. There is a fee of \$25.00.
- You may bring pop up tents, but you **must** provide weights. No stakes allowed. We do not allow tents on the sandstone steps platform. If you need weather coverage, you can move to the top of the steps or down to the sidewalk. If you decide to move to the top of the steps, you must keep all 3 sets of doors unblocked per fire code in case of an emergency.
- We request that you leave the grounds the way you found it. We highly recommend a cleanup crew following your event. If the grounds crew finds an excessive amount of garbage on the grounds, it may result in a cleanup fee of \$150.00.
- If you are using a hired sound company: All cords for the DJ must be brought by the DJ & covered/taped if in a heavy traffic area. On the lawn, cones must be placed on cords. No duct tape allowed on the sandstone steps. Duct tape can be used on the concrete sidewalks only.