



Rental Equipment & Labor Rates

BASIC USE FEES:

Heritage Hall – North State Room \$600

Heritage Hall – South State Room \$500

Heritage Hall – Atrium \$400

Outdoor Areas – No basic use fee

LABOR RATES:

Weekday Rate – \$50.00 per hour

Weekend Rate – \$60.00 per hour

Cancellation Fee – \$250.00*

EQUIPMENT	RENTAL PRICE
CHAIRS	\$1.50 each
STAGE CHAIRS	\$50.00 each
FOLDING TABLES – 6' X 30"	\$8.00 each
ROUND TABLES – 5' DIAMETER	\$20.00 each
COCKTAIL TABLES – 30" DIAMETER	\$15.00 each
CONFERENCE TABLES – 5' X 2'	\$15.00 each
TABLECLOTHS	\$15.00 each
MICROPHONES ON STANDS (ADD ON TO SOUND PACKAGE)	\$10.00 each
ELECTRICITY	\$20.00 per outlet
EASELS	\$5.00 each
NATIONAL AND/OR STATE FLAG	\$5.00 each
COAT RACK (INCLUDES HANGERS)	\$20.00 each
TELEVISION ON ROLLING STAND	\$20.00
GARBAGE CAN	\$5.00 each
LAWN TENT SETUP FEE (INSERTING AND REMOVING EYELETS IN TENT PIERS)	\$25.00
HANG BANNER	\$25.00

Heritage Hall AV/Audio Package – Basic: Includes (1) projector screen, (1) microphone and (1) podium. **\$200.00**

Heritage Hall AV/Audio Package – Full: Includes basic equipment as well as additional screens and microphones. **\$300.00**

Heritage Hall Staging Package – Basic: Includes 8ft x 16ft stage with step/ramp and hand railing. **\$200.00**

Each additional 4ft x8ft section of staging is **\$70.00**

Outdoor Sound Amplification Package – Basic: Includes (1) Podium, P/A system, (1) microphone. **\$100**

Outdoor Sound Amplification Package – Full: Includes (1) Podium, P/A system, (1) microphone, (1) mult box. **\$200**

***Event Cancellation Policy:** If your event is cancelled for any reason, the responsible party will be charged the cancellation fee listed above, per rented space. If the event is cancelled less than 48 hours in advance, the responsible party will be charged 50% of the original invoice.