MANCHESTER 1824
The University of Manchester

The University of Manchester – Dubai

# Graduate Catalogue 2025-2026

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The University of Manchester

Graduate Catalogue 2025-2026

# Table of Contents


Academic Calendar 2025-2026 1
Key Dates at The University of Manchester - Dubai ..... 1
Application Deadlines ..... 2

About The University of Manchester 3
Global Excellence, Regional Impact ..... 3

The University of Manchester 4
Mission ..... 4
Vision ..... 4
Core Values ..... 4

The University of Manchester – Dubai 5
Mission Statement ..... 5

Academic Definitions 6

Accreditation 6
Commission for Academic Accreditation (CAA) ..... 6
The Knowledge and Human Development Authority (KHDA) ..... 6
Association of MBA (AMBA) ..... 6
European Quality Improvement System (EQUIS) ..... 6
Association to Advance Collegiate Schools of Business (AACSB) ..... 6

UoM – Dubai Organisational Chart 7

UoM – Dubai Facilities 8
Library ..... 8
The Hive ..... 8
Studio 108 ..... 8
Dubai Knowledge Park (DKP) Shared Facilities ..... 8
Conference Halls ..... 9
Auditorium ..... 9
Prayer Rooms ..... 9
Food Court ..... 9
Medical Clinic ..... 9
Pharmacy ..... 9
Transportations & Parking ..... 9
Security and Safety ..... 9

MANCHESTER 1824
The University of Manchester


UoM – Dubai Corporate Partnerships and Network 9

Academic Programmes 10

Data Protection, Student Records, and Disclosure of Personal Information 10
- Personal Data and Special Category Data 10
- Disclosure to Regulatory Authorities and Third Parties 11
- Student Record Management and Regulatory Access 11
- Privacy Notices 11
- Consent and Acknowledgement 11

Admission Policies 12

Academic Policies and Regulations 12
- Conduct and Discipline of Students 12
  - Our Expectations of You Under This Policy 12
  - Your Expectations of Us Under This Policy 12
  - Representation in Disciplinary Hearings 12
  - Importance of Compliance with UAE Norms and Culture 12
- Guidance to Students on Plagiarism and Other Forms of Academic Malpractice 13
- The Use of Artificial Intelligence (AI) 13
- Course Load 14
  - Global MBA 14
  - Global MBA Finance Accelerated 15
  - Global (Executive) MBA 15
  - MSc Financial Management 16
  - MA Educational Leadership in Practice 16

University Withdrawal 17
- Global MBA (Including Finance Accelerated and Executive MBA) 17
  - Withdrawing or Interrupting from Your Programme 17
- MSc Financial Management 17
  - Withdrawal: New Students (First Term) 17
  - Withdrawal: Existing Students (Second Term Onwards) 17
  - Withdrawing or Interrupting from Your Programme 17
- MA Educational Leadership in Practice 18

Deferment Regulations 18

Tuition Fees 19

Discount Policy 20
- Global MBA 20
  - GMBA Bursary Categories 21
  - GEMBA Bursary Categories 21
- MSc Financial Management 22
- MA Educational Leadership in Practice 22

MANCHESTER 1824
The University of Manchester


Student and Alumni Services 23
New Students Welcome Event 23
New Students Team Building Event 23
Managing Your Studies Series 23
Alumni Buddy Programme 23
Student Support Clinics / One-to-One Support Sessions with Advisors (Local & Regional) 23
Wellbeing at The University of Manchester 23
Disability Advisory and Support Services (DASS) 24
Careers Service 24
Additional Resources 27
Strategic Talent Partnerships 29
Masterclasses 29
Social Responsibility 29

Student Feedback and Quality Assurance 30

Students Rights and Responsibilities 30
Students Rights 30
Students Responsibilities 30
Expectations and Responsibilities of Staff 31

Academic Appeals & Student Complaints 31

Student Complaints Procedure 32

Grading System and Definition of Credit Hours 32
Global MBA (Including Finance Accelerated and Executive MBA) 32
Marking Conventions 32
MSc Financial Management 33
Marking Criteria 33
MA Educational Leadership in Practice 34
Assessment Criteria 34
Plagiarism 35

Programme Structures 36
Accreditation of Prior Learning (APL) and Accreditation of Prior Experiential Learning (APEL) 36
Global MBA 36
Global MBA Finance Accelerated 36
Global (Executive) MBA 37
MSc Financial Management 37
MA Educational Leadership in Practice 37

Assessment 37
Global MBA (Including Finance Accelerated and Executive MBA) 37
MSc Financial Management Assessment 38
MA Educational Leadership in Practice Assessment 38

Reassessment 38

Global MBA (Including Finance Accelerated and Executive MBA) ..... 38
Compensation ..... 38
Reassessment ..... 39
MSc Financial Management ..... 40
Compensation and Referral Allowance ..... 40
MA Educational Leadership in Practice ..... 41
Compensation and Reassessment Maximums ..... 41
Compensation ..... 41
Reassessment ..... 41

Student Progression 42
Global MBA (Including Finance Accelerated and Executive MBA) ..... 42
Credit and Award Framework ..... 42
MSc Financial Management ..... 42
MA Educational Leadership in Practice ..... 43

Exit Awards 44
Global MBA (Including Finance Accelerated and Executive MBA) ..... 44
MSc Financial Management ..... 44
MA Educational Leadership in Practice ..... 44

Degree Completion and Graduation Requirements 45
Global MBA (Including Finance Accelerated and Executive MBA) ..... 45
MSc Financial Management ..... 45
MA Educational Leadership in Practice ..... 45

List of Faculty Teaching on the Programmes 46

UoM - Senior Leadership Team 48
UoM – Dubai Advisory Board ..... 48

UoM – Dubai: Contact Information and Location 49
General Contact and Address ..... 49

Appendix 1 50
Admission Requirements: Global MBA, Finance Accelerated ..... 50
Entry Requirements ..... 50
Required Documents ..... 50
Admission Requirements: Global Executive MBA ..... 50
Entry Requirements ..... 50
Required Documents ..... 51
Admission Requirements: MSc Financial Management ..... 51
Entry Requirements ..... 51
Required Documents ..... 51
Admission Requirements: MA Educational Leadership in Practice ..... 51
Entry Requirements ..... 51
Required Documents ..... 52

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# Academic Calendar 2025-2026

## Key Dates at The University of Manchester - Dubai

| Activity | Start Date | End Date |
|---|---|---|
| Welcome Event - MBA | 18 January 2026 | 18 January 2026 |
| January Workshops - MBA | 12 January 2026 | 21 January 2026 |
| MA ELiP Workshops | 06 February 2026 | 08 February 2026 |
| March Workshops - MBA | 29 March 2026 | 02 April 2026 |
| April Workshops - MBA | 09 May 2026 | 21 May 2026 |
| May Workshops - MBA | 09 May 2026 | 21 May 2026 |
| MSc FM Workshops | 19 July 2026 | 19 July 2026 |
| Welcome Event - MBA | 19 July 2026 | 19 July 2026 |
| July Workshops - MBA | 20 July 2026 | 30 July 2026 |
| August Workshops - MBA | 01 August 2026 | 04 August 2026 |
| September Workshops - MBA | 12 September 2026 | 29 September 2026 |
| October Workshops - MBA | 17 October 2026 | 29 October 2026 |
| Summer Graduation - UoM – Home Campus | 13 July 2026 | 27 July 2026 |
| September Workshops - MBA | 12 September 2026 | 24 September 2026 |
| October Workshops - MBA | 07 November 2026 | 12 November 2026 |
| MA ELiP Welcome Event | 25 September 2026 | 25 September 2026 |
| MA ELiP Workshops | 25 September 2026 | 27 September 2026 |
| Annual Gala Dinner | 18 September 2026 | 18 September 2026 |
| MSc FM Welcome Event | 09 May 2026 | 09 May 2026 |
| Graduation Celebration - UoM – Dubai | 21 November 2026 | 21 November 2026 |
| Winter Graduation - UoM – Home Campus | 10 December 2026 | 24 December 2026 |

Check the Academic Calendar 2025-26 of The University of Manchester

## Application Deadlines

| Programme | Intake | Programme Start Date | Application Deadline | Payment Deadline for Majority of Students | Early Bird 1 | Early Bird 2 |
|---|---|---|---|---|---|---|
| Global MBA, GMBA Finance Accelerated | Jul-26 | Wednesday, 1st July 2026 | Monday, 1st June 2026 | Friday, 12th June 2026 | Thursday, 30th April 2026 | Sunday, 31st May 2026 |
| Global (Executive) MBA | Jul-26 | Wednesday, 1st July 2026 | Tuesday, 2nd June 2026 | Friday, 12th June 2026 | N/A | N/A |
| MSc Financial Management | Mar-26 | Monday, 2nd March 2026 | Thursday, 29th January 2026 | Monday, 2nd February 2026 | N/A | N/A |
| MA Educational Leadership in Practice | Sep-26 | Monday, 7th September 2026 | Friday, 28th August 2026 | Tuesday, 1st September 2026 | N/A | N/A |

For more detailed information regarding the academic calendar for your specific programme, including key dates and deadlines, please refer to your Programme Handbook, MBA Student Information Area, MSc FM Student Information Area or the ELiP Community Area.

# About The University of Manchester

## Global Excellence, Regional Impact

The University of Manchester is a centre of teaching excellence, world-class research, outstanding student experience, and deep-rooted social responsibility. As a proud member of the prestigious Russell Group, we understand that institutions like ours carry the greatest responsibility to lead as the world faces complex and urgent challenges. Founded in 1824 for the advancement of education, our university has been home to 26 Nobel Prize winners and continues to drive transformative discoveries across disciplinary and geographic boundaries.

We are inspired by and connected with the city of Manchester – the birthplace of the Industrial Revolution, home to a thriving arts, music and cultural scene, and the driving force behind the Northern Powerhouse. From creating the world's first nuclear reaction to building the modern computer, isolating graphene, and revolutionising cancer diagnosis and treatment – our legacy of innovation continues to shape the future. Our commitment to life-changing student experiences and exceptional graduate outcomes helps develop global citizens ready to lead.

As we enter our third century, we are resolute in tackling the world's biggest challenges. Ranked the 7th best university in the UK and 40th globally as per the QS World University Rankings (2027), our university is a true powerhouse of research and discovery. We were ranked 5th in the UK for research power in the Research Excellence Framework (REF) 2021. Our global community includes over 44,000 students, 12,000 staff, and 550,000 alumni from 190 countries.

Our commitment to the United Nations Sustainable Development Goals (SDGs) is unmatched, ranking in the global top 10 for social and environmental impact in every year of the Times Higher Education Impact Rankings.

We are also the most popular UK university for undergraduate applications (UCAS 2023) and the second most targeted by leading UK employers (The Graduate Market, 2024).

# The University of Manchester

## Mission

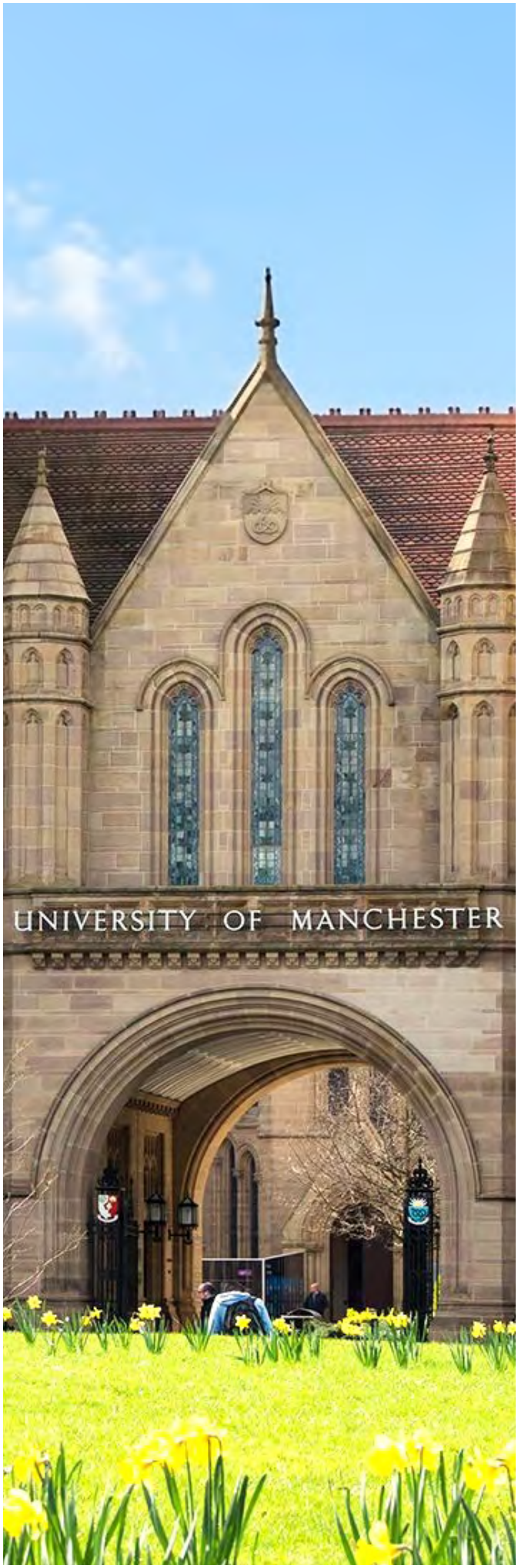
The University of Manchester's mission, guided by its strategy From Manchester for the World (to 2035), is focused on learning and discovery for a new world, producing graduates who help change the world for the better.

## Vision

The University of Manchester will be recognised globally for the excellence of our people, research, learning, and innovation and for the benefits we bring to society and the environment.

## Core Values

- Knowledge - Fostering innovation and challenging perspectives.
- Wisdom - Applying knowledge to improve society.
- Humanity - Cultivating a supportive and ethical environment.
- Academic Freedom - We support with enthusiasm and vigour the principles of freedom of thought and speech.
- Courage - We think and speak freely, and act boldly to challenge assumptions and shape our future for the greater good.
- Pioneering Spirit - In the radical Manchester spirit, and inspired by our people, history and scale, we create the exceptional.



# The University of Manchester – Dubai

Established in 2006 in Dubai Knowledge Park, The University of Manchester - Dubai is the largest and fastest-growing hub in the University's international network of five global centres/branches — located in Manchester, Dubai, Shanghai, Hong Kong, and Singapore. The Branch supports the University's mission to provide world-class education and lifelong learning opportunities to working professionals across the region.

Offering a dynamic portfolio of blended learning, part-time master's programmes, the Branch delivers globally recognised degrees, including the University's top-ranked MBA, MSc Financial Management, and MA Educational Leadership in Practice. These programmes are specifically designed to support career advancement while accommodating the busy schedules of working professionals.

To date, The University of Manchester – Dubai has supported more than 3,700 part-time MBA and specialist Master's students and graduated over 2,600 alumni. It is also a hub of engagement and innovation, actively collaborating with regional industry groups, professional bodies, and companies. UoM – Dubai supports a thriving regional alumni network of over 5,500 members, spanning countries across the Middle East and beyond. Discover our rankings.

## Mission Statement

The University of Manchester's mission statement is, "The Creation of excellent learning and research environments for The University of Manchester through the delivery of effective and responsive building design and management of the project process."

Within the region, our mission is, to be acknowledged as a promising provider of transnational education, closely aligned with The University of Manchester on a global level while also being a dedicated advocate for social responsibility within our local, regional contexts.

# Academic Definitions

To support clarity and ensure consistency in the use of academic terminology, prospective and current students are directed to the University's official Glossary of Terms, which provides authoritative definitions of commonly used terms such as credits, modules, course units, exit award, intended learning outcomes, mitigating circumstances, and compensation. This resource can be accessed via the following link: University of Manchester Taught Degree Regulations Glossary of Terms.

# Accreditation

## Commission for Academic Accreditation (CAA)

The University of Manchester – Dubai is officially licensed, and its programmes are accredited by the Commission for Academic Accreditation (CAA) to award degrees and qualifications in higher education.

## The Knowledge and Human Development Authority (KHDA)

The University of Manchester – Dubai is accredited by the Knowledge and Human Development Authority (KHDA), the education regulator of the Government of Dubai. The University has also been awarded a 5-star rating by KHDA, reflecting excellence across key performance areas. KHDA provides local oversight and quality assurance, ensuring that all programmes delivered in Dubai meet the Emirate's rigorous academic standards.

## Association of MBA (AMBA)

The University of Manchester's AMBA accreditation statement highlights its commitment to maintaining high standards in business education. AMBA accreditation is awarded to programmes that demonstrate excellence in teaching, curriculum, and overall student experience. This recognition ensures that students receive a rigorous and globally recognised education, preparing them for leadership roles in the business world.

## European Quality Improvement System (EQUIS)

The University of Manchester's EQUIS accreditation statement emphasises its dedication to delivering high-quality business education and research. EQUIS accreditation is granted by the European Foundation for Management Development (EFMD) and signifies that the university meets rigorous international standards in areas such as academic quality, faculty qualifications, and student support.

This accreditation underscores the university's commitment to continuous improvement, innovation in teaching, and a strong connection with the business community, ultimately enhancing the value of its programmes for students and employers alike.

## Association to Advance Collegiate Schools of Business (AACSB)

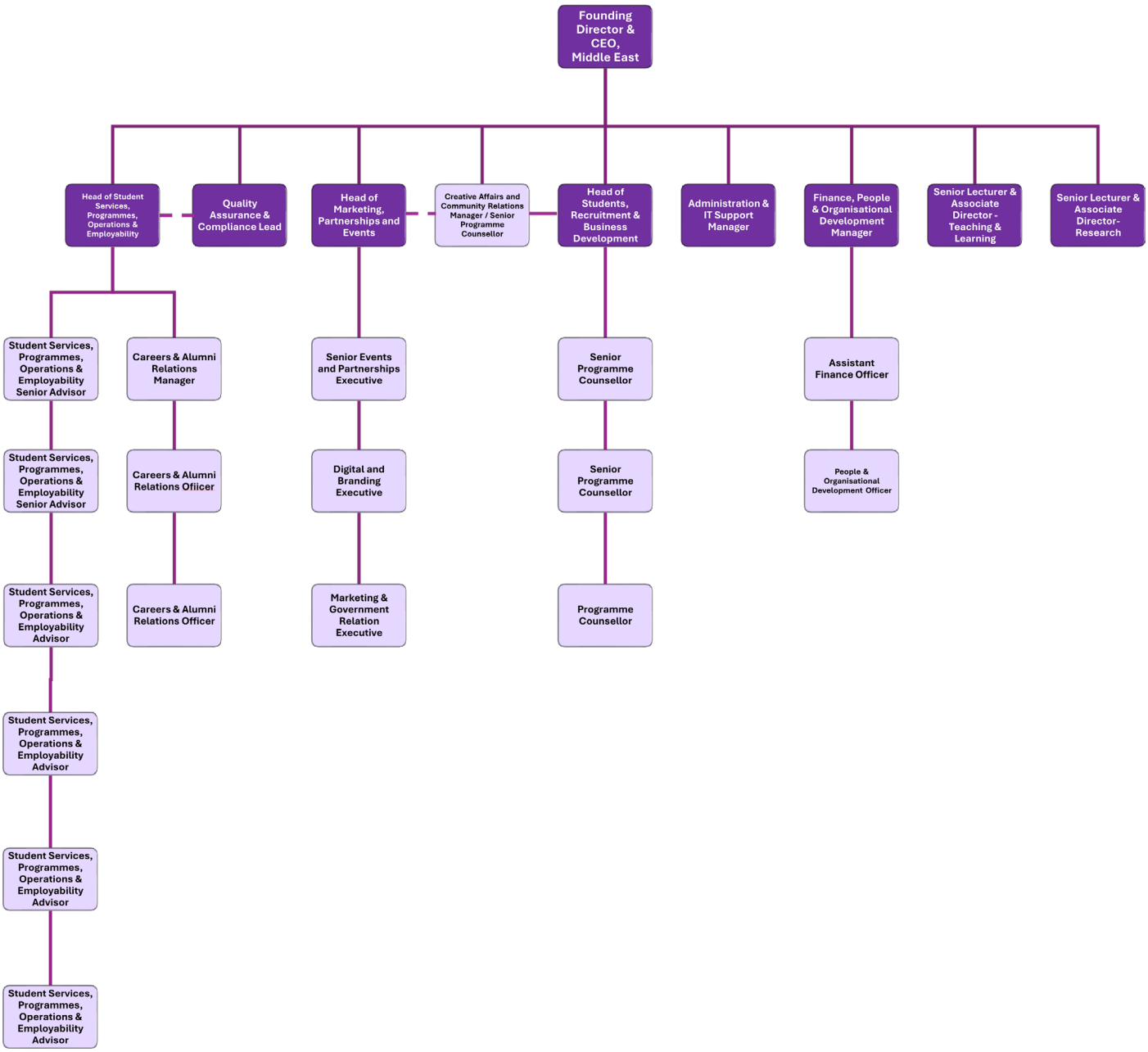
The University of Manchester's AACSB accreditation statement reflects its commitment to excellence in business education and research. AACSB accreditation is a prestigious recognition awarded to business schools that meet high standards of quality and continuous improvement in areas such as teaching, curriculum, and student outcomes.

This accreditation signifies that the University provides a rigorous academic environment that fosters innovative teaching and learning, preparing students for successful careers in a dynamic global marketplace. It also highlights the university's commitment to engagement with the business community and its focus on ethical leadership and social responsibility.

# UoM – Dubai Organisational Chart

As part of our organisational overview, UoM – Dubai structure is outlined in the link below

UoM – Dubai Structure




The wider University of Manchester structure can be found here.

# UoM – Dubai Facilities

## Library

UoM – Dubai provides a library with a programme related selection of academic resources. The library also offers quiet study area and computer access for research, assignments and group work.

## The Hive

A modern, adaptable space for learning, meetings, and performances. Theatre seating up to 80, cabaret up to 60, with full catering, a premium sound system, a large touchscreen, and Polycom for hybrid video conferencing. Ideal for trainings, seminars, conferences, workshops, and community events.

## Studio 108

Buzz Hive at Studio 108 is The University of Manchester – Dubai's dedicated creative and collaborative media space, designed to amplify student, alumni, partners, staff voice, ideas, and community engagement. Serving as the home of The Buzz Hive podcast, the studio provides a professional yet welcoming environment where students, alumni, and faculty can come together to share insights, experiences, and thought leadership.

Equipped with modern audio-visual technology and designed for both production and conversation, Studio 108 supports a range of activities—from podcast recordings and interviews to content creation and informal discussions. More than just a studio, The Buzz Hive represents a platform for storytelling, knowledge exchange, and connection, reflecting the University's commitment to fostering innovation, creativity, and meaningful dialogue within its diverse community.

## Dubai Knowledge Park (DKP) Shared Facilities

Located within DKP, UoM – Dubai benefits from shared facilities including classrooms, networking spaces, common study areas, and collaborative workspaces that foster a vibrant academic environment.

## CONFERENCE HALLS

UoM – Dubai has access to conference halls that accommodate face-to-face workshops, various events, masterclasses and seminars providing ample space for academic and professional activities.

## AUDITORIUM

The auditorium hosts larger events, such as inductions & welcome events, orientation, and graduation celebration, with audio-visual technology and comfortable seating for all attendees.

## PRAYER ROOMS

Dedicated prayer rooms are available on campus, providing a quiet, respectful space for daily prayers and religious practices for all community members.

## FOOD COURT

The food court offers a variety of dining options, catering to diverse tastes and dietary preferences, making it convenient for students, academics, and staff to dine on campus.

## MEDICAL CLINIC

The medical clinic which is located in walking distance from UoM – Dubai, provides comprehensive health services, first aid, and medical consultations.

## PHARMACY

Conveniently located in walking distance from UoM – Dubai, the pharmacy supplies essential medications, health products, and provides pharmaceutical guidance to support health needs.

## TRANSPORTATIONS & PARKING

UoM – Dubai offers parking facilities and easy access to public transportation options, ensuring easy access for students, academics, and visitors traveling to and from campus.

## SECURITY AND SAFETY

Campus security ensures a safe and secure environment, with round-the-clock surveillance, emergency response systems, and regular safety checks.

# UoM – Dubai Corporate Partnerships and Network

UoM – Dubai's Corporate Partnerships & Network are built on a shared commitment to developing future-ready talent that drives organisational success. Through non-binding Strategic Talent Partnerships, organisations across the public, private, and not-for-profit sectors gain access to world-class academic expertise, a diverse talent pool of over 60,000 business professionals, and tailored professional development opportunities.

Partners benefit from preferential access to part-time master's programmes and Executive Education, leadership and management skills development, on-site academic masterclasses, and extensive career, student, and alumni support delivered by the Dubai-based team. Combined with a strong regional networking and events programme, these partnerships create a collaborative ecosystem that supports talent attraction, development, engagement, and long-term organisational growth in alignment with strategic objectives.

# Academic Programmes

The below are the academic programmes offered at The University of Manchester – Dubai.

| Programme | Programme Title Concentration/Pathway |
|---|---|
| Master of Business Administration | Global MBA Finance Accelerated |
| | Global (Executive) MBA |
| | Global MBA |
| Master of Science Financial Management | MSc Financial Management |
| Master of Arts Educational Leadership in Practice | MA Educational Leadership in Practice |

# Data Protection, Student Records, and Disclosure of Personal Information

By submitting an application to, accepting an offer from, and/or registering as a student at The University of Manchester – Dubai (UoM – Dubai), you acknowledge and consent to the collection, use, processing, storage, and disclosure of your personal data for academic, administrative, regulatory, and legal purposes.

The University maintains complete, accurate, and up-to-date student records in line with the requirements of the Ministry of Higher Education and Scientific Research (MoHESR) and the Knowledge and Human Development Authority (KHDA). These records are used to support admissions, enrolment, delivery of programmes, assessment, progression, awards, quality assurance, and regulatory reporting.

## Personal Data and Special Category Data

Personal data processed by the University may include, where relevant and necessary, special category data, such as information relating to health and wellbeing, disability or accessibility needs, nationality, identity documentation, and other data required to meet academic, safeguarding, or regulatory obligations. All personal data is processed in accordance with:

- UAE Federal Decree-Law No. 45 of 2021 on the Protection of Personal Data (PDPL) and its implementing regulations;
- Applicable MoHESR and KHDA policies, standards, and reporting requirements.
- Relevant UK legislation, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, where applicable, reflecting the University's status as a UK higher-education institution.

## Disclosure to Regulatory Authorities and Third Parties

The University may disclose student data, where required and lawful, to relevant authorities and third parties, including but not limited to:

- MoHESR and KHDA, for the purposes of licensing, accreditation, compliance monitoring, inspections, audits, surveys, and statistical reporting;
- The University of Manchester (UK) for academic governance, quality assurance, assessment, progression, awards, and institutional reporting;
- External examiners, professional bodies, and accreditation agencies;
- Government authorities or law-enforcement agencies where disclosure is required by law.

Such disclosure will be limited to what is necessary and will take place only where:

- There is a regulatory or statutory obligation;
- The disclosure is required for academic administration, quality assurance, or student-record verification; or
- The disclosure is otherwise permitted under applicable data-protection legislation.

## Student Record Management and Regulatory Access

Student records are securely maintained and made available, upon request, to authorised representatives of MoHESR, KHDA, or other competent authorities for inspection, verification, and compliance purposes, in accordance with UAE regulatory requirements.

## International Transfer of Data

As UoM – Dubai operates as an overseas branch of a UK higher-education institution, student data may be transferred outside the UAE, including to the United Kingdom, for academic delivery, assessment, quality assurance, record-keeping, and regulatory reporting. Appropriate safeguards are applied to ensure compliance with applicable data-protection laws.

## Privacy Notices

Further details on how personal data is collected, processed, retained, and protected are set out in the University's published Privacy Notices, which also explain students' rights in relation to their personal data.

## Consent and Acknowledgement

By applying to, enrolling at, or continuing registration with UoM – Dubai, students formally acknowledge and consent to:

- The maintenance of their student records by the University;
- The use of their data for academic, administrative, quality assurance, and regulatory purposes; and
- The lawful disclosure of their data to MoHESR, KHDA, and other authorised bodies as required.

# Admission Policies

Admission Requirements of Global MBA, Finance Accelerated and Executive MBA, as well as MSc Financial Management and MA Educational Leadership in Practice programmes can be found in Appendix 1.

# Academic Policies and Regulations

## Conduct and Discipline of Students

Conduct and Discipline of Students

Regulation XVII (17) is the University's overarching behaviour policy. It sets out the key principles around student discipline, such as the University's remit, what it identifies as misconduct and the processes that take place in the University, such as looking into behavioural concerns, how disciplinary panels are arranged and the ability to take precautionary action.

### OUR EXPECTATIONS OF YOU UNDER THIS POLICY

It is expected that every student shall maintain at all times, and in all places, an acceptable standard of behaviour and shall comply with the University's policies and procedures. The settings include in-person, in halls, in lectures, in the community and online. The range of behavioural concerns is very broad but includes things like, not committing academic malpractice (such as plagiarism), being respectful to other individuals and not causing them harm, using University resources and property appropriately, ensuring you act as a good ambassador for the University and adhering to health and safety rules. In essence, you should treat other people and the University in the way you would expect to be treated.

### YOUR EXPECTATIONS OF US UNDER THIS POLICY

The University will take appropriate action where misconduct is alleged, whether this is to consider a matter further, such as through an investigation or for a case to be referred to more formal stages of discipline, like a panel. The University will make sure cases are considered fairly and without bias, are evidenced based, outcomes are proportionate, and that students are given clear information and signposting to support.

### REPRESENTATION IN DISCIPLINARY HEARINGS

While disciplinary hearings are conducted centrally, appropriate representation from The University of Manchester – Dubai will be included to support fairness and contextual understanding.

### IMPORTANCE OF COMPLIANCE WITH UAE NORMS AND CULTURE

For students based at The University of Manchester – Dubai or those visiting Dubai for course workshops or any other events, it is essential to observe the cultural norms, laws, and general rules of the UAE. Respecting the UAE's customs and adhering to local regulations is not only legally required but also integral to maintaining the University's strong reputation as a good ambassador within the region. The University expects students to be mindful of these expectations and to represent themselves and the institution positively.

For more details on Conduct and Discipline of students, please refer to the Student Programmes Handbook and Student Handbook – Local Addendum.

- Global MBA programme handbook
- MSc Financial Management programme handbook
- MA Educational Leadership in Practice programme handbook

## Guidance to Students on Plagiarism and Other Forms of Academic Malpractice

Guidance to students on plagiarism and other forms of academic malpractice

This guidance explains what the University understands by the term 'academic malpractice', i.e. the types of actions by students that are likely to compromise their teaching and learning experience and that may lead to them, intentionally or otherwise, getting unearned or underserved credit. The guidance makes it clear that any academic malpractice will be treated very seriously by the University and gives information on how to avoid it. Use this guidance to understand what academic malpractice is and to make sure that you can prove that all your work is genuinely your own. Refer to this document if you have any concerns about issues such as plagiarism, collusion or falsification of results, or contract cheating (engaging a third party to complete an assignment on your behalf).

Guidance to students on plagiarism

## The Use of Artificial Intelligence (AI)

AI tools have the potential to enhance learning and can support inclusivity and accessibility when used appropriately. It is important that you understand the potential risks and benefits of these tools if you plan to use them during your studies. You may use AI tools like any other resource to help you generate ideas, key themes, and plan your assessment, and you may also cite, or quote content generated by AI systems. However, passing off work generated by AI as your own is plagiarism, and will be treated as seriously as plagiarism of another person. Some Course Units or assignments may vary this position. In these cases, you will be given detailed instructions on what is and isn't allowed and may be asked to sign a code of conduct. If you are unclear about what is permissible, contact the course unit lead.

For more detail on the University's position on the use of AI in teaching and learning, see Artificial Intelligence (AI) Teaching Guidance. For advice on how to acknowledge and cite content generated by AI, please refer to this link and the Student Programmes Handbook.

- Global MBA programme handbook
- MSc Financial Management programme handbook
- MA Educational Leadership in Practice programme handbook

# Course Load

## GLOBAL MBA

The programme is studied over 24 months of part-time study. The first 14 months contain six compulsory units (120 credits) after which students may be awarded a Postgraduate Diploma (150 credits, including 30 APEL) in Business Administration.

The MBA stage consists of the Live Business Project (45 credits) and three optional courses (3 x 15 credits) to complete the MBA stage (90 credits).

Students may enrol on a minimum of 15 credit hours and a maximum of 60 credit hours per semester.

**Global MBA Structure**

| **Term 1**<br>Jan/July<br>3+6 f2f* days | **Term 2**<br>July/Jan<br>6 f2f* days | **Term 3**<br>Jan/July<br>4+6 f2f* days | **Term 4**<br>July/Jan<br>3 f2f* days |
|---|---|---|---|
| **Theme 1: Management in Practice** | | | |
| Leading Global Transitions (15 cr) | Leading People and Organisations (15 cr) | | |
| **Theme 2: Value Creation in Business** | | | |
| | | **Theme 3: Tailoring Your Journey** | |
| Operationalising and Communicating Value (30 cr) | Business Accounting & Finance (30 cr) | Elective (15 cr) | Developing Managerial & Career Success (15 cr) |
| | | Elective (15 cr) | Elective (15 cr) |
| Strategy and Competition: The Practice of the Contemporary Firm (Part A) (15 cr) | Strategy and Competition: The Practice of the Contemporary Firm (Part B) (15 cr) | | |
| | | Live Business Project (45 cr) | |
| **Theme 4: MBA+ (Professional Skills Development)** | | | |

## GLOBAL MBA FINANCE ACCELERATED

The programme is studied over 18 months of part-time study. The first 15 months contain five compulsory units (90 credits) after which students may be awarded a Postgraduate Diploma (150 credits, including 60 APEL) in Business Administration.

The MBA stage consists of the Live Business Project (45 credits), and then students can choose three optional course units (3 x 15 credits) to complete the MBA stage (90 credits).

Students may enrol in a minimum of 15 credit hours and a maximum of 60 credit hours per semester.

**Global MBA Finance Accelerated Structure**

| **Term 1**<br>Jan/July<br>3+6 f2f* days | **Term 2**<br>July/Jan<br>9 f2f* days | **Term 3**<br>Jan/July<br>4+3 f2f* days |
|---|---|---|
| Leading Global Transitions (15 cr) | Leading People and Organisations (15 cr) | |
| **Theme 2: Value Creation in Business** | | |
| | **Theme 3: Tailoring Your Journey** | |
| Operationalising and Communicating Value (30 cr) | Elective (15 cr) | Elective (15 cr) |
| | Elective (15 cr) | Developing Managerial & Career Success (15 cr) |
| Strategy and Competition: The Practice of the Contemporary Firm (Part A) (15 cr) | | Strategy and Competition: The Practice of the Contemporary Firm (Part B) (15 cr) |
| | Live Business Project (45 cr) | |
| **Theme 4: MBA+ (Professional Skills Development)** | | |

## GLOBAL (EXECUTIVE) MBA

The programme is studied over 18 months of part-time study. The first 15 months contain six compulsory units (120 credits) after which students may be awarded a Postgraduate Diploma (180 credits, including 60 APEL) in Business Administration.

The MBA stage consists of the Business Inquiry (15 credits), The Reflective Executive (15 credits) and then students can choose two optional course units (2 x 15 credits) to complete the MBA stage (60 credits).

Students may enrol on a minimum of 15 credit hours and a maximum of 60 credit hours per semester.

**Global (Executive) MBA Structure**

| **Term 1**<br>Jan/July<br>6+7 f2f* days | **Term 2**<br>July/Jan<br>7 f2f* days | **Term 3**<br>Jan/July<br>7+6 f2f* days |
|---|---|---|
| Leading Global Transitions (15 cr) | Leading People and Organisations (15 cr) | |
| **Theme 2: Value Creation in Business** | | |
| | **Theme 3: Tailoring Your Journey** | |
| Operationalising and Communicating Value (30 cr) | Business Accounting & Finance (30 cr) | Elective (15 cr)<br>Elective (15 cr) |
| Digital Economy (15 cr) | Strategy and Competition: The Practice of the Contemporary Firm (Part B) (15 cr) | |
| The Reflective Executive (15 cr) | | |
| | Live Capstone Project - Business Inquiry (30 cr) | |
| **Theme 4: GEMBA+** | | |

## MSC FINANCIAL MANAGEMENT

The MSc Financial Management (FM) is a part-time, blended learning programme.

The course load begins with 30 credit hours in Semester 1 of Year 1, gradually increasing to 45 in Semester 2. Year 2 intensifies with 45 credit hours in Semester 1, culminating in a demanding 60 credit hours in the final semester, emphasizing capstone projects and practical applications to prepare students for their careers.

## MA EDUCATIONAL LEADERSHIP IN PRACTICE

The master's course comprises 6 taught units, each worth 20 credits (each 10 weeks long), a suite of research skills units (worth 30 credits), and a literature/practice-based enquiry (worth 30 credits). This totals 180 credits.

# University Withdrawal

## Global MBA (Including Finance Accelerated and Executive MBA)

### WITHDRAWING OR INTERRUPTING FROM YOUR PROGRAMME

If a student is considering withdrawing from their programme, they are strongly advised to discuss the situation with UoM – Dubai Student Support Team. The team has experience with students contemplating whether to continue and has found that problems can often be resolved without withdrawal.

For students seeking an interruption of study, please contact UoM – Dubai Student Support Team to discuss your options and submit a Request for Interruption Form with supporting evidence. Your application will be reviewed by the Mitigating Circumstances Panel and UoM – Dubai Student Support, and the latter will notify you of the outcome.

In accordance with the University's Interruption Policy, the total period of interruption should not typically exceed 12 months, with further extensions granted only under the most exceptional circumstances. Students who interrupt their studies for more than two terms will be required to retake partially completed courses in full. Such interruptions are rare and only granted in cases of serious issues, such as medical problems, as rejoining can be challenging. Returning students may face difficulty adjusting, as their peers will have advanced, and some Course Units may have changed.

It is also essential for students to consult with UoM – Dubai Student Support Team to fully understand the implications of their decision and to ensure that the Withdrawal Request Form is completed accurately before proceeding further with the process.

## MSc Financial Management

### WITHDRAWAL: NEW STUDENTS (FIRST TERM)

For new students, a complete withdrawal before the end (Friday 5pm GMT) of the 4th week in the first term will entitle you to a refund of the term/programme fee paid, less the non-refundable deposit. Where the student withdraws after the end (Friday 5pm GMT) of the 4th week in the first term, no refund will be given.

### WITHDRAWAL: EXISTING STUDENTS (SECOND TERM ONWARDS)

For existing students, a complete withdrawal before the end (Friday 5pm GMT) of the 4th week in the term, a refund of 25% of the term fee paid will be given.

Where the student withdraws after the end (Friday 5pm GMT) of the 4th week in the term, no refund will be given.

### WITHDRAWING OR INTERRUPTING FROM YOUR PROGRAMME

If a student is considering withdrawing from the programme, it is strongly advised to discuss the situation with UoM – Dubai Student Support Team. The team has experience of students considering whether to continue, and we have found that problems may often be solved without withdrawing.

If the student decides to seek an interruption of study, they should provide UoM – Dubai Student Support Team with written medical or other evidence in support of their request to interrupt. You will be notified in writing if and when the interruption is approved. Please note if you wish to interrupt your studies for two (2) semesters, you must complete an Interruption Approval Form. Please contact financialmanagement@manchester.ac.uk and UoM – Dubai Student Support Team to get the form.

Please note that in line with the University's Interruption Policy the total period of interruption must not normally exceed 12

months, and any further interruptions beyond 12 months will only be permitted under the most exceptional circumstances. Students who interrupt their studies beyond two terms will be required to retake part completed courses in full.

Further information can be accessed through the link(s) below:

- Student Support – Interruptions and Withdrawals Guidance
- Guidance for students on Interruptions

### MA Educational Leadership in Practice

Changing or Discontinuing from a Course may apply to change the course from the master's to a PG Diploma / PG Certificate at any time. To request this, change please contact UoM – Dubai Student Support Team in the first instance.

Sometimes a student may decide that they can no longer continue on their course of study for personal reasons. In this instance you may request to be removed from the course. This action is termed a 'discontinuation.' Students wishing to initiate this process should contact their Student Advisor in the first instance. Guidance for discontinuation of studies is available in the Canvas 'Community Area.'

Unfortunately, it is sometimes necessary for a student to be withdrawn from their course of study due to academic failure or other issues, such as a disciplinary hearing outcome. This action is termed a 'withdrawal', and the process is completed by the school.

## Deferment Regulations

It is expected that students will complete their programme of study in one continuous period of uninterrupted learning. However, it is understood that unforeseen personal challenges or circumstances may arise, which could significantly disrupt a student's studies. In such cases, a student may be granted a temporary interruption of their studies.

It is important to understand that upon return, it may not be possible to provide the same teaching, supervision, or assessment experience that was originally available. Academic programmes and regulations can change to reflect developments in the field, requirements from external bodies, and the resources available to the institution. While reasonable accommodation will be provided upon return, it should be noted that permission for an interruption is a privilege, not a right.

During the period of interruption, the student will no longer be considered a registered member of the institution, and their right to access university premises will be limited to that of a member of the public. Students on interruption may not engage in work on university premises, as they are not covered by the university's insurance policies. Additionally, access to on-campus IT services and library facilities will be revoked; however, remote access to the student email account will remain active. It is the student's responsibility to save any ongoing work and to provide updated contact details as necessary.

If a student fails to return and re-register at the expected date following an interruption, efforts will be made to contact them. However, if no response is received within 30 days of the expected return date, the student may be de-registered from the student system.

Students who are considering interrupting their studies are strongly encouraged to consult with their Student Advisor and/or the Programme Director as soon as possible. Approval for an interruption is required, and students should carefully consider the potential implications of taking a break, including any financial consequences. If the student is receiving a PGT Student Loan, they should also consult the Funding Team to understand the potential impact. Further information on the financial implications of interrupting studies is available at the institution's website.

# Tuition Fees

Outlined below are the total tuition fees for each programme offered at The University of Manchester – Dubai for the Academic Year 2026 – 2027. The fees stated are inclusive of 5% UAE VAT.

| Programme | Total Tuition Fees |
|---|---|
| Global Master of Business Administration | GBP 42,064.05 |
| Global Master of Business Administration – Finance Accelerated | GBP 39,487.35 |
| Global Executive Master of Business Administration | GBP 44,250.00 |
| Master of Science in Financial Management | GBP 23,730.00 |
| Master of Arts Educational Leadership in Practice | GBP 18,690.00 |

The University of Manchester – Dubai (UoM – Dubai) confirms that tuition fees are reviewed and adjusted on an annual basis. This process ensures the continued delivery of a high-quality educational experience in line with academic standards and operational requirements. For specific details regarding future fee adjustments, please refer to the University's website.

Further details on the financial regulations governing tuition fees, payment methods and deadlines, penalties for late payment, tuition fee revisions, and refund policies applicable to students enrolled at The University of Manchester – Dubai can be found in the official Programme Handbooks and the University's Student Terms and Conditions. Applicants and students are strongly advised to consult these documents for the most up-to-date and comprehensive information.

# Discount Policy

## Global MBA

| | |
|---|---|
| Early Bird Discount 1 | 15% |
| Early Bird Discount 2 | 12.5% |
| **Strategic Talent Partnership Discount** | |
| STP Discount | 15% |
| ESAAD STP Discount (UAE Residents Only) | 20% |
| **Corporate Discounts** | |
| Corporate Discount (2 - 4 Confirmed Students) | 10% |
| Corporate Discount (5 - 9 Confirmed Students) | 12.50% |
| Corporate Discount (10+ Confirmed Students) | 15% |
| Alumni Discount | 20% |
| Discretionary Discount | 10-15% |
| Bursary | 10% |
| Family Loyalty Discount | 15% |
| Student Referral Discount | 10% |

## GMBA BURSARY CATEGORIES

| | |
|---|---|
| Women in Business | Exceptional female candidates with excellent academic and personal achievements. |
| Emirati Nationals | Exceptional UAE national candidates with great career progression. |
| Diversity | Exceptional candidates from a multitude of different cultural and professional backgrounds. |
| Achievement | Exceptional candidates with a proven outstanding track record of academic achievements. |
| Young potential leaders | Exceptional young talent who can rise to meet the future challenges of the global business environment and leadership. |
| Entrepreneurship | Exceptional candidates with an entrepreneurial flair applied to creating and running a successful start-up or a growing business venture. |
| Industry Sector | Exceptional candidates who have made significant contributions in any of the below sectors:<br>• Professional Services<br>• Energy<br>• Engineering & Construction<br>• Banking & Finance<br>• Public Sector |

## GEMBA BURSARY CATEGORIES

| | |
|---|---|
| Award for Significant Industry Contributions | Exceptional candidates who have made significant contributions in:<br>• Professional Services<br>• Energy<br>• Engineering & Construction<br>• Banking & Finance<br>• Public Sector |
| Award for Social Responsibility | This will be awarded to candidates who are accountable for fulfilling their civic duty. Candidates who behave and conduct business ethically and with sensitivity towards social, cultural, economic, and environmental issues. |
| Award for Academic Achievement | Exceptional candidates with a proven outstanding track record of academic achievements. |
| Award for Leaders from Non-Profit Organisations | This will be awarded to candidates who have a strong background and interest in NPO work. The candidates will be required to remain within the non-profit charitable sector for an agreed period of time after graduation. |
| Award for Entrepreneurs | This will be awarded to candidates who show an entrepreneurial spirit and have been involved in setting up his or her own business. |
| Award for Women in Business | For female candidates who can demonstrate leadership potential and who has an excellent track record in increasing gender and viewpoint diversity. |
| Award for Sustainability | This will be awarded to candidates who have a strong interest in promoting sustainability in the industry and the community. Preference will be given to candidates who hold positions to advance sustainability or demonstrate his or her significant contribution towards sustainability and conservation. |

## MSc Financial Management

| | |
|---|---|
| Early Bird Discount | 15% |
| Strategic Talent Partnership Discount | 15% |
| ESAAD STP Discount (UAE Residents only) | 15% |
| Alumni Discount | 15% |
| Discretionary Discount | 10 - 15% |
| **Bursary** | **10%** |
| Family Loyalty Discount | 15% |
| Student Referral Discount | 10% |

## MA Educational Leadership in Practice

| | |
|---|---|
| Early Bird Discount | 20% |
| Strategic Talent Partnership Discount | 15% |
| ESAAD STP Discount (UAE Residents only) | 15% |
| Alumni Discount | 15% |
| Discretionary Discount | 10 - 15% |
| **Bursary** | **10%** |
| Family Loyalty Discount | 15% |
| Student Referral Discount | 10% |

# Student and Alumni Services

## New Students Welcome Event

A welcoming and informative event for incoming students, designed to familiarise them with the programme, university guidelines, and academic expectations. This gathering offers essential information to help students transition smoothly and fosters a sense of belonging within the academic community, laying the foundation for a supportive student experience.

## New Students Team Building Event

An interactive and engaging icebreaker activity aimed at fostering strong connections among new students. This event encourages teamwork and collaboration, helping students build relationships with their peers in a fun, dynamic setting. It also introduces valuable skills like effective communication, setting the stage for a connected and collaborative cohort.

## Managing Your Studies Series

A comprehensive support series that provides students with essential study skills, time management strategies, and access to academic resources. Through these sessions, students can learn how to organise their workload, prioritise tasks, and utilise university resources, empowering them to approach their studies with confidence and maximise their learning experience.

## Alumni Buddy Programme

A guidance initiative where Alumni are paired with new students to offer guidance and share their insights from personal experience. Alumni buddies provide essential orientation support, including tips on preparing for assessments, navigating university life, and sharing best practices for academic success. This programme fosters a network of support, helping new students adjust to academic life with confidence.

## Student Support Clinics / One-to-One Support Sessions with Advisors (Local & Regional)

Dedicated sessions where students can receive personalised support and guidance from local advisors, addressing challenges and concerns, and offering resources to enhance their overall well-being.

## Wellbeing at The University of Manchester

The University of Manchester centrally offers a comprehensive range of resources for student mental health and well-being. "Taking Care of Your Wellbeing" page includes self-care tools, such as the "Six Ways to Wellbeing," self-help booklets, and access to workshops. Support is provided through school staff, counselling services, and 24/7 helplines. Students can connect via email, arrange appointments, or use live chat for assistance. For more details, visit the wellbeing page.

## Disability Advisory and Support Services (DASS)

The Disability Advisory and Support Service offers confidential advice and support to students with additional support needs arising from a disability, medical condition or specific learning difficulty. Email: dass@manchester.ac.uk

## Careers Service

At The University of Manchester – Dubai, the Careers & Alumni Office is committed to supporting students and alumni at every stage of their professional journey. From personalised career guidance and skills development to mentorship, networking, and lifelong alumni engagement, our services are designed to empower you to make informed career decisions, build meaningful connections, and thrive in a dynamic global job market. Through a wide range of programmes, events, and platforms, we foster a strong Manchester community that supports growth, collaboration, and long-term success across the region and beyond.

1. **Manchester MentorME Programme:** Manchester MentorME is a structured mentorship platform that connects students and alumni with experienced UoM – Dubai graduates and industry professionals from diverse sectors, job functions, and locations. Participants can sign up as either a mentor or a mentee. Mentees benefit from personalised guidance, career advice, and industry insights, while mentors have the opportunity to give back, share expertise, and support the next graduates.

   The mentorship journey runs for four months and is hosted entirely on the MentorME platform, where participants can set goals, track progress, schedule meetings, and record notes and tasks. Mentors can be searched by expertise, industry, and location, making it easy to find the right match to support your personal and professional development.

2. **Career Sessions (1:1):** Our one-to-one career sessions offer personalised support tailored to your individual career goals. These sessions focus on understanding the UAE and GCC job market, exploring career pathways, identifying transferable skills, and navigating job search strategies within the region.

   Students and alumni can gain insights into market trends, employer expectations, and effective approaches to applying for roles.

3. **CV Reviews:** We provide detailed CV reviews and personalised feedback to

help students and alumni present their skills, experience, and achievements effectively. Guidance is tailored to specific industries, roles, and career stages. Where needed, we also share CV templates and best practice examples to support applicants in building strong, competitive profiles aligned with regional and global recruitment standards.

4. **Career Workshops:** Our career workshops are designed to enhance professional and personal development through interactive and engaging sessions. Topics range from communication skills, self-awareness, and interpersonal effectiveness to job search strategies and career planning.

   Workshops are delivered in various formats, including keynote talks, panel discussions, and focused group sessions. We regularly invite industry experts and Manchester alumni to share real-world insights, experiences, and practical advice, creating valuable learning and networking opportunities.

5. **AlumniExtra:** Students and alumni gain exclusive access to AlumniExtra, an online careers resource library featuring webinars delivered by leading global careers experts and management thinkers.

   The platform covers a wide range of topics such as emotional intelligence, managing burnout, goal setting, job search strategies, LinkedIn optimisation, and professional growth. AlumniExtra provides flexible, on-demand learning to help you stay competitive and confident across your career. Click here to sign-up.

6. **Entrepreneurship Club:** The Entrepreneurship Club was launched in November-2025 and is designed to spark meaningful conversations and connections around innovation and entrepreneurship within The University of Manchester – Dubai community. Whether you are building a startup, exploring new ideas, or simply curious about the entrepreneurial ecosystem, the club provides opportunities to connect with like-minded peers, alumni, and professionals.

   Through themed events and discussions, members can expand their networks, exchange ideas, and gain exposure to the regional startup and innovation landscape.

7. **Alumni Dinners & Networking Across the GCC:** We organise regular alumni

   dinners and networking events across the GCC, including Egypt, Jordan, UAE, KSA, Bahrain, Oman, Qatar, and Kuwait. Wherever you are based, you can stay connected to the Manchester community. These gatherings provide a relaxed setting to reconnect with fellow alumni, build new professional relationships, and expand your network.

   Many of our alumni dinners also incorporate CSR activities, offering opportunities to give back while strengthening community ties.

8. **Alumni Buddy Programme:** The Alumni Buddy Programme pairs new students with Manchester alumni to help them transition smoothly into their early academic journey. Alumni buddies provide guidance, answer questions, and share insights based on their own experiences. For alumni, this programme offers a meaningful way to contribute, stay engaged with the University, and support incoming cohorts. Applications to participate as a buddy open at the start of each new intake.

9. **Annual Events:** We organise a range of flagship annual events that bring together students, alumni, industry leaders, and corporate partners:

   a. **CareerConnect Event:** CareerConnect brings together industry experts and leading organisations to share insights on job market trends, regional developments, and the future of work. The event provides a valuable platform for students and alumni to network, engage with employers, and build meaningful professional connections.

   b. **Women in Business Forum:** The Women in Business Forum celebrates and empowers the women in our community by sharing success stories, fostering collaboration, and opening doors to new opportunities. It is a forum for inspiration, dialogue, and growth within a supportive professional network.

   c. **Students & Alumni Gala Dinner:** This annual celebration brings together students and alumni for an evening of connection, reflection, and celebration. Usually held in September every year, the gala offers a chance to reconnect, build relationships, and strengthen the Manchester community in a social and engaging setting.

   d. **Industry Sessions / Corporate Events:** Throughout the year, we host industry-focused sessions and panel discussions in collaboration with corporate partners also across the GCC. These events offer students and alumni opportunities to gain industry insights, increase visibility, share expertise, and engage directly with professionals and organisations.

10. **WhatsApp Community Groups:** To keep our community connected, we host 11 WhatsApp groups across the GCC, including Egypt and Jordan. These groups allow students and alumni to stay informed about events, opportunities, and updates from the Careers & Alumni Office.

    They also serve as informal networking spaces—whether you are travelling, relocating, or simply looking to connect for a coffee or catch-up, the groups help you stay engaged and connected wherever you are.

# Additional Resources

In additional to the above careers and alumni services offered by UoM – Dubai, below are the dedicated resources available for each programme:

**Global MBA**

The University of Manchester Careers Service
Access resources to help you with your career planning.
https://www.careers.manchester.ac.uk/

**AMBS Career Support**
Dedicated career support to Alliance Manchester Business School students.
Careers Support at Alliance Manchester Business School | Alliance MBS

**CareerConnect**
CareerConnect is the student and Alumni Careers portal for The University of Manchester enabling current students and recent graduates to engage with many of our services and access resources to help you with your career planning or build skills to help you with applications and interviews. This includes services such as PassportCareer, CareerSet CV checker, Shortlist.Me interview practice, psychometric test access videos and e-learning guides.
https://careerconnect.manchester.ac.uk/unauth

**Online Learning Resources**
The University of Manchester offers a wide range of online learning resources for students studying Online and Blended programmes, under the title of My Learning Essentials, delivered by The University of Manchester library team.

These online resources cover everything from referencing, essay writing, presentation skills, to using social media for your studies, and you can access them through the library website from wherever you are, whenever you need to. These resources are available before you start your studies at Manchester, and even before you commit to an offer.

**Careers**
The on-campus based University of Manchester Careers services mainly supports job finding activities for UK based students, or International Students studying in the UK who wish to continue working after graduation.

However, it does have guidance for those looking for jobs or network building outside of the UK, and how to use those important University of Manchester Alumni connections. For more information visit this link which has a wealth of information about CV writing, applications and interviews.

If you need more detailed, country-specific information and guidance, all University of Manchester Online students can access the PassportCareer resource after registering for their course. This platform offers a wealth of resources to help you enhance your skills and deepen your knowledge.

Join LinkedIn Groups:

- Join Alliance Manchester Business School Alumni (Official) to connect with alumni (please ensure that you have AMBS listed on your profile with your start date)
- Join The University of Manchester Alumni Association
- Join The Middle East Alliance MBS Alumni Group

## MSc Financial Management

The University of Manchester Careers Service
Access resources to help you with your career planning.
https://www.careers.manchester.ac.uk/

AMBS Career Support for Master's in Financial Management
https://www.alliancembs.manchester.ac.uk/study/masters/masters-careers-support/

Join LinkedIn Groups:

- Join Alliance Manchester Business School Alumni (Official) to connect with alumni (please ensure that you have AMBS listed on your profile with your start date)
- Join The University of Manchester Alumni Association
- Join The Middle East Alliance MBS Alumni Group

## MA Educational Leadership in Practice

The University of Manchester Careers Service
Access resources to help you with your career planning.
https://www.careers.manchester.ac.uk/

Online Learning Resources
The University of Manchester offers a wide range of online learning resources for students studying Online and Blended programmes, under the title of My Learning Essentials, delivered by The University of Manchester library team.

These online resources cover everything from referencing, essay writing, presentation skills, to using social media for your studies, and you can access them through the library website from wherever you are, whenever you need to. These resources are available before you start your studies at Manchester, and even before you commit to an offer.

Join LinkedIn Groups:

- Join The University of Manchester Alumni Association

## Strategic Talent Partnerships

A Strategic Talent Partnership with The University of Manchester – Dubai is a non-binding agreement that gives organisations access to expert resources and talent to help future-proof success. The University of Manchester – Dubai partners with government entities, private sector leaders, and organisations across the region. These partnerships provide access to UoM – Dubai's part-time master's programmes and Executive Education short business courses.

The STP programme provides a framework for collaboration and engagement between organisations and higher education.

These partnerships:

- Identify leadership development opportunities and management skills needs and explore solutions through professional development and education programmes.
- Provide access to a talent pool of over 60,000 business professionals.
- Create professional networking opportunities across both the University and partner communities.
- Provide access to leading academics delivering professional development masterclasses to partners at their premises.
- Provide world-class study opportunities at preferential rates for eligible partner's staff members.

## Masterclasses

The University delivers Masterclasses as a structured employability and industry engagement services designed to enhance graduate readiness, professional competencies, and workforce relevance. The service provides students and participants with access to industry expertise, applied academic knowledge, and current market insights through masterclasses, expert-led sessions, and knowledge-exchange activities. These engagements support skills development, awareness of emerging trends and innovations, professional networking, and collaboration with the wider business ecosystem. The initiative contributes to improved employability outcomes, continuous professional development, and organisational capability building, while supporting the University's commitment to outcome-based education, external engagement, and societal and economic impact in line with regulatory and quality assurance frameworks.

## Social Responsibility

The University of Manchester – Dubai delivers a structured Social Responsibility and Sustainability engagement programme that supports student, alumni, and community participation in initiatives addressing social, humanitarian, and environmental priorities. The programme is aligned with the United Nations Sustainable Development Goals and contributes to outcome-based education through experiential learning, civic engagement, and societal impact. Activities focus on promoting access to quality education, employability and economic participation, climate and environmental stewardship, public health and well-being, marine and ecological conservation, and inclusion of underrepresented and vulnerable groups. Through these initiatives, participants develop ethical awareness, leadership capability, social responsibility, and global citizenship, while the University strengthens its contribution to community well-being, sustainable development, and regional impact in alignment with regulatory expectations and quality assurance frameworks.

# Student Feedback and Quality Assurance

The University of Manchester – Dubai places student experience and academic quality at the core of its operations. As part of its commitment to continuous improvement, the University administers annual student satisfaction surveys across all programmes to capture evidence on teaching effectiveness, learning resources, academic and student support services, and the overall student experience. Survey results are systematically analysed, reported through institutional quality assurance mechanisms, and benchmarked against institutional performance targets and relevant national benchmarks to inform continuous quality enhancement and regulatory reporting.

# Students Rights and Responsibilities

At The University of Manchester, we are dedicated to nurturing a safe and supportive learning environment where students can pursue academic, personal, and professional development. Central to these rights is the commitment to equal opportunity for all, irrespective of age, gender, nationality, race, religion, or physical ability.

## Students Rights

1. The right to fair and equal treatment from all members of the university community.
2. The right to be treated with respect, dignity, and confidentiality of information, as outlined in university policies.
3. The right to fair due process in accordance with university policies and procedures.
4. The right to report any perceived violations of university policies via appropriate channels.
5. The right to a safe and supportive learning environment with adequate resources.
6. The right to receive complete and accurate information about university policies, procedures, and other relevant information through official communication channels such as email, the website, announcements, and social media.
7. The right to express views and provide feedback on university operations, faculty members, and courses through appropriate channels outlined in university policies.
8. The right to participate in institutional decision-making through appropriate channels outlined in university policies.
9. The right to receive complete and accurate information regarding coursework, including a comprehensive course outline, grading criteria, grade scale, and clear descriptions of coursework requirements.

## Students Responsibilities

1. Adhere to Regulation XVII (Conduct & Discipline of Students) and comply with all University policies and procedures.
2. Uphold University values and treat all members of the University community – academics, staff, and peers with dignity and respect, in accordance with UAE culture and values.
3. Seek complete and accurate information regarding university policies and procedures in a timely manner and seek assistance from relevant departments when necessary.
4. Meet the standards of good academic practice by submitting work which is your own and which fully acknowledges the ideas and contributions of others through careful referencing.
5. Ensure that you understand what is meant by 'academic malpractice' and to seek advice if you are in any doubt.

6. Provide accurate and complete information to the University to facilitate timely communication, including activating and regularly using your university email and providing a valid phone number.
7. Give your opinion on how well staff have succeeded in meeting their responsibilities listed below.
8. Pursue your academic work with a positive commitment.
9. Take full advantage of resources and facilities offered by the academic environment, including contact with staff and other students.
10. Take the initiative in raising problems or difficulties (academic or personal) with an appropriate member of staff, however elementary or trivial these problems may seem; prompt discussion and resolution of problems can prevent difficulties at a later stage.
11. Submit work when required to do so; meet deadlines; and endeavour to take an active, not passive, role in seminar discussions.
12. Attend as required by your School and report promptly to tutors, your lecturers, or other appropriate members of staff, and provide explanations for any interruptions in attendance on their course (e.g. for medical or personal reasons). Must inform staff of any prolonged absence.

### Expectations and Responsibilities of Staff

The University of Manchester believes that education must be a partnership between the learner and the teacher, conducted within a context that provides properly for pastoral and tutorial needs. As a student at The University of Manchester, you can expect to receive an education of high quality with high standards of teaching, resources and support services. To achieve this, Staff are expected to provide:

- A good education which entails high standards of teaching and supervision, resources and support services.
- Educational facilities that support your learning development, such as library and computer facilities and study skills programmes.

## Academic Appeals & Student Complaints

Academic Appeals Procedures

The policy provides information about the process for students who want to appeal against a final decision made by an Examination Board (or equivalent body) which affects their academic progress in the University.

The detailed procedures are outlined in student Programmes Handbooks along with relevant forms and documentations for the process.

In cases of appeals regarding an exit notice, students must promptly inform UoM – Dubai Student Support Team who will provide guidance and support.

Where appeal and review hearings occur, the University will ensure the involvement of a member of UoM – Dubai Student Support Team.

# Student Complaints Procedure

The University defines a complaint as 'an expression of dissatisfaction which merits a response.' Most complaints can be resolved informally, and where practicable, a complaint should be dealt with as close as possible to the point at which it arises. The complaint should therefore be made initially to the appropriate member of staff who seems best placed to deal with the matter.

Where applicable, a local representative will be part of the investigation panel to provide contextual understanding and references when needed.

Students who are considering to formally complain, are advised to read the Regulation XVIII: Student Complaints Procedure.

The detailed procedures, along with the necessary forms, documentation, and available support are comprehensively outlined in the Student Programme Handbooks to guide students through each step of the process.

- Global MBA programme handbook
- MSc FM programme handbook
- MA ELiP programme handbook

# Grading System and Definition of Credit Hours

## Global MBA (Including Finance Accelerated and Executive MBA)

### MARKING CONVENTIONS

This guidance note is intended for application to submitted written work. This provides a broad description for each grade category and the factors to be considered, and level of attainment expected in each category. These notes do not apply to class participation and presentations.

| Mark (%) | Performance Description |
|---|---|
| 70-100 | Very good, well above average performance at master's Level |
| 60-69 | A good, sound performance at master's Level |
| 50-59 | Pass. An adequate performance at master's Level |
| 40-49 | Fail at master's Level. Adequate performance at Diploma level |
| 30-39 | Fail at Diploma level |
| 0-29 | Fail |

# MSc Financial Management

## MARKING CRITERIA

This guidance note is intended for application to submitted written work. This provides a broad description for each grade category and the factors to be considered, and level of attainment expected in each category. Some or all these general standards and factors will normally be considered when devising marking schemes for each piece of assessment. These notes do not apply to class participation and presentations.

| Mark (%) | Performance Description |
|---|---|
| 70-100 | Very good, well above average performance at master's Level |
| 60-69 | A good, sound performance at master's Level |
| 50-59 | Pass. An adequate performance at master's Level |
| 40-49 | Fail at master's Level. Adequate performance at Diploma level |
| 30-39 | Fail at Diploma level |
| 0-29 | Fail |

For qualitative work, in line with The University of Manchester, AMBS uses 'Reduced Scale Step Marking' on the MSc Financial Management programme. The level of achievement associated with each grade is as follows:

| Class | Possible Mark |
|---|---|
| Distinction | 100 |
| | 95 |
| | 92 |
| | 88 |
| | 85 |
| | 82 |
| | 78 |
| | 75 |
| | 72 |
| Merit | 68 |
| | 65 |
| | 62 |
| Pass | 58 |
| | 55 |
| | 52 |
| Compensable Fail | 48 |
| | 45 |
| | 42 |
| Fail | 38 |
| | 35 |
| | 32 |
| | 28 |
| | 25 |
| | 15 |
| | 5 |
| | 0 |

## ASSESSMENT CRITERIA

Each course unit of study and each dissertation (by Mode A or Mode B) is examined and assessed separately.

A pass at master's level is 50% and at Postgraduate Certificate and Diploma level is 40% at first attempt (see below for referred/compensated assignments). Students can be compensated and/or referred in up to half of the taught credits; students may also resubmit the dissertation.

Table A) illustrates the number of credits that can be compensated and referred based on the number of credits taken. Granted AP(E)L will reduce this number accordingly.

| Award | Compensatable | | Non-compensable |
|---|---|---|---|
| | Compensated Credits | Referred Credits | Referred Credits |
| PGCert | 15 | 15 | 30 |
| PGDip | 30 | 30 | 60 |
| MA/MEd/MSc | 30 | 30 | 60 |

Table B) represents the failing mark and its potential outcome, compensation is subject to your Programme and/or Course Unit.

| Award | Compensation* Zone | Referral |
|---|---|---|
| PGCert | 30-39% | 0-29% |
| PGDip | 30-39% | 0-29% |
| MA/MEd/MSc | 40-49% | 0-39% |

## Plagiarism

All students are advised that plagiarism (the unattributed use of other people's work) leads to automatic failure. All words, concepts, arguments and data borrowed from other sources must be clearly acknowledged and fully referenced, with a complete and accurate bibliography at the end of the text. Further guidance on this is available in the Postgraduate Student Handbook.

Criteria and recommended mark scheme for examined coursework and dissertations:

| Mark (Class Descriptor) | Mark Range (Whole Number) |
|---|---|
| Distinction | 70 to 100 |
| Merit | 60 to 69 |
| Pass | 50 to 59 |
| Compensable Fail | 40 to 49 |
| Non-Compensable Fail | Less than 39 |

| Equivalent Grade | % |
|---|---|
| A+ | 90 |
| A | 80 |
| A- | 72 |
| B+ | 68 |
| B | 65 |
| B- | 62 |
| C+ | 58 |
| C | 55 |
| C- | 52 |
| D+ | 48 |
| D | 45 |
| D- | 42 |
| E+ | 30 |
| E | 25 |
| E- | 22 |

# Programme Structures

## Accreditation of Prior Learning (APL) and Accreditation of Prior Experiential Learning (APEL)

The University of Manchester recognises that students may have achieved relevant learning prior to enrolment through formally assessed study or through significant professional experience. In line with university policy and international quality standards, the University may award credit for prior certificated learning (APL) and/or prior experiential learning (APEL) where this is appropriate to the programme of study.

Applications for APL/APEL are considered on a case-by-case basis and must demonstrate that the prior learning is equivalent in level, content, and standard to the intended learning outcomes of the course unit or programme for which credit is sought. Evidence may include academic transcripts, certificates, portfolios of professional work, or other verified documentation.

Credit may be awarded up to the limits approved for each programme and cannot normally exceed half of the total credit requirement for the award. All APL/APEL decisions are subject to academic scrutiny and approval through the University's formal assessment and examination procedures to ensure equivalence, integrity, and fairness.

Recognition of prior learning does not guarantee admission or exemption, and partial credit transfer does not alter the overall learning and assessment expectations of the programme.

## Global MBA

**Master**: Total 240 Credit Hours
225 Credit Hours + 15 APL

| Courses | Credit Hours |
|---|---|
| 7 Core | 135 |
| 3 Electives | 45 |
| Live Business Project | 45 |

**Postgraduate Diploma**: Total 120 credit hours

| Courses | Credit Hours |
|---|---|
| 7 Core | 135 |

**Postgraduate Certificate**: Total 60 credit hours

| Courses | Credit Hours |
|---|---|
| 3 Core | 60 |

**Course Descriptions**
Available in Student Information Area The Manchester MBA (Global MBA) | The Manchester Global Programme Pathways

## Global MBA Finance Accelerated

**Master**: Total 240 Credit Hours
195 Credit Hours + 45 APL

| Courses | Credit Hours |
|---|---|
| 6 Core | 105 |
| 3 Electives | 45 |
| Live Business Project | 45 |

**Postgraduate Diploma**: Total 135 credit hours

| Courses | Credit Hours |
|---|---|
| 6 Core | 105 |

**Postgraduate Certificate**: Total 60 credit hours

| Courses | Credit Hours |
|---|---|
| 3 Core | 60 |

**Course Descriptions**
Available in Student Information Area The Manchester MBA (Global MBA) | The Manchester Global Programme Pathways

## Global (Executive) MBA

**Master**: Total 240 Credit Hours
195 Credit Hours + 45 APL

| Courses | Credit Hours |
|---|---|
| 6 Core | 120 |
| 2 Electives | 30 |
| Live Capstone | 30 |

**Postgraduate Diploma**: Total 120 credit hours

| Courses | Credit Hours |
|---|---|
| 6 Core | 120 |

**Postgraduate Certificate**: Total 60 credit hours

| Courses | Credit Hours |
|---|---|
| 3 Core | 60 |

**Course Descriptions**
Available in Student Information Area The Manchester MBA (Global MBA) | The Manchester Global Programme Pathways

## MSc Financial Management

**Master**: Total 180 Credit Hours

| Courses | Credit Hours |
|---|---|
| 10 Core | 150 |
| Group Research Project | 30 |

**Postgraduate Diploma**: Total 120 credit hours

| Courses | Credit Hours |
|---|---|
| 8 Core | 120 |

**Postgraduate Certificate**: Total 60 credit hours

| Courses | Credit Hours |
|---|---|
| 4 Core | 60 |

**Course Descriptions**
The programme overview is available in the Student Information Area. All Syllabus/courses descriptions are made available on Canvas under each course.

## MA Educational Leadership in Practice

**Master**: Total 180 Credit Hours

| Courses | Credit Hours |
|---|---|
| 5 Core | 100 |
| 1 Optional Course | 20 |
| Research Skills Units and Project | 60 |

**Postgraduate Diploma**: Total 120 credit hours

| Courses | Credit Hours |
|---|---|
| 6 Core | 120 |

**Postgraduate Certificate**: Total 60 credit hours

| Courses | Credit Hours |
|---|---|
| 3 Core | 60 |

**Course Descriptions**
The programme overview is available in Canvas > ELiP Community Area > Modules. All Syllabus/courses descriptions are made available on Canvas under each course.

# Assessment

## Global MBA (Including Finance Accelerated and Executive MBA)

There are typically two units of assessment in each course which can consist of (but not limited to) individual assignments, group workshop presentations, discussion forum contributions, quizzes or group assignments. If you are unable to attend a workshop, please ensure you inform GMBAsupport@manchester.ac.uk or UoM – Dubai Student Support Team as soon as possible and no later than the date specified in the 'Key Dates' section of this Handbook. In the case of approved non-attendance at a face-to-face or virtual workshop, an alternative workshop replacement assignment will be set. Please refer to the syllabus in Student Information Area for specific assessment details. Further information about workshop non-attendance can be found in the 'Workshop Attendance' section.

To view your assessment dates at the beginning of each term on the timetable which can be accessed through the Global MBA Student Information Area.

## MSc Financial Management Assessment

There are typically two units of assessment in each module which can consist of (but are not limited to) individual assignments, group work and presentations, and work-based or case study applications.

Submission of Work All assessed work must be submitted electronically. Instructions on how to submit your work will be provided in each module on Canvas. By submitting work, students agree to the Declaration of Originality (included in each course). Assignments can only be submitted once - substitutions are not permitted. Students are responsible for ensuring work submitted is correct and submission has been successful (instructions to confirm that your submission has been accepted are available alongside assignment instructions in Canvas) and it has been submitted before the deadline indicated. Once you have uploaded an assignment, you can view your submission to ensure that it has definitely uploaded. In the event of any errors when submitting your work, please email a copy of the assignment and details of the error to the Student Support Team. If possible, include any screenshots of the error or issue you are facing. Please allow yourself plenty of time to submit your work before the deadline as late submissions will be penalised.

## MA Educational Leadership in Practice Assessment

Methods of assessment vary from unit to unit and will be explained to you at the start of each unit by your unit tutor. The assessment criteria for each unit can also be found in the unit's specification. Each Course Unit Director will set specific times and date/s for the submission of assessed coursework. You will be informed of assessment requirements and deadlines at the start of the course unit.

Coursework marks will be entered into Canvas for each unit when they have been marked by the tutor. Marks are published after they have been approved by a Progression Board. However, please note that all marks for taught course units remain provisional until they are ratified by a formal Board of Examiners' meeting.

If you are studying a master's course, the Progression Board will decide whether you have met the criteria to progress to the Research Project element of the master's course while a formal Board of Examiners will consider results and award final classifications.

# Reassessment

## Global MBA (Including Finance Accelerated and Executive MBA)

### COMPENSATION

MBA Students may be compensated in up to 45 credits in total.

The compensation zone at 'MBA Level' is 40%-49%. The compensation zone refers to the overall grade for a course unit and not the grade for individual pieces of work.

Within the Diploma Stage, students are permitted to compensate up to 30 credits within the compensation zone. Beyond this maximum threshold, the Examination Board will make a decision on which course unit(s) should be reassessed.

Within the MBA Stage, students are permitted to compensate up to 15 credits within the compensation zone. Beyond this maximum threshold, the Examination Board will make a decision on which course unit(s) should be re-assessed.

Compensated credit retains the original failed mark, and this is used in the weighted average for the calculation of the final classification/ award.

Referral marks are compensable.

## REASSESSMENT

Reassessments may only be taken where the overall unit mark is below the compensation zone, or the number of compensable credits has been exceeded. If you fail one assessment component of the course unit but you pass the unit overall, you will not be required to submit reassessment. Reassessment as a result of a fail is known as 'referral'. Subsequent attempts as a result of approved and verified mitigating circumstances are known as 'deferrals'.

For the following programmes:

### Global MBA

- Within the Diploma Stage, students may be referred in up to 60 credits.
- Within the MBA Stage, students may be referred in up to 45 credits.

### Global Finance (Accelerated) MBA

- Within the Diploma Stage, students may be referred in up to 45 credits.
- Within the MBA Stage, students may be referred in up to 45 credits.

### Global (Executive) MBA

- Within the Diploma Stage, students may be referred in up to 60 credits.
- Within the MBA Stage, students may be referred in up to 30 credits.

The number of referral and compensation credits allowed is not cumulative. The number of compensation and/or referral credits permitted, are detailed below:

| Global MBA | | | | |
|---|---|---|---|---|
| **Award** | **Compensation Zone** | **Maximum Compensation (credits)** | **Maximum Referral (credits) permitted** | **Total of compensation &/or referral permitted** |
| Certificate | 30-39% | 15 | 30 | 30 |
| Diploma | 30-39% | 30 | 60 | 60 |
| MBA | 40-49% | 45 (30 Diploma Stage, 15 MBA Stage) | 105 (60 Diploma Stage, 45 MBA Stage) | 105 (60 Diploma Stage, 45 MBA Stage) |

| Global MBA Finance Accelerated | | | | |
|---|---|---|---|---|
| **Award** | **Compensation Zone** | **Maximum Compensation (credits)** | **Maximum Referral (credits) permitted** | **Total of compensation &/or referral permitted** |
| Certificate | 30-39% | 15 | 30 | 30 |
| Diploma | 30-39% | 30 | 45 | 45 |
| MBA | 40-49% | 45 (30 Diploma Stage, 15 MBA Stage) | 90 (45 Diploma Stage, 45 MBA Stage) | 90 (45 Diploma Stage, 45 MBA Stage) |

| Global (Executive) MBA | | | | |
|---|---|---|---|---|
| **Award** | **Compensation Zone** | **Maximum Compensation (credits)** | **Maximum Referral (credits) permitted** | **Total of compensation &/or referral permitted** |
| Certificate | 30-39% | 15 | 30/60 | 30 |
| Diploma | 30-39% | 30 | 60/135 | 60 |
| MBA | 40-49% | 45 (30 Diploma Stage, 15 MBA Stage) | 90 (60 Diploma Stage, 30 MBA Stage) | 90 (60 Diploma Stage, 30 MBA Stage) |

# MSc Financial Management

## COMPENSATION AND REFERRAL ALLOWANCE

The number of compensation and/or referral credits permitted on your programme are detailed below:

| MSc Financial Management | | | |
|---|---|---|---|
| **Award** | **Maximum Compensation (credits)** | **Maximum Referral (credits) permitted** | **Total of compensation &/or referral permitted** |
| MSc | 30 | 75/150 | 75 |

# MA Educational Leadership in Practice

## COMPENSATION AND REASSESSMENT MAXIMUMS

Postgraduate programmes can be compensated up to 40 credits for PG Diploma/master's and 20 credits for a PG Certificate (see also E16, below).

Postgraduate programmes can be referred in up to half of the taught credits (see also E16, below); this includes credits on a PG Certificate or PG Diploma award. Students may also resubmit the dissertation (or equivalent, see G27) on one occasion, subject to the mark restrictions set out in G28. The number of credits referred and those compensated cannot exceed half the taught credits in total.

The total number of credits allowable for referral for a PG Diploma/master's is 60, of which 40 can be compensated. For a PG Certificate, the total number of credits allowable for referral is 30 credits, of which 20 can be compensated.

For Master of Research programmes (with 90 credits of taught content and 90 credits dissertation), the total number of credits allowable for referral and compensation combined is 45.

## COMPENSATION

The compensation zone is defined by the Unit Marking Scheme for Postgraduate Taught students, found in the Guide to the Taught Degree Regulations.

Compensation can only be applied up to the maximum amount specified in E14. Beyond this maximum threshold, the Examination Board will make a decision on which reassessment can be taken.

Schools can specify when a unit is not compensable or when PSRB/ESFA rules take precedence.

Compensated credit retains the original failed mark, and this is used in the weighted average for the calculation of the final classification/ award.

Referral marks are compensable.

## REASSESSMENT

Where the overall unit mark is below the compensation zone or the number of compensable fails has been exceeded, reassessment may be taken, within the credit limitations set out in E15 to E17.

Reassessment as a result of a failure is known as a 'Referral'. Subsequent attempts as a result of approved and verified mitigating circumstances are known as 'Deferrals'.

The reassessment must be designed to assess the achievement of the same intended learning outcomes but need not be of the same form as that originally used. The reassessment will normally take place in the same academic year as the original assessment to enable the students to progress as originally intended.

If an Examination Board has documented evidence that, (a) a student's work, attendance or engagement has been unsatisfactory, and (b) the student has been formally warned of the unsatisfactory work, attendance or engagement but has not shown significant improvement acceptable to the Board, then the Board has the right to refuse the student reassessment/ referred assessment. Monitoring Attendance and Wellbeing of Students and the Policy on Recording and Monitoring Attendance

# Student Progression

## Global MBA (Including Finance Accelerated and Executive MBA)

### CREDIT AND AWARD FRAMEWORK

The award of MBA is given on the basis of the accumulation of credit as mapped out in Table 1 below. This table is based on the credit/awards and levels required by the national Framework of Higher Education Qualifications (FHEQ). The table also details the accumulation of credit necessary for the exit awards of Diploma and Certificate.

Table 1: Credit and Postgraduate Award Framework

| Award | Minimum credits for the award | ECTS | Minimum credits at the level of qualification | ECTS | FHEQ level |
|---|---|---|---|---|---|
| Master | 240 | 120 | 240 | 120 | 7 |
| Diploma | 120 | 67.5 | 120 | 67.5 | 7 |
| Certificate | 60 | 30 | 60 | 30 | 7 |

*Note 1: The table refers to levels as defined in the FHEQ. Level 7 relates to a master's programme.*
*Note 2: One ECTS (European Credit Transfer System) is equivalent to two UK credits.*

All students who exit prior to completion of the MBA will receive an exit award of Diploma of Business Administration or Certificate in Business Administration, provided they have successfully completed the appropriate amount of credit in accordance with that award at the appropriate level within five years of their initial registration.

## MSc Financial Management

The Progression Board meets at the end of each semester to ratify all marks. Students must pass the pre-requisite units to progress into the next semester. Students who fail a prerequisite course at first attempt will not be able to progress and will be required to resit the failed unit at the next opportunity. You can view examples of how a fail, of a pre-requisite course, will affect your study schedule below. Pre-requisite courses are not compensable.

| September (Semester 1) | March (Semester 2) | September (Semester 3) | March (Semester 4) |
|---|---|---|---|
| Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug | Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug |
| Foundations of Accounting | Corporate Finance | Financial Statement Analysis | Venture Capital & Private Equity |
| Foundations of Finance | Global Financial Market & Inst. | International Financial Mgmt. | Bus. Models & Financial Strat. |
| | Group Project A: DAST | Group Project B: QMFM | Group Project C: Group Research |

| September (Semester 1) | March (Semester 2) | September (Semester 3) | March (Semester 4) | September (Semester 5) | March (Semester 6) |
|---|---|---|---|---|---|
| Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug | Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug | Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug |
| Foundations of Accounting | FoA Reassessment | Financial Statement Analysis | Venture Capital & Private Equity | Group Project B: QMFM | Group Project C: Group Research |
| Foundations of Finance | Corporate Finance | International Financial Mgmt. | Bus. Models & Financial Strat. | | |
| | Global Financial Market & Inst. | | Group Project A: DAST | | |

| September (Semester 1) | March (Semester 2) | September (Semester 3) | March (Semester 4) | September (Semester 5) | March (Semester 6) |
|---|---|---|---|---|---|
| Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug | Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug | Sep Oct Nov Dec Jan Feb | Mar Apr May Jun Jul Aug |
| Foundations of Accounting | FoA Reassessment | Financial Statement Analysis | Corporate Finance | Group Project B: QMFM | Venture Capital & Private Equity |
| Foundations of Finance | FoA Reassessment | International Financial Mgmt. | Bus. Models & Financial Strat. | | Bus. Models & Financial Strat. |
| | | | Group Project A: DAST | | Group Project C: Group Research |

Where progression to the next semester is permitted when the student's marks have not yet been ratified by the Progression Board, this is done at the student's own risk. Should a student be required to resit a failed unit following the Progression Board, they will be informed at the earliest opportunity. A student's programme structure and length of programme may change/be extended if they are required to take a reassessment; any students affected would be advised on the specific details/ impact on their progression accordingly. Please contact the Student Support Team should you wish to discuss the options available to you.

The Group Research Project course unit is the research element of the programme. Students must successfully complete all the taught elements of the programme (150 credits) before they can progress to the research element or at least proceed with the research element in parallel with any reassessments and/or remaining taught elements. Where progression to the research element is permitted when the student hasn't yet satisfied the requirements for the taught element of the programme, this is done at the student's own risk. To discuss the options available to you, please contact your:

- UoM – Dubai Student Support Team
- MSc FM Student Support Team
- support.me@manchester.ac.uk

## MA Educational Leadership in Practice

If the student is studying a master's course, the Progression Board will decide whether you have met the criteria to progress to the Research Project element of the master's course while a formal Board of Examiners will consider results and award final classifications.

# Exit Awards

## Global MBA (Including Finance Accelerated and Executive MBA)

Once a student has exhausted all the opportunities for compensation and referrals, they will be given an exit award in accordance with Table 1 provided they have met the requirements for this award.

If a student has exhausted all opportunities for compensation and referral but has not gained enough credits for an exit award, the student will be exited from the programme with no award. Students cannot continue to study to gain credits towards a Certificate or Diploma.

If a student decides to withdraw, they will automatically be awarded the relevant exit award in accordance.

## MSc Financial Management

Any reassessments received after the due date will be zero graded. A second fail on any course is an automatic exit from the programme.

Group Research Project is considered the research element/dissertation of the programme (30 credits). Students are only eligible for reassessment if they achieve a mark between 30-49. This reassessment would not contribute to the credit limitations explained above. Students achieving a mark of less than 30 would not be eligible for reassessment and would be given an early exit award.

## MA Educational Leadership in Practice

Once a student has exhausted all the opportunities to retrieve referred assessment, they will be given an exit award in accordance with table 1 and as defined in the Programme Specification.

If a student decides to withdraw, they will automatically be awarded the relevant exit award in accordance with table 1 (section A, page 2) and as defined in the Programme Specification, Degree Completion, and Graduation Requirements.

| Award | Minimum credits for the award | ECTS | Minimum credits at the level of qualification | ECTS | FHEQ level |
|---|---|---|---|---|---|
| Masters (2 Year) | 360 | 180 | 240 | 120 | 7 |
| Masters (1 Year) | 180 | 90 | 150 | 75 | 7 |
| Postgraduate Diploma | 120 | 60 | 90 | 45 | 7 |
| Postgraduate Certificate | 60 | 30 | 40 | 20 | 7 |
| Postgraduate Certificate in Education (PGCE) | 60 | 30 | 40 | 20 | 7 |

*Note 1: The table refers to levels as defined in the FHEQ. Level 7 relates to a master's programme.*
*Note 2: One ECTS (European Credit Transfer System) is equivalent to two UK credits.*

All students who exit prior to completion of the programme on which they registered will receive an exit award if they have achieved the appropriate amount of credit in accordance with that award, as specified in table 1, within 5 years of their initial registration.

## Degree Completion and Graduation Requirements

### Global MBA (Including Finance Accelerated and Executive MBA)

The Board of Examiners meets twice a year, in May and October. Once a student has completed all aspects of their MBA and these have been marked, the student's record is presented to the Board of Examiners. The board review each record, ratify all marks and confirm the final award to be received. After the Board have met, students are informed of their final award and invited to graduate if they have fulfilled the criteria.

### MSc Financial Management

All marks published via Canvas during the semester are provisional until ratified by the Progression Board. The Progression Board meets at the end of each semester to review and ratify marks awarded for each course. Once ratified, final marks and overall course marks will be confirmed in students' academic records on the Student System; these will include any academic penalties. Students will have started their next term of studies before receiving the finalised marks for the previous term. If a student fails a course and is required to submit a reassessment, they will be contacted by email following the Progression Board meeting. Similarly, students will be contacted within this timeframe if the Board has granted a compensated pass for a failed course (see Section Four: Student Progression). Once all aspects of the MSc are completed, the student's record is presented to the Board of Examiners. The Board reviews each record, ratifies all marks, and confirms the final award to be received. After the Board has met, students will be informed of their final award and invited to graduate if they have fulfilled the criteria.

### MA Educational Leadership in Practice

There are normally three available assessment opportunities: January, May/June and Aug/September within each academic year. It is expected that all reassessments will take place in the academic year in which the assessment was first attempted, exceptions can be made for programmes with 'non-standard' admissions cycles.

There must be an opportunity at the end of every unit of assessment, for a chaired forum to make decisions regarding student's attainment on completed units.

Examination Boards, to agree student minimum requirement for the achievement of an award, will take place at appropriate points in each academic year, overseen by an External Examiner. Exceptions can be made for programmes with 'non-standard' assessment cycles.

# List of Faculty Teaching on the Programmes

| Master of Business Administration | | |
|---|---|---|
| **Tutor** | **Highest Qualification** | **Obtained at Academic Institution** |
| **Andrew James** | PhD - Innovation, Management and Policy | The University of Manchester |
| **Amin Al-Kholy** | PhD Artificial Intelligence | Imperial College, London |
| **Arif Khurshed** | PhD - Accounting and Finance | University of Reading |
| **Bryan Lukas** | Masters - Management Sciences and Marketing | The University of Memphis |
| **Huw Morgan** | PhD - Accounting and Finance | The University of Manchester |
| **Ian Crowther** | PhD - Management | The University of Manchester |
| **Irene Roele** | Masters - Marketing | Kingston University |
| **Ismail Erturk** | Masters - People, Management and Organisations | New York University |
| **Judit Csiszar** | PhD - Health Management | Debreceni Egyetem |
| **Markos Zachariadis** | PhD - Management Sciences and Marketing | London School of Economics |
| **Nada Messaikeh** | DBA - Health System Reform and Organisational Culture: An Exploratory Study in Abu Dhabi Public Healthcare System | The University of Manchester |
| **Oscar Gomez** | Master Asesorĺa Jurídica De Empresas | Cónsul Honorario de la República de Kazajstán en Andalucía |
| **Reza Salehnejad** | PhD - Innovation, Management and Policy | London School of Economics |
| **Robin Martin** | PhD - People, Management and Organisations | The Open University |
| **Sharon Clarke** | PhD - People, Management and Organisations | The University of Manchester |
| **Sheena Johnson** | PhD - People, Management and Organisations | University of Liverpool |
| **Stefan Zagelmeyer** | PhD - Economics | FAU Erlangen-Nürnberg |
| **Tahir Abbas Syed** | PhD - Management Sciences and Marketing | University of Sussex |
| **Usman Talat** | PhD - People, Management and Organisations | The Manchester Metropolitan University |
| **Xavier Duran** | Masters - Economics | University of Limerick |

| MA Educational Leadership in Practice | | |
|---|---|---|
| **Tutor** | **Highest Qualification** | **Obtained at Academic Institution** |
| **Andrew Whitworth** | PhD | University of Leeds |
| **Belinda Carol Hughes** | PhD Education | The University of Manchester |
| **Bobbie Dutton** | PhD Education | The University of Manchester |
| **Paul Wilfred Armstrong** | PhD Education | The University of Manchester |

| MSc Financial Management | | |
|---|---|---|
| **Tutor** | **Highest Qualification** | **Obtained at Academic Institution** |
| **Amedeo De Cesari** | PhD - Accounting and Finance | The University of Manchester |
| **Arif Khurshed** | PhD - Accounting and Finance | University of Reading |
| **Brahim Saadouni** | Masters - Accounting and Finance | University of Strathclyde |
| **Chanaka Ganepola** | PhD - Accounting and Finance | The University of Manchester |
| **Huw Morgan** | PhD - Accounting and Finance | The University of Manchester |
| **Markos Zachariadis** | PhD - Management Sciences and Marketing | London School of Economics |
| **Ning Gao** | PhD - Accounting and Finance | Hong Kong University of Science and Technology |
| **Patricia Perlman-Dee** | Masters - Finance and International Management | Stockholm School of Economics |
| **Susanne Espenlaub** | PhD - Accounting and Finance | University of Oxford |

# UoM - Senior Leadership Team

| Role |
| --- |
| President and Vice-Chancellor (Chair) |
| Vice-President for Civic Engagement and Innovation |
| Vice-President for Research |
| Vice-President for Social Responsibility |
| Vice-President for Teaching, Learning and Students |
| Vice-President and Dean of the Faculty of Biology, Medicine and Health |
| Vice-President and Dean of the Faculty of Humanities |
| Vice-President and Dean of the Faculty of Science and Engineering |
| Registrar, Secretary and Chief Operating Officer |
| Chief Financial Officer |
| Executive Director of People |

The University Leadership team comprises the above roles – details of the current post holders can be found here.

## UoM – Dubai Advisory Board

The role of The University of Manchester – Dubai Advisory Board (UoM – Dubai AB) is to assist The University of Manchester (UoM) generally and The University of Manchester – Dubai (UoM – Dubai) specifically, in the pursuit of enhancing its influence and reputation in the regions supported by UoM – Dubai. In so doing, the board aims at providing strategic input and appropriate challenge to ensure the ambitions of UoM and UoM – Dubai are robust and deliverable and help shape future Strategy.

# UoM – Dubai: Contact Information and Location

## General Contact and Address


The University of Manchester – Dubai

Block 2B, First Floor, Office 116
Dubai Knowledge Park
PO Box 502907, Dubai, UAE

Phone: +971 (0)4 446 8664
Fax: +971 (0)4 446 8665
Email: info.me@manchester.ac.uk


For programme inquiries:
**Global MBA:** mba.me@manchester.ac.uk
**MSc FM:** fm.me@manchester.ac.uk
**MA ELiP:** elip.me@manchester.ac.uk

For Admissions:
**Email:** admissions.me@manchester.ac.uk

For Student Support:
**Email:** support.me@manchester.ac.uk

For Finance:
**Email:** accounts.me@manchester.ac.uk

For Career and Alumni:
**Email:** alumni.me@manchester.ac.uk

For Marketing:
**Email:** marketing.me@manchester.ac.uk

# Appendix 1

## Admission Requirements: Global MBA, Finance Accelerated

### ENTRY REQUIREMENTS

- A strong undergraduate degree result (UK bachelor's degree or international equivalent as recognised by UK NARIC) from a recognised university, or a higher-level degree (a first-class or upper second-class honours result in the UK system).
- Postgraduate, specialisation and professional qualifications can strengthen an application and compensate for a weaker performance in the bachelor's degree.
- A professional accountancy qualification is required to be considered for the **Global Finance Accelerated MBA** route. Examples include:
    - ACA, FCA or CA (Chartered Accountant),
    - ACCA or FCCA (Chartered Certified Accountant),
    - ACMA or FCMA (Chartered Management Accountant),
    - CPFA (Chartered Public Finance Accountant),
    - AAIA or FAIA (International Accountant),
    - AFA or FFA (Incorporated Financial Accountant),
    - AICPA or FCPA (Certified Public Accountant),
    - CPA (Certified Public Accountant).
- **Professional Experience:** Minimum of three years post-graduate work experience with strong consistent career progression.
- **Admission Test**: Successfully completing the Manchester Admissions Test (MAT), GMAT® or GRE®.

### REQUIRED DOCUMENTS

- Two work-related references
- A strong CV/resume showing; a good level of responsibility, consistent and ideally fast-track career progression, strong achievements for the length of the career to date demonstrating impact in organisations and higher than average performance in the industry sector or function compared to peers.
- Academic credentials
- **Application essays**: Essay 1 - Professional Experience and Achievements (approx. 500 words) and Essay 2 - Your aspirations (300 words)

## Admission Requirements: Global Executive MBA

### ENTRY REQUIREMENTS

- A strong undergraduate degree result (UK bachelor's degree or international equivalent as recognised by UK NARIC) from a recognised university, or a higher-level degree (a first-class or upper second-class honours result in the UK system).
- Postgraduate, specialisation and professional qualifications can strengthen an application and compensate for a weaker performance in the bachelor's degree.
- Substantial and significant professional experience in management roles, applicants should currently be in a senior leadership position influencing the company's strategy, decisions and goals and have significant international exposure.
- **Interview:** The MBA Admission Committee will review complete applications and successful candidates in the initial review will be invited to present to an interview panel.
- One professional reference

- **Admission Test**: successfully completing the Manchester Admissions Test (MAT), GMAT® or GRE®.

### REQUIRED DOCUMENTS

- Two work-related references
- A strong CV/resume showing; a good level of responsibility, consistent and ideally fast-track career progression, strong achievements for the length of the career to date demonstrating impact in organisations and higher than average performance in the industry sector or function compared to peers.
- Academic credentials
- **Application essays**: Essay 1 - Professional Experience and Achievements (approx. 500 words) and Essay 2 - Your aspirations (300 words)

## Admission Requirements: MSc Financial Management

### ENTRY REQUIREMENTS

- 1st or 2:1 UK Bachelor's honours degree or international equivalent or a master's degree or international equivalent from an institution.
- In the case of non-native speakers of English: **One of the below valid English Language Proficiency tests**:
    - Valid IELTS of 6.5 overall with 6.0 in listening, writing, reading and speaking.
    - Valid TOEFL internet-based score of 90 overall with 20 in listening, writing, reading, and speaking.
    - Cambridge Certificate of Advanced English (CAE) or Certificate of Proficiency in English (CPE) overall score of 176 or above, with 176 in writing and no sub-section below 169. Grade C if taken before January 2015 (the Cambridge First Certificate in English is not acceptable).
    - Pearson test of English score of 59 or more overall, with a minimum writing score of 59 and no other subsection below 51.

### REQUIRED DOCUMENTS

- Statement of Purpose (essay)
- Academic qualifications
- CV/Resume
- One reference (academic reference or professional reference)
- Evidence of English language proficiency (if applicable).

## Admission Requirements: MA Educational Leadership in Practice

### ENTRY REQUIREMENTS

- A good honours degree (minimum 2:1) or the overseas equivalent.
- Applicants with a 2:2 will be considered if they have at least three years teaching experience.
- An initial qualification in teaching, or at least one year's professional experience in a public or private educational organisation, are desirable but not essential requirements.
- Two satisfactory professional or academic references
- CV detailing full work experience.
- A personal statement (approx. 500 words) detailing the reasons you're interested in studying on the course.
- In the case of non-native speakers of English: **One of the below valid English Language Proficiency tests**:
    - A valid IELTS of overall score of 6.5 with no less than 6.5 in the writing component.
    - Valid TOEFL internet-based score of 90 or more overall, with a minimum

writing score of 22 and no other section below 20.

- Cambridge Certificate of Advanced English (CAE) or Certificate of Proficiency in English (CPE) overall score of 176 or above, with 176 in writing and no sub-section below 169 (Grade C if taken before January 2015 (the Cambridge First Certificate in English is not acceptable).
- Pearson test of English score of 59 or more overall, with a minimum writing score of 59 and no other subsection below 51.

## REQUIRED DOCUMENTS

- Academic credentials
- Official transcript(s)/certificate(s). If the original document is not in English, please provide a translation from a certified translator.
- Curriculum Vitae (CV)
- Reference (one required)

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