

A guide to Test Drives (Mobile)

Every used vehicle has its own story. It has its unique quirks and characteristics that set it apart from the rest of the dealership stock. Among its better qualities, there are a few noteworthy flaws leading to the importance of test driving a vehicle. Through the mobile app, you can create a check out record for the test drive. This may provide administrative protection for the driver of the vehicle, should any disputes arise.

Creating a record of the test drive is as important as the test drive itself.

The test drive offer ensures that:

- the client may get to know the vehicle that they want to buy
- valuers may conduct an in-depth inspection to re-inspect the mechanics of the vehicle

As a dealership, it’s important to record the test drives, because it:

- allows you to hold responsible parties accountable for any damage
- provides an inventory of the vehicles test driven by clients

The difference between a test drive and a loan

1



A vehicle test drive

This is used when a potential customer visits your dealership and would like to take the car for a drive to see whether or not they will go ahead with the purchase of the vehicle.

2

A general Vehicle Loan

This is used when a member of the dealership staff needs to borrow the car for personal reasons, or potentially take the vehicle to another premises to prepare it for delivery.



In this guide you’ll learn how to:

1.

Initiate a test drive check out

2.

Capture driver details for the test drive report

3.

View vehicle test drive reports

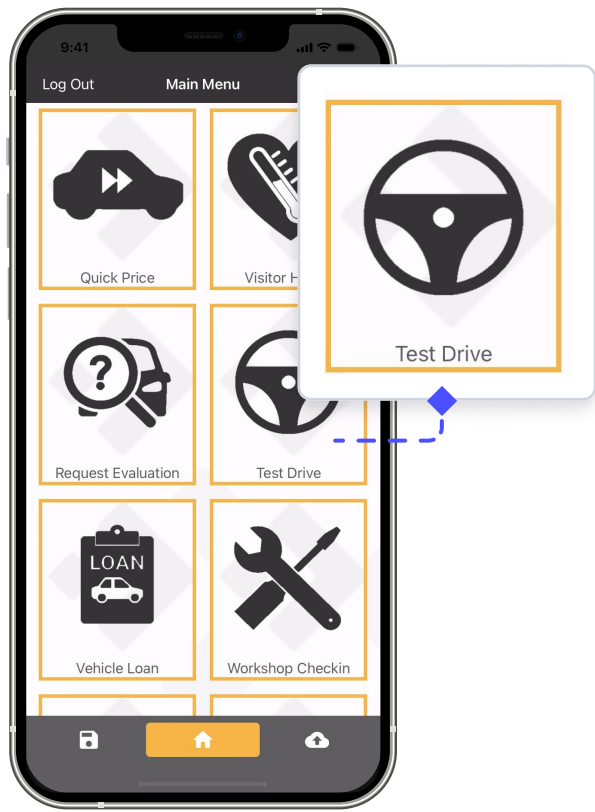
4.

Convert the test drive report into a full valuation

1. Initiate a test drive

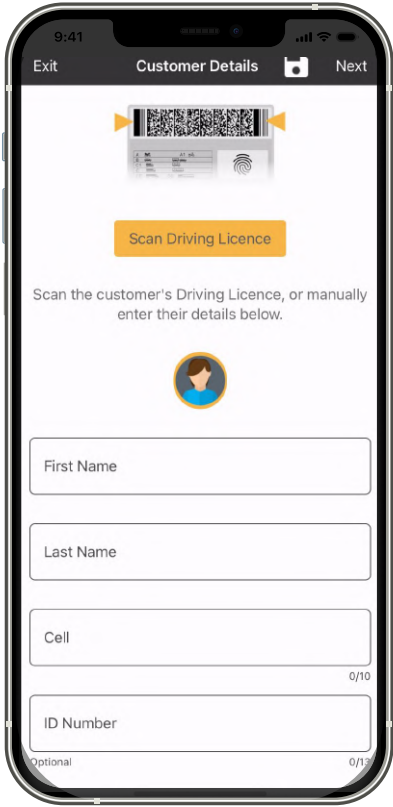
Registered DealersOnline auction users have logins and access to the mobile app. The Test Drive function on the mobile app allows for users’ convenience to check out a vehicle from any area of the dealership. Additionally, drivers’ can use the scanning tools for the driver’s license and vehicle disk to auto-populate the information.

1



Select ‘Test Drives’ from the main menu on the mobile application.

2



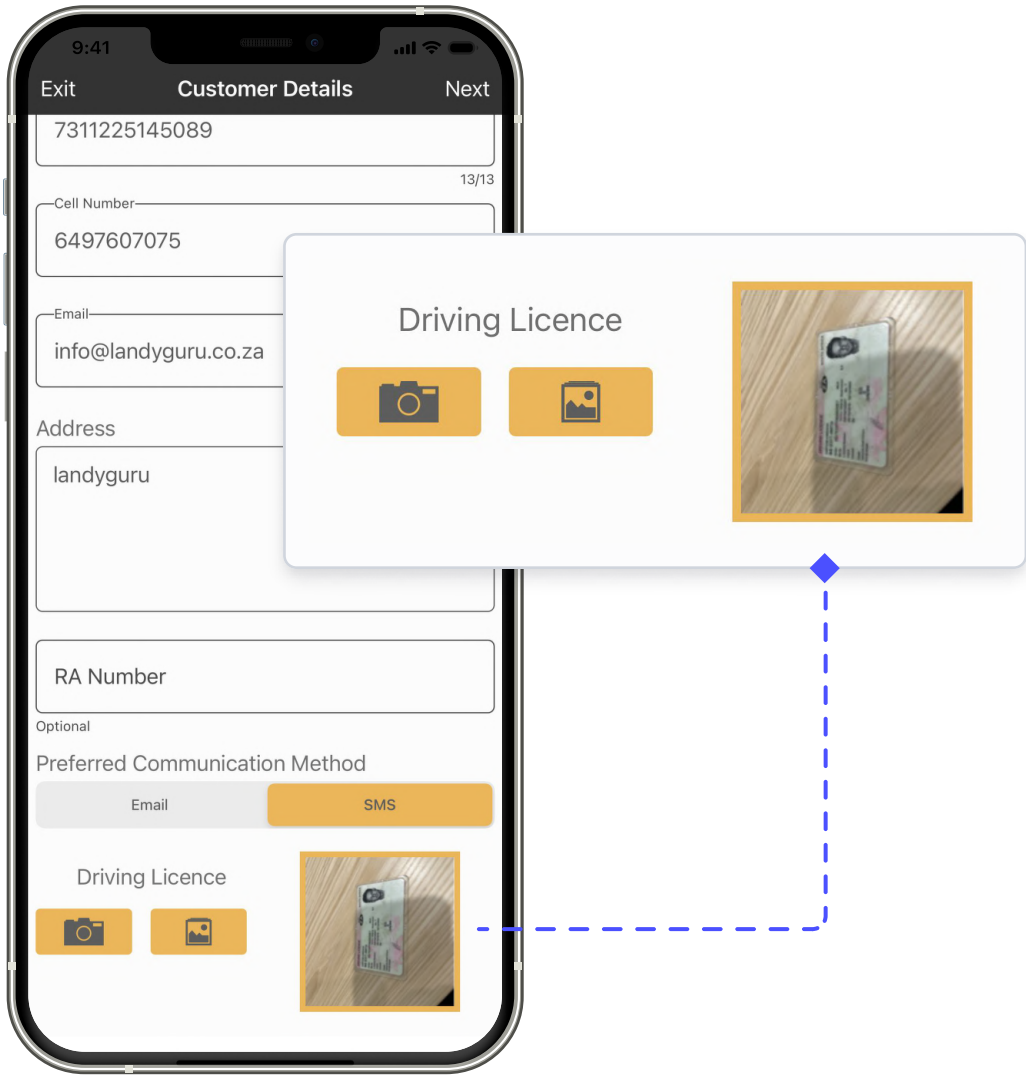
Scan the driver’s license to automatically capture the customer’s details.

3

Collect and input the individual’s personal details:

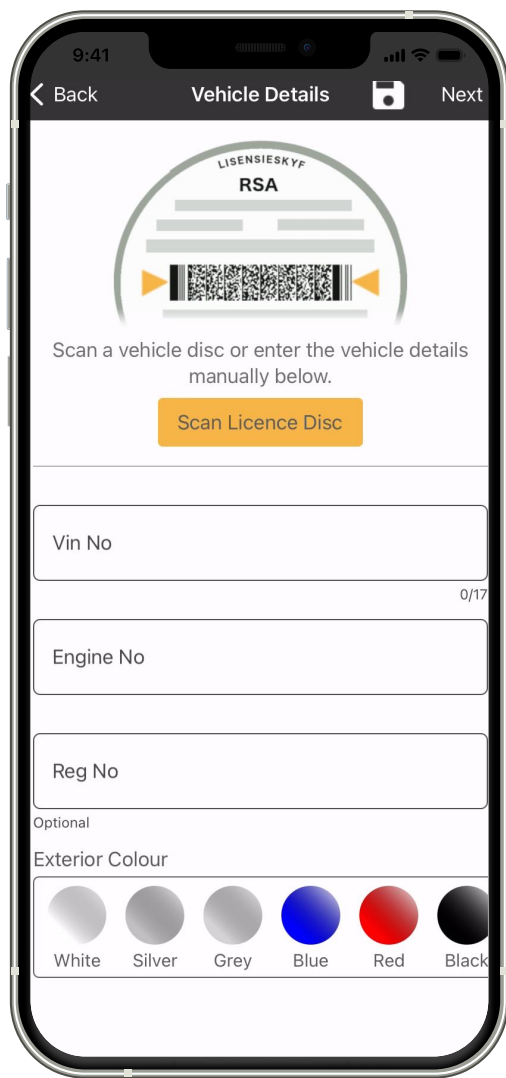
- Full Name
- Cell Number
- Email Address
- Physical Address

Include a photo of their drivers licence. This can either be uploaded or photographed on the spot.



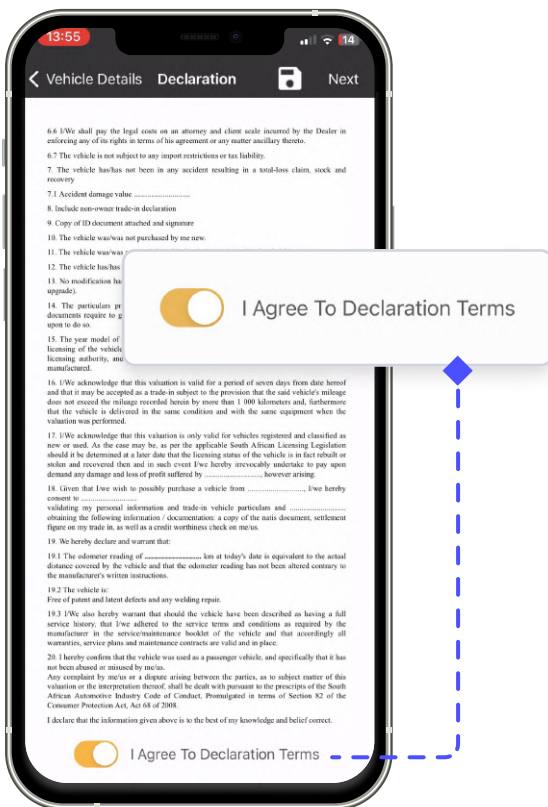
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4



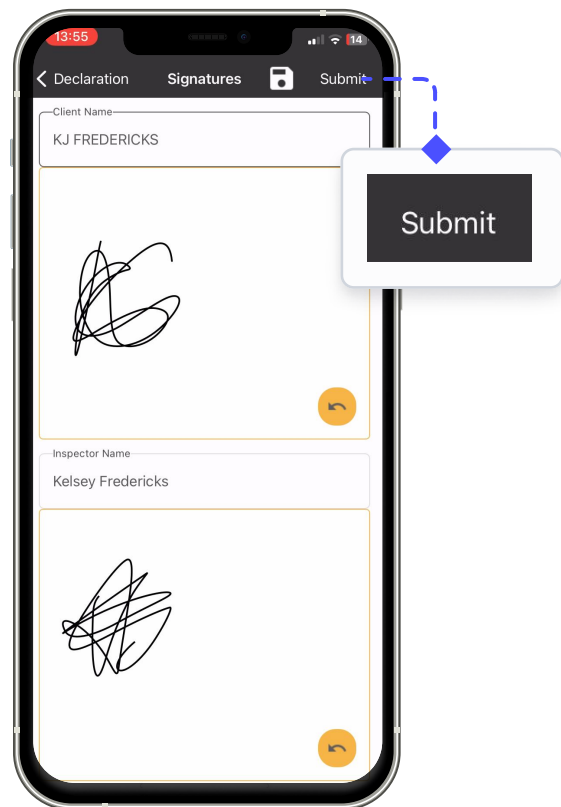
Scan the vehicle disk to automatically capture the vehicle's registered details. These include the VIN number, engine and registration number and the vehicle's exterior colour.

5



Click on the toggle button at the bottom of the Declaration screen to acknowledge the test drives terms and conditions.

6

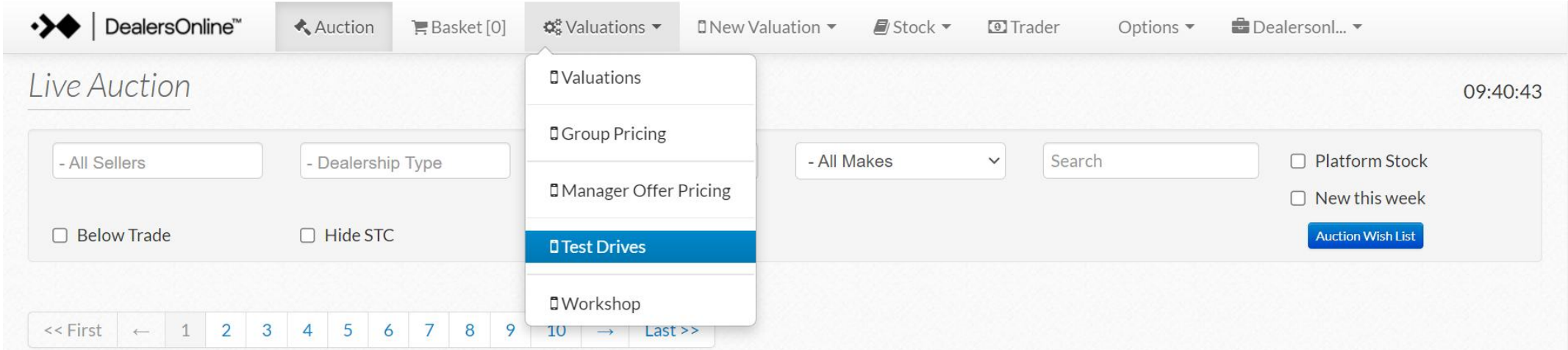


Capture the signatures onto the mobile app using your finger. Both the customer and sales executive must complete it. Once complete, click Submit.

2. View Test Drive Grid

Once you’ve completed the Test Drive checkout through the mobile app, you can vie the report details via the Test Drive Grid on the auction platform.

1



From the Auction grid, click on ‘Valuations’ in the navigation bar and **select ‘Test Drives’** from the dropdown menu.

2

Test Drive												
Date From		Date To		Search		Reset Filter		Export		Add Test Drive		
Vehicle Test Drive	Full Name	Sales Consultant	Status	Reg No	Make	Model Type	Exterior Colour	Vin No	Engine No	License Expire	Date Created	
1264	C Landsberg	William Miller	TESTDRIVE	NPS84279			White	WWWZZZ6RZCY502758	CFW169541		2021-08-11 10:08:07	Q➔
974	Kj Fredericks	Kelsey Fredericks	TESTDRIVE	CN25600	HYUNDAI	I10	Silver	MALAN51BLBM652708	G4HGAM049595	2021-08-31	2021-02-04 14:42:52	Q➔
973	Kj Fredericks	Kelsey Fredericks	TESTDRIVE	CN25600	HYUNDAI	I10	Silver	MALAN51BLBM652708	G4HGAM049595	2021-08-31	2021-02-04 14:37:21	Q➔

From this screen, you can **view the submitted Test Drive details**. You can view a PDF version of the report by clicking on the magnifying glass icon on the right side of the screen. Additionally, you can convert the Test Drive report to a Valuation by clicking on the arrow icon, found next to the magnifying glass.