

Small Business Deduction Sheet

Tax Year _____
Biz Product/Service _____
Company Name _____
Company EIN _____

Save and Email

Print Form

Save Form

Any 1099's?

☐ Yes

☐ No

Income

Gross Sales _____
Returns and Allowances _____
Other Income _____
Total \$ 0

Cost of Goods Sold (If Applies)

Beginning Inventory _____
Purchases Less Personal _____
Cost of Labor _____
Materials and Supplies _____
Other Costs _____
Ending Inventory _____

Home Office Expenses (If Applies)

Insurance _____
Janitorial _____
HOA Dues _____
Mortgage Interest _____
Property Taxes _____

Expenses

Advertising _____
Commissions and Fees _____
Contract Labor _____
Depletion _____
Employee Benefits _____
Insurance _____
Interest-Other _____
Legal and Prof Services _____
Office Expenses _____
Pensions / Profit Share _____
Rent - Vehicle, Machinery _____
Rent - Other _____
Repairs / Maintenance _____
Supplies _____
Taxes and Licenses _____
Travel _____
Meals and Entertainment _____
Utilities _____
Wages _____

Other Expenses

Accounting _____
Bad Debt _____
Bank Charges _____
Cash Short / Over _____
Cell Phone _____
Computer _____
Contributions _____
Credit and Collect. Costs _____
Delivery _____
Discounts _____
Dues and Subscriptions _____
Education and Training _____
Freight _____
Gifts _____
Internet _____
Janitorial _____
Laundry and Cleaning _____
Meetings _____
Misc _____
Office Expenses _____

Other Expenses Continued

Parking Fees and Tolls _____
Payroll Processing Exp _____
Permits and Fees _____
Postage and Shipping _____
Printing _____
Recuriting _____
Salaries and Wages _____
Sales _____
Security _____
Software _____
Telephone _____
Tools _____
Uniforms _____
Waste Removal _____
Other _____
Family Health Insurance _____

Auto Mileage Or Expenses

	Vehicle 1	Vehicle 2	Vehicle 3
Business Mileage	_____	_____	_____
Total Mileage	_____	_____	_____
<u>Expenses</u>			
Gas / Oil	_____	_____	_____
Repairs / Maintenance	_____	_____	_____
Insurance	_____	_____	_____
Interest on Auto Loan	_____	_____	_____
Other	_____	_____	_____

**List Items Purchased That Last More Than One Year
and Must be Depreciated (Item, Date, Cost)**

Reset Form