



NEW CLIENT ACCOUNT FORM

WELCOME TO EUROFINS CLINICAL GENETICS

For further assistance please contact any of the below:

Client Services:	clientservices@ctie.eurofinseu.com
Accounts:	accounts@ctie.eurofinseu.com
Logistics:	lablinklogistics@ctie.eurofinseu.com
Orders:	orders@ctie.eurofinseu.com
Sales:	sales@ctie.eurofinseu.com

Return the completed form to marketing@ctie.eurofinseu.com

Company Address

Registered Organisation Name:

Trading Name (If different from above):

Department:

Address:

Town/City:

County:

Eircode/Post Code:

Country:

Is the invoice address different?

YES ☐

NO ☐

If yes, please enter invoice address below

Invoice Address:

Town/City:

County:

Country & Eircode/Post Code:

Primary Contact

Name:

Phone:

Position:

Fax:

Department:

Email:

Is the invoice primary contact different?

YES ☐

NO ☐

If yes, please enter invoice address below

Name:

Phone:

Position:

Fax:

Department:

Email:

Please specify if the person receiving results is registered with:

Eurofins Clinical Genetics cannot issue results to any person who is not registered with one of these professional bodies

☐ The Irish Medical Council or equivalent state regulatory body or board (if yes please specify)

☐ Institute of Biomedical Science or equivalent (if yes please specify)

equivalent:

☐ The Academy of Clinical Science and Laboratory Medicine in Ireland

☐ An Bord Altranais

☐ CORU

What are your Requirements?

Genetic Testing

Visit our website clinicalgenetics.ie to view our range of genetic tests available

Sample Transport

For Sample Transport, please contact our Logistics team
lablinklogistics@ctie.eurofinseu.com

Test Consumables

To order kits, tubes, bags, forms etc, email orders@ctie.eurofinseu.com using the Orders Form we send to you, having set you up as a new client.

Common Email for Results

Clinicians: It is our experience that clinicians ask for results to be sent to their individual email in addition to the email above. Please supply details below that we can refer to when needed.

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

Contact Name:

Job Title/Role:

Direct Email:

To receive BULLETINS with service updates including test amendments, reference ranges, holiday logistic notices and TAT updates, please complete the below

Contact for your Administrative Team

Who should our Client Services Team contact regarding unique patient identifier errors e.g. name of patient

	Primary Contact	Secondary Contact
Title (Dr. etc.)		
Name		
Job Title		
Department		
Email		
Phone Number		

Contact for your Nursing / Clinical Team

Who should our Client Services Team contact to e.g. clarify test request queries, advise if an incorrect sample has been received etc?

	Primary Contact	Secondary Contact
Title (Dr. etc.)		
Name		
Job Title		
Department		
Email		
Phone Number		

Contact for Escalations

Who to contact regarding escalations of issues?

	Primary Contact	Secondary Contact
Title (Dr. etc.)		
Name		
Job Title		
Department		
Email		
Phone Number		

Invoices and Statements: Eurofins Clinical Genetics will be processing your test samples and reporting results, constituting a legitimate business interest to sending you invoices and statements by email for the payment of these services. We do not send invoices or statements by post (*carbon footprint reduction*).

Email to receive invoices:

Email to receive statements (if different from the above):

GDPR & ePRIVACY DIRECTIVE

Dear Client,

It is a GDPR & ePrivacy Directive requirement that we get your written consent to receive emails that may be termed 'marketing'.

From time to time, Eurofins Clinical Genetics will want to send you information about new genetic tests, test innovations, events and educational webinars. If you would like to receive this information, please **OPT IN** below. We will only send you information on our products and services, similar to those you already purchase.

We will save this consent but will always offer you the option to 'Unsubscribe' or 'Opt Out' in every email communication.

OPT IN

☐

Email to receive new test updates, news etc.

Signature:

Position:

Date:

 / /

DAY

MONTH

YEAR