

A PARTNERSHIP OF LANDSCAPE ARCHITECTS AND PLANNERS

Crosby Hanna has an immediate opening for a Community Planner in our Saskatoon office

Crosby Hanna is a leading landscape architecture and planning firm with offices in Saskatoon and Regina, Saskatchewan. Our team thrives on tackling diverse and intricate projects, earning accolades for our innovative work.

We are currently seeking a Planner to join our Saskatoon Team to provide planning services to clients in rural, urban and First Nations communities across Saskatchewan. Our office environment fosters collaboration and camaraderie, and we're seeking new team members to join our Planning practice.

Our ideal candidate:

- Hold a Bachelor's or Master's Degree in Rural, Urban or Regional Planning or an associated degree in urban studies, urban geography or environmental studies.
- Is a Full Member of the Canadian Institute of Planning with a Registered Professional Planner designation or a Candidate member in the Saskatchewan Professional Planners Institute.
- Has experience working for municipal clients or in a municipal office setting.
- Has some experience in land use policy development, development review, public engagement and project management tools as they apply to the Planning profession.
- Excels in written and verbal communication.
- Demonstrates critical thinking and problem-solving abilities.
- Working knowledge of The Saskatchewan Planning and Development Act and other legislation and regulations relevant to land use planning in the province.
- Maintains a positive attitude and thrives in a collaborative professional environment.
- Is proficient in software typically used in land use planning as well as graphic and computer skills, such as AutoCAD, ArcGIS, and other relevant applications.

Key responsibilities include:

- Leading or supporting the preparation of a variety of planning documents including Official Community Plans, Zoning Bylaws, municipal and First Nations development plans and other statutory documents.
- Conducting research and analysis on current planning issues.
- Collaborating with team members and subconsultants in the preparation of reports.
- Leading or supporting public engagement and stakeholder activities for a variety of projects.
- Leading or supporting the review of amendments to official community plans, concept plans, zoning bylaws, rezoning and subdivision development applications, permits or other development-related applications.
- Contributing to the development of site plans, subdivision development plans and/or concept plans.
- Supporting all aspects of client services and relationships, including project budget management, project schedules and documentation.
- Providing mentorship and support to junior team members as necessary.

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At Crosby Hanna, we value individuals with excellent teamwork and communication skills, capable of managing their workload and priorities effectively. The successful candidate will exhibit outstanding written and oral communication skills, strong time management and organization, and the ability to manage multiple projects and evolving needs.

Preference will be given to candidates with professional office experience and who hold RPP and MCIP designations or are candidate members of the Saskatchewan Professional Planners Institute. Candidates will be expected to travel to project sites and/or rural municipalities throughout the province and hold a valid Class 5 driver's license. Evening and/or weekend work may be required based on project needs and schedules.

We offer comprehensive benefits package and opportunities for professional growth and advancement within our firm. Start date and compensation will be based on experience and discussed with the successful candidate(s).

Please forward a detailed resume and cover letter outlining all relevant experience to info@crosbyhanna.ca. Applications will be accepted until the position(s) are filled.

Crosby Hanna

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