

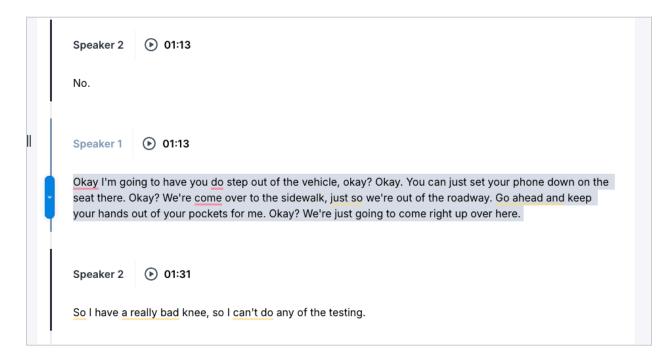
Creating Clips

Clipping lets you pull out the most important parts of long recordings with just a few clicks. When you create a clip, Rev gives you both a shortened transcript of just that section AND a separate audio or video file containing only those moments. It's like using digital scissors to cut out exactly what you need from a much longer recording.

Selecting What to Clip

Click and drag to highlight the section you want to clip

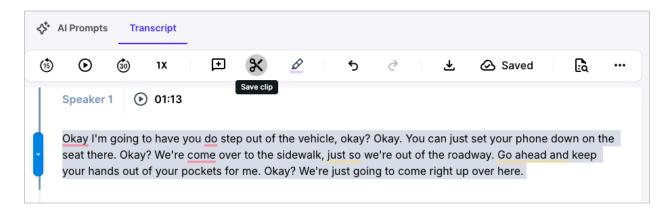
Pro Tip: The highlighted text shows you exactly what will be included in your clip, so you can see the full conversation or moment you're capturing.



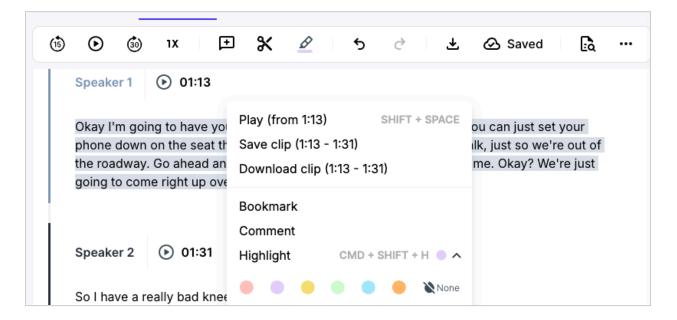
Saving Your Selected Section

• Once you've highlighted the section you want, click the scissors icon to save clip



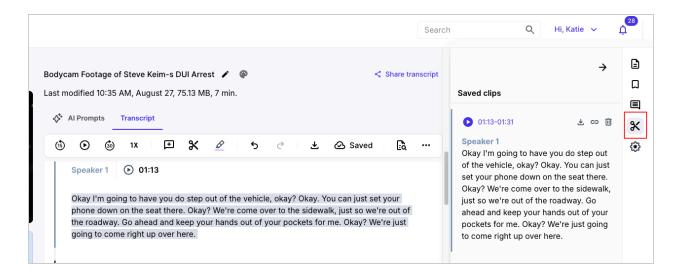


• Or right click and then choose "Save Clip"



- Your clip is created instantly and appears in the right panel under "Clips"
- Each clip gets saved with the time range so you can easily identify it later





What You Get With Each Clip

Every clip gives you:

- 1. **A transcript** containing only the text from your selected section
- 2. A media file (audio or video) with just that portion of the recording

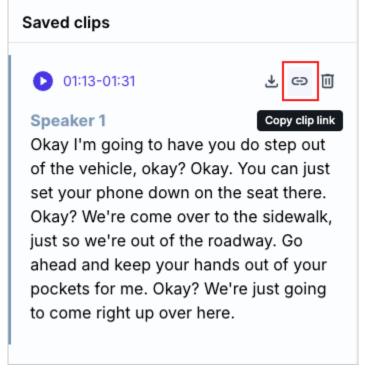
This means you can share a 2-minute clip from a 30-minute recording, and the person receiving it only gets exactly what they need to see or hear.

Quick Clip Sharing

In the right hand side panel, click the scissors icon to see all your clips



• Then Click "Copy Clip Link" to get a link you can send to anyone



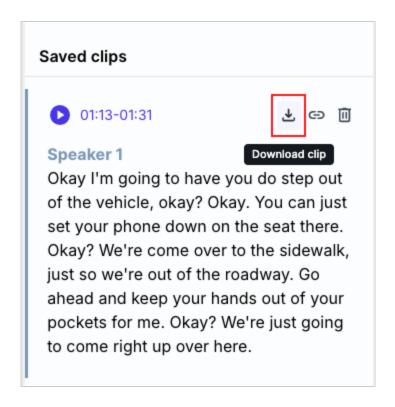
- The person receiving the link will see just your clip, not the full original recording
- Perfect for highlighting specific moments without sharing entire conversations

Downloading Your Clip Files

You can download your clips in multiple ways. To start, in the right hand side panel, click the scissors icon to see all your clips.

Then click the download icon.





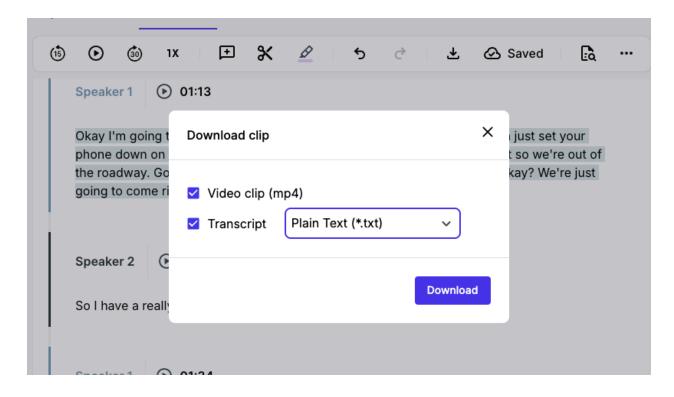
Transcript Options:

- Plain text: Simple text file with just the conversation
- Microsoft Word: Formatted document you can edit further
- PDF: Professional-looking document ready to print or share

Media File:

- MP4 for video clips or MP3 for audio clips just the shortened version
- These files work in any standard media player





Organizing Your Clip Collection

- All your clips appear in the right panel under the "Clips" section (scissor icon)
- Each clip shows its time range so you know what's in it
- Click any clip to jump back to that section in your original transcript
- Create as many clips as you need from the same recording



