

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, June 03, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	NEIL MACHEN	MEMBER
	SCOTT HESS	MEMBER
	DAVID ALANIS	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
ABSENT:	WILLIAM McCORMICK	ATTORNEY

Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing May 06, 2025 board meeting minutes. Secretary Bourne made the motion to approve the board meeting minutes with a correction on item number 5. The motion was seconded by Supervisor Machen and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: DISCUSSION ON COMPLETION OF PRIMARY WATER MAIN REPAIRS: Our engineering firm was contacted due to an emergency situation of the possibility of losing the overhead line up in the lake, which had to be remedied as soon as possible. We were unable to go out for bids due to the fact that it was an emergency situation. The contract was given to the company who has been working for the district now for the past year. We were hoping for a 4 day job but turned into a 2 week and half job. The estimated job cost is \$267k, the funds will be coming from the M&O funds.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: the manhole that was put in by Cornett will be inspected.
- Sewer: none.
- Garbage: the garbage truck is working well at this time.

Item No. 5: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 5 meters have been pulled for none payment.

1 meter cancellation (pending), 3 meters – still disconnected.

- North Alamo Water Supply contract update: a letter was sent to address 13 issues that were incorrect on the contract, which was presented at the last board meeting. The response we received stated they would forward it to their legal department for review. Calls have been made and the response has been that it will take a couple of months before we hear back.

Item No. 6: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Alanis made the motion to approve the transactions dated may 07, 2025 through June 03, 2025 as presented. The motion was seconded by Supervisor Hess the vote carried.

Item No. 7: ADJOURN: meeting adjourned at 9:45 a.m..