

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, June 11, 2025 at 9:00 A.M., 400 W. Hidalgo, Ste 200, Raymondville, TX with the following members present:

COMMISSIONERS PRESENT:	ERIC KENNEDY	CHAIRMAN
	STACY REYES	SECRETARY
	STEVEN KENDRICK	MEMBER
	ERNESTO CAVAZOS	MEMBER
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	ALLISON RODRIGUEZ	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	ADMINISTRATIVE ASSISTANT
ABSENT:	ALBERTO TREVINO	MEMBER

Eric Kennedy, Chairman called the meeting to order at 9:00 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Kennedy called for affidavits of conflict of interest, and there was none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the May 14, 2025 board meeting minutes and the May 21, 2025 budget workshop meeting, Commissioner Kendrick made the motion to approve the 2 sets of the previous board meeting minutes. The motion was seconded by Commissioner Cavazos and vote carried.

Item No. 2: PUBLIC COMMENT(S):

Marcia Visser: regarding the park in Port Mansfield, addressed the board that there are discrepancies which need to be worked out, the county shows ownership by the Port Mansfield Chamber of Commerce, and Willacy County Navigation District notes the property turned over to them 5 years ago.

Ms. Visser stated that she is getting volunteers with professional skills to help out, and is putting together a planning committee and applying for a non-profit grant. Ms. Visser is seeking legal help with fundraising and has ideas which include playground, pickleball court, walking trail, covered picnic area, soccer field, volleyball court and a water park.

Item No. 3: PROPOSED ACTION TO IMPOSE 3 PERCENT PROCESSING FEE FOR WCND LEASE PAYMENTS WHEN PAID ONLINE UTILIZING CREDIT CARDS:

After discussion to impose a 3 percent processing fee for WCND lease payments when paid online utilizing credit cards, Secretary Reyes made the motion to accept the 3% processing fee to cover the fee assessed when paying with credit cards online. The motion was seconded by Commissioner Cavazos and vote carried.

Item No. 4: DISCUSSION ON COST ANALYSIS FOR DEBRIS SERVICES AND PROPOSED POSSIBLE INCREASE IN ANNUAL DEBRIS FEE FROM \$50 TO \$75 ANNUALLY: After board discussion on the cost analysis for debris services, Commissioner Kendrick made the motion to adopt the debris fee increase based on budget numbers from \$50 to \$75 annually to cover costs and emergency. The motion was seconded by Commissioner Cavazos and vote carried.

Item No. 5: DISCUSSION AND ACTION TO APPROVE 2025/2026 WCND OPERATING BUDGET: Commissioner Kendrick made the motion to approve the 2025/2026 WCND operating budget, after 2 workshops were held and significant changes were made for revenues and expenses. The motion was seconded by Secretary Reyes and vote carried.

Item No. 6: DISCUSSION ON COMMERCIAL LEASES ISSUED FOR MULTIPLE FUNCTIONS AND THE FUNCTIONALITY OF THOSE PROVISIONS UPON TRANSFER OF LEASES: This item has been postponed and will be addressed at the next months meeting.

Item No. 7: PORT DIRECTORS REPORT:

- Update on cancellation of \$12M TXDOT Grant for Airport improvements in 2025 legislative bill: The Port Authority Advisory Committee is reviewing the final selection for Texas to receive \$12M for the airport
- Update hold status of airport fence project: had a meeting last Tuesday, if Keeter comes through, the state has set aside \$80k for the runway fence, they have 30 to 60 days to get an answer
- Livestreaming project testing complete and fully online: the live streaming project is up and running but has minor glitches. The goal is to be able to put images on the screen during the meeting. There were 4 people actively watching the live stream. The easiest way to access the live stream is through the website under the "newsroom" tab.

Item No. 8: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF MAY, 2025: The building authorizations issued for the month of May, 2025 were reviewed and discussed.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL, COMMERCIAL, CANCELLED LEASES AND COLLATERAL TRANSFER OF LEASE: Upon review and discussion of each described and itemized leases, Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Kendrick and vote carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After review of the checks and vouchers, Commissioner Trevino made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions May 15, 2025 through June 11, 2025. The motion was seconded by Commissioner Cavazos and vote carried.

Item No. 11: Adjourn: at approximately 11:54 a.m.