

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, August 05, 2025 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	MEMBER
	MICHAEL BOURNE	SECRETARY
	DAVID ALANIS	MEMBER
	SCOTT HESS	MEMBER (LATE)

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	WILLIAM McCORMICK	ATTORNEY

ABSENT: NEIL MACHEN

Supervisor Trapp called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing July 01, 2025 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes as presented. The motion was seconded by Secretary Bourne and the vote carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: REVIEW AND FINAL APPROVAL OF ADMINISTRATIVE CHANGES TO WATER CONTINGENCY AND DROUGHT PLAN: After review of the administrative changes to water contingency and drought plan. Supervisor Trapp would like to make the following changes:

Stage 2, (voluntary) No. 4 (page14):

Even-Sunday & Thursday, 6:00 am to 10:00 am and Odd-Saturday & Wednesday, 8:00 am to 12:00 pm.

Stage 3, (mandatory) Page 15, same schedule as above.

Stage 4, Change times to 6:00 am – 9:00 am & 6:00 pm – 9:00 pm

Supervisor Alanis made the motion to accept the changes stated above. The motion was seconded by Secretary Bourne and vote carried.

Item No. 4: PRELIMINARY DISCUSSION ON ENFORCEMENT PROCESS FOR IMPLEMENTATION OF PHASE 4 WATER CONSERVATION: Ron, is currently working with David Mayes, chief of Police due to the New Legislation. Letters will be sent out to all lessees before the next billing cycle.

No action taken at this time. This item will be on next months agenda.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: None.
- Sewer: waste water inspection did well, there was violations that needed corrections. Deadline for Waste Water Permit renewal is in October.
- Garbage: No issues with the garbage truck at this time.

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 5 meters for disconnection, 3 accounts have no meters and 1 is due for cancellation
- Follow-up on enforcement action related to agreement between PMPUD and TCEQ: A lead and copper sample showing 20 random residents was submitted back in 2014. Seven out of ten residents were not available for samples. However, we were advised by TCEQ to resubmit 20 different residents and resubmit samples. Issues rose and we received a letter stating that the samples had not been submitted.

Now 2025, the violation has resurfaced and we are getting violations for not submitting Samples and/or advertising our violations.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Secretary Bourne made the motion to approve the transactions dated July 02, 2025 through August 05, 2025 as presented. The motion was seconded by Supervisor Hess the vote carried.

Item No. 8: ADJOURN: meeting adjourned at 9:49 a.m..