

RURAL MUNICIPALITY OF FRONTIER NO. 19

Meeting Minutes

June 10, 2025 - Rm of Frontier Council - 01:00 PM

PRESENT: Wendy Thomas, David McLeod, Clay Thoring, Daniel Norheim, Jared Nelson, Jordan Thoring, Lornie Casat, Craig Onerheim (on phone) with Troy Heggestad presiding, Rhonda Bellefeuille (Mentor), and Admin-in-training CAO Jennifer Deobald.

- # 2025-115

1. CALL TO ORDER

Reeve Heggestad

That the RM of Frontier council approves that the regular council meeting be called to order by the Reeve, Troy Heggestad, at 1:00 p.m.

CARRIED
- # 2025-116

2. APPROVAL OF AGENDA

Councillor Norheim

That the RM of Frontier council approves of the agenda as presented.

CARRIED
- # 2025-117

3. ADOPTION OF MINUTES

Councillor Casat

That the RM of Frontier council approves of the minutes of the regular meeting of May 8,2025 for the RM of Frontier #19, as presented.

CARRIED
- # 2025-118

4. COMMUNICATIONS

Councillor C Thoring

That the RM of Frontier council approves of the correspondence as listed on the agenda, having been read, now be filed.

CARRIED
- # 2025-119

5. REPORTS- ADMINISTRATION AND COMMITTEES- FINANCES AND PAYMENT OF ACCOUNTS

5.1 List of Accounts-Cheques, Payroll, Visa & Online payments

Councillor Thomas

That the RM of Frontier council approves the RM accounts be paid as presented on the agenda, from cheque #10652 to #10655 inclusively, Visa #2025-0025 to 2025-0028, online payments #2025-0014 to #2025-0055, E Transfers #2025-0036 to, #2025-0044 and payroll electronic funds transfer of \$36,111.62, for a total of \$168,127.00.

CARRIED
- # 2025-120

5.2 Bank Reconciliation & Financial Statement

Councillor Nelson

That the RM of Frontier council approves of the May Bank Reconciliation and the Statement of Financial Activities as presented.

CARRIED
- # 2025-121

6. NEW BUSINESS

6.1 Budget 2025

Councillor Thomas

That the RM of Frontier council approves of the budget with a ending surplus of \$48,190 setting the mill rate at 5.25 mills, the mill rate factor at 6.65 for commercial and industrial, 1.0 residential, .95 for agricultural, as per Bylaw #164-2025, setting the mill rate factor for residential and agricultural at .95.

CARRIED

# 2025-122	6.2	Vacation Policy-Sick Days & Days without pay	
		Councillor Thomas	
		-The RM does not provide personal days such as bank apt, lawyer apt, vehicle apt, etc. If a personal day is required, the employee must use a holiday day or an approved day off without pay. The day off without pay must be approved the manager and CAO -Leave of Absence-If an employee wants to take a leave, greater than 7 consecutive days, they must request a leave of absence. A leave of absence request must be received in writing and approved by council. A leave of absence form will be provided by the office. -Doctor/Dentist/Eye can be taken as sick day -Days not worked because of snow, temperature too cold, or too wet can be taken as a day without pay rather than a holiday day, if approved by supervisor. Part of this policy is #2021-148, which talks about annual vacation pay.	
			CARRIED
# 2025-123	6.3	Rescind motion 2021-118	
		Councillor McLeod	
		That the RM of Frontier council rescind resolution #2021-118 that states, "That the Accrued Vacation Pay Policy states that RM employees may carry forward max \$2000 and 40 hours, as stated in motion #210-2016, and that the 40 hours must be used by March 31 of the following year otherwise they will lose those days and then the holiday money if not used by March 31, will be paid out."	
			CARRIED
# 2025-124	6.4	Rescind Motion #210-2016	
		Councillor Thomas	
		That the RM of Frontier council rescind motion #210-2016 that states, "That we approve of allowing the employees to carry forward 40 holiday hours into the new year (office and operators) or new contract year (EMS), and that this policy can be reviewed in one year"	
			CARRIED
# 2025-125	6.5	Holiday Pay and Carry Over	
		Councillor Thomas	
		That the RM of Frontier council approves that there is no holiday hours or pay to be carried over anymore, all must be used up by December 31 of that year or it will be paid out.	
			CARRIED
# 2025-126	6.6	Ambulance Financial Statement	
		Councillor McLeod	
		That the RM of Frontier council approve of the Ambulance Audited Financial Statement for 2024 as prepared by our auditors, Stark & Marsh chartered accountants.	
			CARRIED
# 2025-127	6.7	Write off the Tax Fees for roll #2704 and 2708	
		Councillor Thomas	
		That the RM of Frontier council agrees to write off the tax fees for roll # 2704 \$309.00 and 2708 \$309.00 for a total of \$618.00.	
			CARRIED

# 2025-128	<p>6.8 Gravel Rates</p> <p>Councillor Thomas</p> <p>That the RM of Frontier council agrees to selling all gravel for 27.00/yard plus \$9/loaded mile.</p> <p>CARRIED</p>
# 2025-129	<p>6.9 Ambulance Budget</p> <p>Councillor Mcleod</p> <p>That the RM of Frontier Council approves the 2025 Ambulance budget.</p> <p>CARRIED</p>
# 2025-130	<p>6.10 GWR Contract</p> <p>Councillor T J. Thoring</p> <p>That the RM of Frontier council agrees to enter into contract with Great West Rail.</p> <p>CARRIED</p>
# 2025-131	<p>6.11 ByLaw 164-2025, A Bylaw to establish Mill rate Factors 1st reading</p> <p>Councillor T J. Thoring</p> <p>That the RM of Frontier council approves of Bylaw #164-2025, a bylaw to establish mill rate factors, and that it be read a first time.</p> <p>CARRIED</p>
# 2025-132	<p>6.12 Bylaw 164-2025, A Bylaw to establish mill rate factors, 2nd reading</p> <p>Councillor Casat</p> <p>That the RM of Frontier council approves of Bylaw #164-2025, a bylaw to establish mill rate factors, and that it be read a second time.</p> <p>CARRIED</p>
# 2025-133	<p>6.13 Bylaw 164-2025, A Bylaw to establish mill rate factors, 3 Readings at this meeting</p> <p>Councillor Norheim</p> <p>That the RM of Frontier council approves of Bylaw #164-2025, a bylaw to establish mill rate factors, and that it be given three readings at this meeting.</p> <p>CARRIED UNANIMOUSLY</p>
# 2025-134	<p>6.14 Bylaw 164-2025, A Bylaw to establish mill rate factors, 3rd reading and adopted</p> <p>Councillor Thomas</p> <p>That the RM of Frontier council approves of Bylaw #164-2025, a bylaw to establish mill rate factors, and that it be read a third time and adopted.</p> <p>CARRIED UNANIMOUSLY</p>
# 2025-135	<p>6.15 Bylaw 165-2025, A Bylaw to Provide exemption from Taxes Honey Bee 1st Reading</p> <p>Councillor Casat</p> <p>That the RM of Frontier council approves of Bylaw# 165-2025, a bylaw to provide exemption from taxes.</p> <p>CARRIED</p>
# 2025-136	<p>6.16 Bylaw 165-2025, A Bylaw to Provide exemption from Taxes Honey Bee 2nd Reading</p> <p>Councillor Nelson</p> <p>That the RM of Frontier council approves of Bylaw# 165-2025, a bylaw to provide exemption from taxes to be read a second time.</p> <p>CARRIED</p>

- # 2025-137 6.17 Bylaw 165-2025, A Bylaw to Provide exemption from Taxes Honey Bee 3 Readings at this Meeting
- Councillor Onerheim
- That the RM of Frontier council approves of Bylaw# 165-2025, a bylaw to provide exemption from taxes and that it be given three readings at this meeting.
- CARRIED UNANIMOUSLY
- # 2025-138 6.18 Bylaw 165-2025, A Bylaw to Provide exemption from Taxes Honey Bee 3rd Reading and Adopted
- Councillor Thomas
- That the RM of Frontier council approves of Bylaw# 165-2025, a bylaw to provide exemption from taxes and that it be read a third time and adopted.
- CARRIED UNANIMOUSLY
- # 2025-139 6.19 Bylaw 166-2025, A Bylaw to Provide exemption from Taxes Great West Rail 1st Reading
- Councillor Mcleod
- That the RM of Frontier council approves of Bylaw# 166-2025, a bylaw to provide exemption from taxes first reading.
- CARRIED
- # 2025-140 6.20 Bylaw 166-2025, A Bylaw to Provide exemption from Taxes Great West Rail 2nd Reading
- Councillor Nelson
- That the RM of Frontier council approves of Bylaw# 166-2025, a bylaw to provide exemption from taxes second reading.
- CARRIED
- # 2025-141 6.21 Bylaw 166-2025, A Bylaw to Provide exemption from Taxes Great West Rail 3 Readings at this Meeting
- Councillor T J. Thoring
- That the RM of Frontier council approves of Bylaw# 166-2025, a bylaw to provide exemption from taxes and that it be given three readings.
- CARRIED UNANIMOUSLY
- # 2025-142 6.22 Bylaw 166-2025, A Bylaw to Provide exemption from Taxes Great West Rail 3 Readings at this Meeting
- Councillor Thomas
- That the RM of Frontier council approves of Bylaw# 166-2025, a bylaw to provide exemption from taxes and that it be read a third time and adopted.
- CARRIED UNANIMOUSLY
- # 2025-143 7. ADJOURNMENT
- Reeve Heggestad
- That we now Adjourn at 5:00pm.

CARRIED

Reeve, Troy Heggestad

CAO, Jennifer Deobald