

**VILLAGE OF FRONTIER****Meeting Minutes**

November 18, 2025 - Held at 108 1st Ave W - 04:00 PM

**VOTER ATTENDEES:**  
BRADY BERG (MAYOR)  
COLLEEN EVENSON (COUNCILLOR)  
DENNIS WOLD (COUNCILLOR)  
TERRY MCLEOD (COUNCILLOR)  
WARREN FOSSUM (COUNCILLOR)**NON-VOTER ATTENDEES:**  
JENNIFER DEOBALD (CAO)**1. CALL TO ORDER**

# 2025-178

Mayor Berg

That the Village of Frontier council approves that the meeting be called to order by Mayor Brady Berg, at 4:00 p.m

CARRIED

**2. APPROVE AGENDA**

# 2025-179

Councillor Fossum

That the Village of Frontier council approves of the agenda as presented.

CARRIED

**3. ADOPTION OF MINUTES**

# 2025-180

Councillor McLeod

That the Village of Frontier council approves of the minutes of the meeting of October 21, 2025 as presented.

CARRIED

**4. DELEGATIONS-4 RM MEMBERS@4:00 CRAIG BLACK 4:45 ROYCE TIA HUB ON #1@5:00****5. COMMUNICATIONS**

# 2025-181

Councillor Evenson

That the Village of Frontier council approves that the correspondence listed on the agenda, having been read, now be filed.

CARRIED

**6. REPORTS OF ADMINISTRATION AND COMMITTEES****6.1 CHEQUES, PAYROLL, VISA & OTHER PAYMENTS FOR APPROVAL**

# 2025-182

Councillor Evenson

That the Village of Frontier council approves that the accounts be paid as presented on the List of Accounts for Approval for computer cheques from # 8361 to #8367, online payments #2025-0247 to #2025-0271, and Visa account #2025-0059 - #2025-0063 for a total of \$298,083.71

CARRIED

**6.2 BANK RECONCILIATION & FINANCIAL STATEMENT**

# 2025-183

Councillor Evenson

That the Village of Frontier council approves of the Bank Reconciliations for October and the Statement of Financial Activities - Detailed for October as presented.

CARRIED

**6.3 FOREMAN REPORT**

# 2025-184

Councillor Fossum

That the Village of Frontier council accepts the foreman report that was read by Craig Black the Village foreman

CARRIED

**7. NEW BUSINESS****7.1 DONATIONS-\$100 TO THE CANADIAN LEGION**

# 2025-185

Councillor Fossum

That the Village of Frontier council approves of donating \$100 to the Canadian Legion.

CARRIED

**7.2 ACCEPTANCE OF PROPERTY AT LOT 10 BLOCK 5 108 CENTER STREET**

# 2025-186

Councillor Wold

That the Village of Frontier accepts the property from Lot 10 Block 5 Center street Frontier, this property was given back to the Village of Frontier.

CARRIED

**7.3 USED PUMP FROM MUNICIPAL UTILITIES**

# 2025-187

Councillor Wold

That the Village of Frontier council approves of purchasing a used pump from Municipal utilities for \$9,850.00 plus all applicable taxes and shipping.

CARRIED

**7.4 WAGE REVIEW 2025 FROM COMBINED MEETING**

# 2025-188

Councillor McLeod

That the Village of Frontier council approves of the wage review as follows:

Employee	Current Wage	Increase	2025 Wage
Jennifer Deobald	\$62,200\$	\$12,500	\$75,000 Effective September 1st
Maggie Haldeman	\$30.90/hr	3%	\$32.78/hr
Melanie Johnson	\$30.90/hr	3%	\$32.78/hr
Payton Ham	\$25.00/hr	3%	\$25.75/hr

CARRIED

**7.5 OFFICE BONUS**

# 2025-189

Councillor Evenson

That the Village of Frontier council approves of a \$2500 bonus to the Office Assistance for their continued support in help with training the CAO.

CARRIED

**7.6 HOLIDAY HOURS FOR CHRISTMAS SEASON**

# 2025-190

Councillor Evenson

That the Village of Frontier council approves of the following holiday hours:

December 24th (without pay), 25th,(with Pay) 26th (without pay)Closed.

CARRIED

**7.7 CHRISTMAS GIFTS-FROM JOINT RM/VILLAGE MEETING**

# 2025-191

Councillor Fossum

That the Village of Frontier council approves of giving everyone a \$30 gift certificate from the Frontier Rec Center.

CARRIED

**7.8 VOLUNTEER FIRE FIGHTERS YEARS OF SERVICE GIFT POLICY**

# 2025-192

Councillor Evenson

The Village of Frontier council approves of the \$10/years gift policy for volunteers retirements or leaving.

CARRIED

**7.9 SOUTH WEST TOURISM HUB AT MAPLE CREEK**

# 2025-193

Councillor Evenson

That the Village of Frontier approves of sharing the cost of the 2 year agreement with the Frontier EDC, for the HUB on #1, \$2500 from EDC and \$2500 from Village of Frontier for 2026/2027.

CARRIED

**7.10 VILLAGE EMPLOYEE WAGE REVIEW**

Employee	Current Wage	Increase	2025 Wage
Craig Black	\$76,996.80		
Richard Larsen	\$18/hr		

TABLED

Craig was \$66,996.80 and was given a \$10,000 bonus this spring once he received his Schooling

**7.11 FIRE CHIEF HONORARIUM**

# 2025-194

Councillor Fossum

That the Village of Frontier council approves of paying the Fire Chief, Bryan Swarbrick, an honorarium of \$1250 for 2025.

CARRIED

**7.12 REVENUE SHARING DECLARATION**

# 2025-195

Councillor Wold

That the Village of Frontier council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;

- Submission of the 2024 Public Reporting on Municipal Waterworks Documentation to the Ministry of Government Relations;

- In good standing with respect to the reporting and remittance of Education Property Taxes;

- Adoption of council procedures bylaw;

- Adoption of an Employee Code of Conduct;

- All members of council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**7.13 EMPLOYEE CODE OF CONDUCT**

# 2025-196

Councillor Wold

That the Village of Frontier council approves of the Annual Employee Code of Conduct Report, as presented by the CAO, Jennifer Deobald.

CARRIED

**7.14 TENDER FROM INNOVATION CREDIT UNION**

# 2025-197

Councillor Evenson

That the Village of Frontier council approves of the new Contract with Innovation Credit Union that runs from December 31, 2025 - December 31, 2028

CARRIED

**7.15 ROLL NUMBER 131 000 GARAGE PERMIT**

# 2025-198

Councillor McLeod

That the Village of Frontier council approves of the building permit from roll #131 000 to build a garage a 302 2nd Ave W.

CARRIED

**8. ADJOURNMENT**

# 2025-199

Mayor Berg

That we adjourn the meeting at 7:15pm.

CARRIED

**Attachments**

MAYOR-Brady Berg

CAO-Jennifer Deobald