

RURAL MUNICIPALITY OF FRONTIER NO. 19

Meeting Minutes

November 13, 2025 - 108 1St Ave W - 01:00 PM

PRESENT: Craig Onerheim, Wendy Thomas, Daniel Norheim, David McLeod, Clay Thoring, and with Troy Heggstad presiding, CAO Jennifer Deobald.

ABSENT: Jordan Thoring, Jared Nelson, Lornie Casset

1. CALL TO ORDER

2025-217

Reeve Heggstad

That the RM of Frontier council approves that the regular council meeting be called to order by the Reeve, Troy Heggstad, at 1:00 p.m.

CARRIED

2. APPROVAL OF AGENDA

2025-218

Councillor Norheim

That the RM of Frontier council approves of the agenda as amended.

CARRIED

3. ADOPTION OF MINUTES

2025-219

Councillor Thomas

That the RM of Frontier council approves of the minutes of the regular meeting of October 14,2025 for the RM of Frontier #19, as presented.

CARRIED

4. COMMUNICATIONS

2025-220

Councillor McLeod

That the RM of Frontier council approves of the correspondence as listed on the agenda, having been read, now be filed.

CARRIED

5. REPORTS- ADMINISTRATION AND COMMITTEES- FINANCES AND PAYMENT OF ACCOUNTS

5.1 Foreman Report

2025-221

Councillor C Thoring

That the RM of Frontier accepts the foreman report for October read my Makenna Norheim.

CARRIED

5.2 List of Accounts-Cheques, Payroll, Visa & Online payments

2025-222

Councillor Thomas

That the RM of Frontier council approves the RM accounts be paid as presented on the agenda, from cheque #10681 to #10686 inclusively, Visa # 2025-0040, online payments #2025-0108 to #2025-0124, E Transfers #2025-0079 to, #2025-0087 and payroll electronic funds transfer of \$20,582.07, for a total of \$451,815.72.

CARRIED

5.3 Bank Reconciliation & Financial Statement

2025-223

Councillor Onerheim

That the RM of Frontier council approves of the October Bank Reconciliation and the Statement of Financial Activities as presented.

CARRIED

6. NEW BUSINESS

6.1 2025 Wage Review from combined meeting-- For Jenn(me) I forgot to ask when mine goes into effect as in my contract is states once I have received my C certificate my wage will be reviewed. So does mine go in effect as of September 1

That the RM of Frontier council approves of the wage review as follows:

Employee	Current Wage	Increase	2025 Wage
Jennifer Deobald	\$62,500	\$12,500	\$75,000
Maggie Halderman	\$30.90/hr	3%	\$32.78/hr
Melanie Johnson	\$30.90/hr	3%	\$32.78/hr
Payton Ham	\$25.00/hr	3%	\$25.75/hr

TABLED

6.2 Office Bonus

2025-224

Councillor Onerheim

That the RM of Frontier council approves of a \$2500 bonus to the Office Assistance for their continued support in help with training the CAO.

CARRIED

6.3 Holiday Hours for Christmas season

2025-225

Councillor Mcleod

That the RM of Frontier council approves of the following holiday hours:
December 24th (without pay), 25th, 26th (without pay)Closed.

CARRIED

6.4 Christmas Gifts--from joint RM/Village meeting

2025-226

Councillor Norheim

That the RM of Frontier council approves of giving everyone a \$30 gift certificate from the Frontier Rec Center.

CARRIED

6.5 Meal Policy

2025-227

Councillor Thomas

That the RM of Frontier council approves for a daily meal allowance of \$75/per day, while gone for conventions, out of town meetings, and training.

CARRIED

6.6 Years of Service Gift Policy

2025-228

Councillor Mcleod

The RM of Frontier council approves of the \$10 per year gift policy for volunteers, staff and council on retirements or farewells.

CARRIED

6.7 Mark Norheim gave his retirement notice for end of December

2025-229

Councillor C Thoring

That the RM of Frontier council accepts Mark Norheims retirement as of December 31, 2025.

CARRIED

6.8 RM Wages

Employee	Current Wage	Increase	2025 Wage
Makenna Norheim	\$40.00/hr		
Mike Baresinkoff	\$37.32/hr		
Mark Norheim	\$35.65/hr		
Brent Hakala	\$37.88/hr		
Joanni Heggstad	\$412.00/month		

TABLED

6.9 Rescind resolution 2025-128

2025-230

Councillor Thomas

That the RM of Frontier recinds motion 2025-128 that reads "That the RM of Frontier council agrees to selling all gravel for 27.00/yard plus \$9/loaded mile."

CARRIED

6.10 Gravel Rate

2025-231

Councillor Thomas

That the RM of Frontier council approves of the gravel rates be a flat rate of \$700 for a 20 yard load delivered within the RM of Frontier for rate payers, this includes mileage

CARRIED

6.11 First Reading By-Law #168-2025 to exempt Honey Bee

2025-232

Councillor Mcleod

That the RM of Frontier council approves of Bylaw #168-2025, a bylaw to provide for entering into a tax exemption for Honey Bee Manufacturing, and that it be read a first time.

CARRIED

7. ADJOURNMENT

2025-233

Reeve Heggstad

That we now Adjourn at 5:00pm.

CARRIED

Reeve, Troy Heggstad

CAO, Jennifer Deobald

Attachments

