



VENUE & EQUIPMENT FEE SCHEDULE

THEATRICAL VENUES

COMMERCIAL

NONPROFIT

PROSCENIUM THEATER (420-seat capacity / available 8 a.m. – 10 p.m.)

Event Day (single performance / 8 hours maximum).....	\$700/day	\$500/day
Additional Performance(s) on Event Day	\$500/performance	\$400/performance
Additional Reserved Hours (over 8 hrs)	\$100/hour	\$75/hour
Overage Charge (any time over initial reservation / not pro-rated).....	\$250/hour	\$250/hour
Non-Event Day (8 hours maximum)	\$600/day	\$450/day
Overtime/Use Prior to 8 a.m. or After 10 p.m.	\$250/hour	\$250/hour
Weekly Maximum (8 performances or less / 8 hrs per day)	\$5,200/week	\$3,200/week
Ticket Revenue	10% of Total Sales	10% of Total Sales
Merchandise	10% of Total Sales	10% of Total Sales

RECITAL HALL (100-seat capacity / available 8 a.m. – 10 p.m.)

Event Day (single performance / 8 hours maximum).....	\$500/day	\$400/day
Additional Performance(s) on Event Day	\$350/performance	\$250/performance
Additional Reserved Hours (over 8 hours).....	\$75/hour	\$50/hour
Overage Charge (any time over initial reservation / not pro-rated).....	\$250/hour	\$250/hour
Non-Event Day (8 hours maximum)	\$450/day	\$350/day
Overtime/Use Prior to 8 a.m. or After 10 p.m.	\$150/hour	\$150/hour
Weekly Maximum (8 performances or less)	\$3,500/week	\$2,700/week
Ticket Revenue	10% of Total Sales	10% of Total Sales
Merchandise	10% of Total Sales	10% of Total Sales

BLACK BOX THEATER (100-seat capacity / available 8 a.m. – 10 p.m.)

Only available during the summer months. Reserved for academic use during fall and spring semesters.

Black Box Theater rental rate is the same for commercial and nonprofit organizations.

Weekly Rate (8 hours maximum)	\$5,000/week
Overage Charge (any time over initial reservation / not pro-rated).....	\$250/hour
Ticket Revenue	10% of Total Sales
Merchandise	10% of Total Sales

ADD-ONS

Additional Rooms	\$200/day	\$150/day
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THEATER LABOR

Labor rates are the same for commercial and nonprofit organizations.

Site Supervisor (required)	\$35/hour (4-hr min)
Head Audio (A1)	\$55/hour (4-hr min)
Head Lighting (LD)	\$55/hour (4-hr min)
Stagehand	\$20/hour (4-hr min)
Box Office	\$20/hour (4-hr min)
House Manager (required for performance events)	\$20/hour (4-hr min)
Security Fee	\$60/hour (4-hr min)
Cleaning Fee (required)	\$250 (4-hr min)

The use of glitter or confetti is strictly prohibited. Renter will be charged an additional fee if glitter or confetti is used.

EQUIPMENT

Equipment rates are the same for commercial and nonprofit organizations.

Communications Equipment	\$150/week
<i>Required if rental includes sound or light board labor and the renter does not provide their own equipment.</i>	
Projector (per projector / two available)	\$100/day (3-day max) \$500/week
Lighting Package (subject to availability)	\$100/day (2-day max) \$300/week
Spotlight (per spotlight / two available)	\$50/day
Orchestra Risers	\$150
Choral Risers	\$150
Band Shell	\$150
Grand Piano (tuning is required)	\$250
Other Pianos	\$150
Piano Tuning (required for grand piano)	\$200
Marley Dance Floor (labor and materials additional)	\$250
Gaff Tape (per roll opened)	\$25/roll
Tables (venue rental includes three tables / up to twenty total tables available)	\$25/table

SPECIAL EVENTS

If your event requires additional needs or multiple venues, call for pricing.

TERMS

- Calls are 4 hours minimum.
- Labor overtime is billed after 8 hours incurred per day.
- A deposit of 50% of the total rental balance is due upon execution of the agreement, with the remaining 50% due one week prior to the event.
- Rental rates listed are for licensed facility use only. Unless specified, the above fees do not include labor or equipment rental charges.
- Rates do not include 1.8% city sales tax.
- Pima Center for the Arts sells concessions. Outside food and beverage sales are prohibited.
- Use of glitter or confetti is strictly prohibited. Renters will be charged a cleaning fee for any use.