SECURITY SERVICES QUOTE

QUOTE #0135

| **PREPARED FOR**CUSTOMER NAME123 CUSTOMER STREETCUSTOMER CITY, ST 12345 | **PREPARED DATE**Jun 06, 20XX**EXP. DATE**Aug 06, 20XX |
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# INTRODUCTION

This document provides a detailed quotation for the physical security system and services to be provided by [Your Company Name].

The proposal includes an itemized breakdown of costs and project scope. Please review the details and contact us if you have any questions or require additional information.

# PROJECT SCOPE

**Objective:**[Briefly describe the objective of the security project, e.g., "To enhance the physical security of [Client Company Name]'s premises by implementing state-of-the-art surveillance, access control, and alarm systems."]

**Site Location:**[Specify the location(s) where the security systems will be installed.]

**Scope of Work:**

* **Surveillance Systems:**
  + Installation of [number] HD CCTV cameras covering [specific areas].
  + Integration with existing security systems (if applicable).
  + Configuration and testing of the monitoring system.
* **Access Control Systems:**
  + Installation of [number] biometric/card access control points at [specific entry points].
  + Software setup and user training.
  + Integration with existing HR/IT systems (if applicable).
* **Alarm Systems:**
  + Installation of [number] intruder alarms at [specific areas].
  + Configuration of central monitoring.
  + Testing and commissioning.
* **Additional Services:**
  + Security assessment and consultation.
  + Ongoing maintenance and support for [duration].

# ITEMIZED COSTS

| **ITEM** | **QTY** | **PRICE** | **TOTAL** |
| --- | --- | --- | --- |
| **Surveillance Systems** |  |  |  |
| -HD CCTV Cameras | [quantity] | [unit price] | [total price] |
| - Monitoring Software License | [quantity] | [unit price] | [total price] |
| - Installation and Configuration | [quantity] | [unit price] | [total price] |
| **Access Control Systems** |  |  |  |
| - Biometric/Card Readers | [quantity] | [unit price] | [total price] |
| - Installation and Configuration | [quantity] | [unit price] | [total price] |
| **Alarm Systems** |  |  |  |
| - Intruder Alarms | [quantity] | [unit price] | [total price] |
| - Monitoring System Setup | [quantity] | [unit price] | [total price] |
| **Armed Security Guards** |  |  |  |
| - Armed Guard (per hour) | [quantity] | [unit price] | [total price] |
| - Guard Patrol (per shift) | [quantity] | [unit price] | [total price] |
| [Total Price] | | | |

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# THIS QUOTATION IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. **Payment Terms:** [e.g., 50% upfront, 50% upon completion or Net 30 days, etc.]
2. **Warranty:** [e.g., 1-year warranty on all equipment and installation services.]
3. **Support and Maintenance:** [e.g., Ongoing support and maintenance available at an additional cost, or included for the first year.]
4. **Validity:** This quote is valid for [30/60] days from the date of issuance.
5. **Confidentiality:** All information contained within this document is confidential and intended solely for the use of [Client Name].

# AGREED AND ACCEPTED:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** |  | **TITLE** |  | **DATE** |