

Shield Inc. Event Security

05/04/2023

CUSTOMER DETAILS	VALID UNTIL	CUSTOMER ID
Elanor Fitzgerald 123 Anywhere St., Any City	20/04/2023	CL123456

Introduction

This document provides a comprehensive quotation for the security services to be provided by [Your Company Name] for [Event Name].

The proposal includes a detailed breakdown of services, costs, and the scope of security measures tailored specifically to your event's needs. Please review the details and contact us if you have any questions or require further clarification.

Event Overview

- Event Name: [Insert Event Name]
- Event Date(s): [Insert Date(s)]
- Event Location: [Insert Location]
- Expected Attendance: [Insert Number of Attendees]
- Event Type: [Insert Type of Event, e.g., Concert, Conference, Festival, etc.]

If you have any questions concerning this quotation, please contact **Olivia Wilson** at hello@reallygreatsite.com.

Thank you for your business!

Shield Inc.

123 Anywhere St., Any City
+123-456-7890
www.reallygreatsite.com

Scope of Security Services

Objective:

[Briefly describe the objective of the security services, e.g., "To ensure the safety and security of all attendees, staff, and VIPs during [Event Name], with a focus on crowd control, access management, and VIP protection."]

Security Services Provided:

- Crowd Control:
 - Deployment of [number] security personnel for crowd management at key points (entrances, exits, and event floor).
 - Barrier setup and maintenance to manage crowd flow.
 - Coordination with local law enforcement (if applicable).
- Access Control:
 - Screening of attendees at entry points using metal detectors and bag checks.
 - Verification of tickets/credentials.
 - Monitoring and controlling access to restricted areas.
- VIP Protection:
 - Assignment of [number] trained security personnel for VIP escort and protection.
 - Coordination of secure transport and arrival/departure procedures.
 - Discreet close protection services throughout the event.
- Emergency Response Planning:
 - On-site emergency response team ready to handle incidents.
 - Coordination with local emergency services (EMS, Fire, Police).
 - Pre-event safety briefings and emergency drill planning.

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DESCRIPTION	QUANTITY	PRICE	TOTAL
Crowd control			
- Security Personnel (per hour)	[quantity]	[unit price]	[total price]
- Barrier Setup and Maintenance	[quantity]	[unit price]	[total price]
Access Control			
- Screening Equipment (rental)	[quantity]	[unit price]	[total price]
- Security Personnel (per hour)	[quantity]	[unit price]	[total price]
VIP Protection			
- VIP Security Personnel (per hour)	[quantity]	[unit price]	[total price]
- Secure Transport Coordination	[quantity]	[unit price]	[total price]
Emergency Response			
- On-site Emergency Team (per hour)	[quantity]	[unit price]	[total price]
- Coordination with Local Services	[quantity]	[unit price]	[total price]
		Total	XXX

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Terms and Conditions

- Payment Terms: [e.g., 50% upfront, 50% upon event completion or Net 30 days, etc.]
- Liability: [Specify liability coverage and responsibilities.]
- Cancellation Policy: [e.g., Terms for cancellation fees, if applicable.]
- Confidentiality: All information contained within this document is confidential and intended solely for the use of [Client Name].
- Validity: This quote is valid for [30/60] days from the date of issuance.

Acceptance

By signing below, [Client Name] agrees to the terms and conditions outlined in this quotation and authorizes [Your Company Name] to proceed with the security services as specified.

- Client Name: _____
- Signature: _____
- Date: _____

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