



## Worksheet: Adapting Faculty AI Communities of Practice

Section	Guiding Question	Your Notes/Context
<b>Capacity-Building Goal</b>	What AI-related capability or confidence is this community designed to build in faculty?	
<b>Institutional Context</b>	Institution type, disciplines involved, and scale (pilot, department, university-wide)	
<b>Community Structure</b>	How will interdisciplinary groups be formed (size, mix, duration)?	
<b>Core Focus Areas</b>	What types of AI use cases or challenges will faculty work on?	
<b>Learning &amp; Support Model</b>	What mix of workshops, peer learning, and expert support will be used?	
<b>Participation Model</b>	How will faculty be recruited, incentivised, and supported to participate?	
<b>Leadership &amp; Sponsorship</b>	Who will sponsor and champion the program institutionally?	
<b>Applied Outputs</b>	What tangible outputs are expected (e.g., pilots, use cases, resources, course changes)?	
<b>Assessment of Impact</b>	How will you track engagement, capability growth, and applied outcomes?	
<b>Culture &amp; Change</b>	How will this build a sustained culture of responsible AI use?	
<b>Key Requirements</b>	What partnerships, tools, facilitation, or funding are needed?	
<b>Adaptation Notes</b>	Constraints or changes needed for your institution	