

Scarboro Surf Life Saving Club

2025 Annual General Meeting

Notice of Annual General Meeting, Nominations for Directors, Standing Committees and Notices of Motion

Notice is hereby given of the Annual General Meeting of the Scarboro Surf Life Saving Club to be held at the Club function room, 163 The Esplanade, Scarborough on **Friday 11 July 2025 commencing at 6:00pm.**

Nominations are now called for the four (4) vacant Director positions.

- **President.** Currently held by Clint McGhie who has indicated that he will be seeking re-election for the 2025/26 season,
- **Director Administration.** Currently held by Melissa Dalziell who has indicated that she will be seeking re-election for the 2025/26 season,
- **Director Member Development.** Currently held by Graham Jones who has indicated that he will be seeking re-election for the 2025/26 season,
- **Director Beach Operations.** Currently held by Belinda Kuster who has indicated that she will be seeking re-election for the 2025/26 season.

In accordance with the Constitution clause 18.3, nominations for Directors must be on the prescribed form, copies of which have been issued with this notice and are also available from the [Stack TeamApp](#). Nomination forms must be signed by a voting member and certified by the nominee expressing their willingness to accept the position for which they are nominated. [Job descriptions](#), which outline the position purpose, major responsibilities, performance goals and competencies required are also available on the website.

Correctly completed nomination forms are to be returned to the Club office (by post, to PO Box 79, Scarborough, 6019 or, via email to adminofficer@scarboro.com.au, or handed in during regular office hours) to be received by the Club Admin Officer no later than **5:00pm Friday 20 June 2025.**

Nominations are also called for members of the following Standing Committees.

Life Membership and Awards Committee, refer the Constitution clause 24.3 (d)

Comprising seven (7) life members, three (3) of whom shall have at least 25 years service, elected annually at the AGM and two (2) directors appointed by the Board. Nominations must be in writing

on the prescribed form, copies of which are available from the [Stack TeamApp](#) or the Club office during regular office hours. Nominations must be signed by the nominee certifying their willingness to accept election to the Committee and are to be received by the Director Administration not later than 15 minutes prior to the scheduled start time of the meeting.

Disciplinary Committee, refer the Constitution clause 12.1

Comprising five (5) life members, appointed by the Board at its first meeting following the AGM.

Nominations must be in writing on the prescribed form, copies of which are available from the [Stack TeamApp](#) or from the Club office during regular office hours, signed by the nominee and bear the signatures of the nominator and seconder, both of whom shall be members with the right to vote; and submitted to the Director Administration on or before the AGM.

Audit and Finance Committee, refer the Constitution clause 24.3 (f)

Comprising Director of Finance, who shall chair the committee, and at least two members, one of whom shall be a Director, appointed by the Board at its first meeting following the AGM.

Nominations must be in writing on the prescribed form, copies of which are available from the [Stack TeamApp](#) or from the Club office during regular office hours, signed by the nominee and submitted to the Director Administration on or before the AGM.

Constitution and Policy Review Committee, refer the Constitution clause 24.3 (g)

Comprising a minimum of three members, appointed annually by the Board at its first meeting following the AGM. Nominations must be in writing on the prescribed form, copies of which are available from the [Stack TeamApp](#) or from the Club office during regular office hours, signed by the nominee and submitted to the Director Administration on or before the AGM.

Notices of Motion

In accordance with the Constitution clause 14.3 (b), a request for any Notices of Motion for consideration at the meeting is also called. Any such notice must be received in writing by the Club Administration Officer no later than **5:00pm Friday 20 June 2025**. A Notice of Motion must state the motion to be considered and include any background or supporting information.

Agenda

Following the return of nominations for directors and receipt of any notices of motion, the Agenda for the AGM will be circulated to all members eligible to vote on Friday 27 June 2025.

Annual Report

The Club's Annual Report, incorporating the Financial Statements of the Club for the year ended 30 April 2025 will be available on the Club website prior to Friday, 11 July 2025.

Eligibility to Vote and Postal Voting

Voting is restricted to Active, Active Reserve, Long Service and Life Members; Directors and those members in any membership category who have been appointed as an Officer of the Club for the 2024/25 season; who are financial for the ensuing 2025/26 season prior to **5pm (WST) on 11 July 2025** and are not in arrears of any other obligations to the Club.

The Board has not endorsed postal voting for the 2025 AGM.

Expressions of Interest – Appointed Officers

Expressions of interest from members for Appointed Officer and Co-ordinator roles for the 2024/25 season are also called for. All expressions of interest must be on the prescribed nomination form, copies of which are available from the [Stack TeamApp](#) or from the Club office during regular office hours. Nomination forms must be signed by the nominee and submitted to the Club Administration Officer for the attention of the Director Administration by **5:00pm Friday 11 July 2025**. Job description forms, which set out the expectations from taking on appointed positions are also available on the website.

Appointed Officer roles for the 2025/26 season are:

Assistant Education Officer	Gym Officer	Pool Captain
Assistant Patrol Officer	Historian	R&R Captain
Bar Manager	IRB Captain	Race Secretary
Beach Captain	IRB Officer	RWC Officer
Board Captain	Nipper Officer	Safety Officer
Boat Captain	Lifesaving Captain	Ski Captain
Canteen Manager	March Past Captain	Social Officer
Club Rooms Officer	Member Protection Information Officer	Sponsorship Officer
Communications Officer	Membership Officer	Starfish Nippers Officer
Competition Officer	Merchandise Manager	Swim Captain
Complaints Manager	Nipper Competition and Coaching Officer	Youth Communications Officer
Drone Officer	Nipper Gear Officer	Youth Development Officer
Education Officer	Nipper Communications Officer	Youth Pathways Program Officer
First Aid Officer	Patrol Officer	
Gear Officer	Peer Support Officer (at least 2)	

Appointed Co-ordinator roles for the 2025/26 season are:

Grants Coordinator	Officials Coordinator	Social Media Coordinator
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Renewal of Membership

Members are reminded that under the Constitution clause 7.6 (a) membership (other than life membership) expires annually at 5.00pm on the day immediately prior to the AGM. In this case that is Thursday 10 July 2025. In addition to paying the required fee, renewing members are also required to complete and submit their membership renewal form (hard copy, electronic copy or via online membership renewal) by **5.00pm on Thursday 10 July 2025** in order to be correctly registered to vote at the AGM.

Life Members who wish to retain an active status for season 2025/26, in order to have unrestricted access to Club activities and vote at the AGM, will also need to complete and return the required renewal form by **5.00pm on Thursday 10 July 2025**.

Fees

Membership fees for the 2025/26 season are attached with this notice and can also be located on [Stack TeamApp](#).

The last date/time to renew your membership to become eligible to vote in person at the AGM is 5.00pm on Thursday 10 July 2025, there will not be the option for membership renewals on the evening of the AGM.

All members wishing to renew should do so via the [SLS Members Area portal](#) or at the Club office during regular office hours.

All members remaining non-financial as at **5.00pm 10 July 2025** will have their access to and use of Club facilities removed until such time as they become financial for the 2025/26 season.

A reminder that under the Constitution membership is automatically discontinued (except for a Life Member) if membership has not been renewed before the end of the first month of rostered patrols.

Notice Ends.