



Stó:lō Service Agency - Human Resource Office

Building #8A-7201 Vedder Road
Chilliwack, BC V2R 4G5

September 12th, 2025

PEOPLE OF THE RIVER REFERRALS OFFICE (PRRO) SUPERVISOR
(INTERNAL/ EXTERNAL)

Stó:lō Service Agency (SSA) requires the services of a qualified **People of the River Referrals Office (PRRO) Supervisor** to fill a vacancy within the **Stó:lō Research and Resource Management Centre (SRRMC)**. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry. Please self-identify on your cover letter or resume.

The PRRO Supervisor will provide general support to the PRRO team and will be responsible for overseeing the daily administration of PRRO operations. This includes supporting staff in their duties, as well as overseeing the implementation and tracking of workplans, tracking and meeting targets, monthly and annual reporting of PRRO activities, and implementing systems and processes as laid out in guiding policies and agreements. The position also requires communication and collaboration with S'ólh Téméxw Stewardship Alliance (STSA), member First Nations staff, BC Agency staff, Federal Department staff, as well as other SRRMC units, including those implementing STSA's Guardians and Collaborative Stewardship Forum programs.

This position will report to the PRRO Manager. The successful candidate will be based at the Chilliwack SSA office, with approved hybrid/flexible work options available.

QUALIFICATIONS/REQUIREMENTS:

- Must have a post-secondary education in Land and Resource Management, Indigenous Studies, or an equitable combination of relevant training and experience.
- Knowledge and understanding of Indigenous Rights & Title as related to consultation and engagement.
- Excellent Computer skills and experience with all Microsoft Office applications.
- Experienced in overseeing a team in a supervisory capacity.
- Excellent verbal and written communication skills and proven ability to establish rapport with people of all educational and occupational backgrounds.
- Ability to maintain a healthy working relationship with staff, community representatives/members and representatives of other organizations; including collaboration with other SSA programs and staff as required.
- Must maintain the confidentiality guidelines of all records, materials and communications concerning clients, staff and SSA.
- Must be able to take direction and work independently with minimal supervision.
- Familiarity with GIS, databases, graphic design software, website development/maintenance, and/or social media would be an asset.
- Knowledge of federal, provincial, or local government lands and resource decision-making processes, policies, and legislation. (preferred)
- Knowledge and understanding of the Stó:lō political landscape, culture, traditions, history, and current land and resource issues. (preferred)

Successful candidates will be required to provide the following if screened in for an interview:

- Proof of education documentation.
- References: The names, phone numbers, and email addresses of two references (recent supervisors/managers).
- Must possess and maintain a valid Class 5 BC Drivers' License.
- Must successfully pass the required pre-employment Ministry of Public Safety and Solicitor General Check.

SALARY RANGE: **\$35.00-\$45.00 per hour**, commensurate with qualifications/experience.
TYPE OF POSITION: **Full-time with benefits**, subject to 3-month probationary period.

APPLICATIONS DEADLINE: **4:00 pm on September 19, 2025**

Candidates will be screened according to the qualifications/requirements. **Interested candidates are required to submit a resume and covering letter.** Please include position title on subject line. Send to:

Stó:lō Service Agency Personnel Department
Bldg. #8A Floor #1 – 7201 Vedder Road
Chilliwack, BC V2R 4G5
Email: jobs@stolonation.bc.ca

For more information about this and other employment opportunities, visit www.stolonation.bc.ca

We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest.