



Stó:lo Service Agency – Human Resources Office (HRO)

Building #8A-7201 Vedder Road
Phone: 604-858-3366

Chilliwack, BC V2R 4G5
Jobs@stolonation.bc.ca

May 25, 2026

ASSOCIATE MANAGER - STÓ:LŌ SHXWELÍ HALQ'EMÉYLEM LANGUAGE PROGRAM
(EXTERNAL)

Stó:lō Service Agency (SSA) requires the services of a qualified **Associate Manager** to oversee the **Stó:lō Shxwelí Halq'eméylem Program**. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry. Please self-identify on your cover letter or resume.

Reporting to the Sqwélqwel Stewardship and Support Unit Manager, the **Associate Manager** will provide overall leadership for, and oversee day-to-day operations of, the Stó:lō Shxwelí Halq'eméylem Language Program. This includes overseeing implementation and periodic renewal of the *Stó:lō Shxwelí Halq'eméylem Language Revitalization Plan*. Working with the Unit Manager, the Associate Manager will develop annual budgets and workplans and monitor the financial operations of the Stó:lō Shxwelí program. The Associate Manager will oversee grant applications, network with other language programs, and contribute to regular reporting for the program. The Associate Manager will supervise, provide support, assign work, and monitor performance of staff and contractors engaged in work with Stó:lō Shxwelí.

This position reports to the Sqwélqwel Stewardship and Support Unit Manager. The successful candidate will work out of the Chilliwack office. Some travel may be required for this position.

QUALIFICATIONS/REQUIREMENTS:

- Bachelor's degree in linguistics, anthropology, Indigenous studies, or a related field OR the equivalent training and experience gained through employment in Indigenous community work.
- A minimum of three years of experience supervising projects and/or teams.
- A combination of experience and knowledge of project/program management, evaluation and strategic planning.
- The ability to analyze, organize and present information in a variety of formats to various audiences, and adapt communication styles to multiple cultural environments.
- Proficiency in using computers: Microsoft 365, Microsoft Word, Excel, Outlook, PowerPoint, and various video conferencing platforms.
- Knowledge of Stó:lō history and cultural traditions.
- Knowledge of current Indigenous language service challenges, language loss, and/or models of successful language revitalization.
- Experience writing grant applications and related reports to funders.
- Diploma in Halq'eméylem or an equivalent combination of knowledge and experience would be an asset.

Successful candidates will be required to provide the following if screened in for an interview:

- Provide proof of education/training documentation
- Professional References: Names and email addresses of two references.
- Must possess and maintain a valid Class 5 BC Drivers' License.
- Must successfully pass the required pre-employment Criminal records Check.

SALARY RANGE:

\$40.00-45.00 per hour dependent upon qualifications and experience

TYPE OF POSITION:

Full-time with benefits, subject to 3-month probationary period and planned performance evaluations.

APPLICATIONS DEADLINE:

June 8th, 2026

Candidates will be screened according to the qualifications/requirements. **Interested candidates are required to submit a resume and cover letter.** Please include position title on subject line. Send to:

Stó:lō Service Agency Human Resources Department.
Bldg. #8A, Floor 1 – 7201 Vedder Road
Chilliwack, BC V2R 4G5
Email: jobs@stolonation.bc.ca

For more information about this and other employment opportunities, visit www.stolonation.bc.ca

We regret that we will only respond to those applicants chosen for an interview.

We thank all applicants for their interest.