



Kimedics app Introduction

Going forward, Concord Physicians will be using the [Kimedics](#) system for all management of scheduling and time sheets. This new system will significantly streamline our communications with you and allow you manage your own schedule and time submission using a mobile app. You will also have direct access to the details of shift payments you receive from us. The information below is an introduction to the Kimedics Mobile App which you can download from the Google Play or iTunes Store. Please watch the videos and review the content below. Beginning in June, we are asking that you complete your shift availability and submit all of your time using the App.

If you have any questions on how to use the app, please contact our admin team: Please feel free to call, text, or email.

Jinsoo Chang: 517-775-1517, Jinsoo.chang@concordphysicians.com

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Intro Video:

<https://drive.google.com/file/d/1Gy54ljSzxk8akAgZHzMDu7971GqqRdMt/view?usp=sharing>

Notification Setting

https://drive.google.com/file/d/11t5ZeVvqf1R7HJFjLjswPCK_d6KYqr0f/view?usp=sharing

Setting availability:

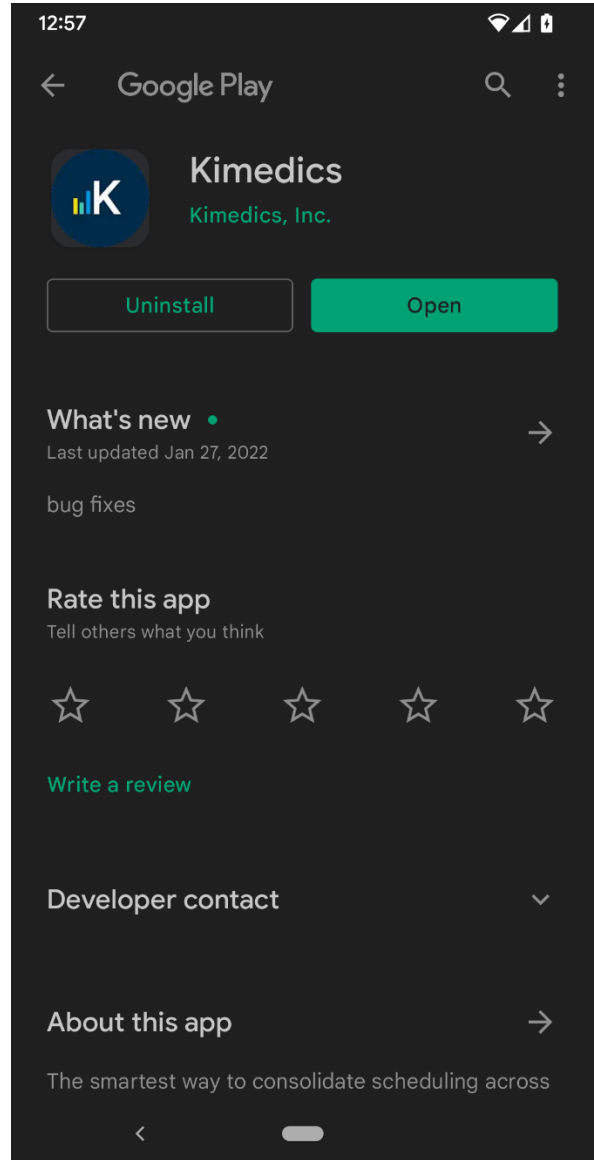
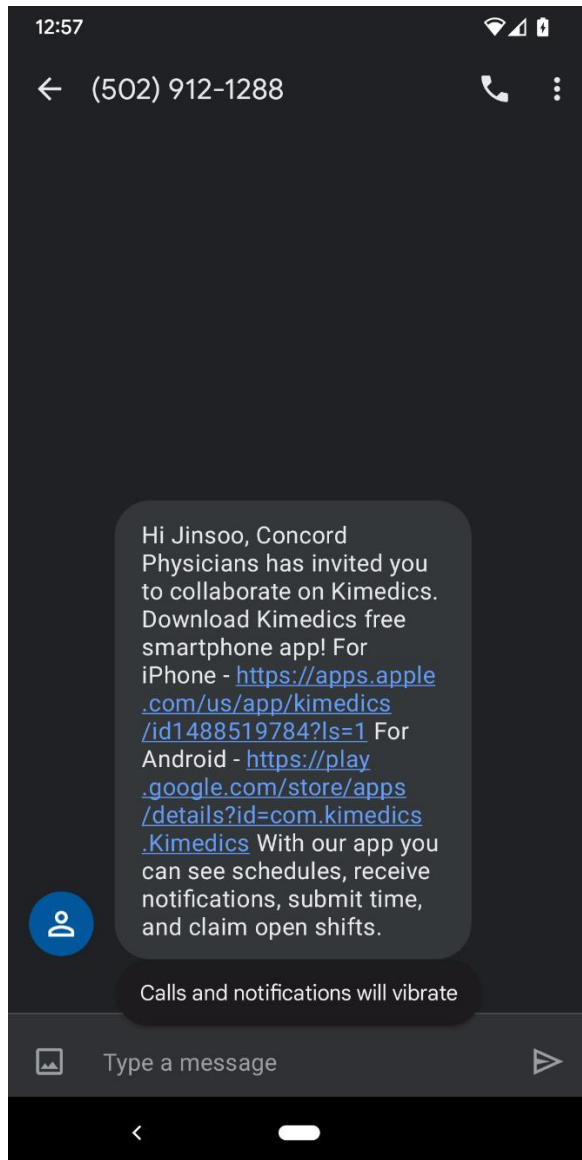
<https://drive.google.com/file/d/1jd02eYz0zgXxZ7tR7o6Bq-vU33XoRC7c/view?usp=sharing>

Submitting Timesheets:

<https://drive.google.com/file/d/14WMSKs0O5zOBXqvR4XXedP3aQuX-DBkh/view?usp=sharing>

Following are screenshots of the video

1. Install Kimedics app and sign up



6:37





Email

Password

Log In

Sign Up

Forgot Password?

6:38



Welcome to



Parth

Joshi

Choose credential: MD

1649595372

gurumbread@gmail.com

Phone

5177751517

1

2 ABC

3 DEF

—

4 GHI

5 JKL

6 MNO

↵

7 PQRS

8 TUV

9 WXYZ

✕

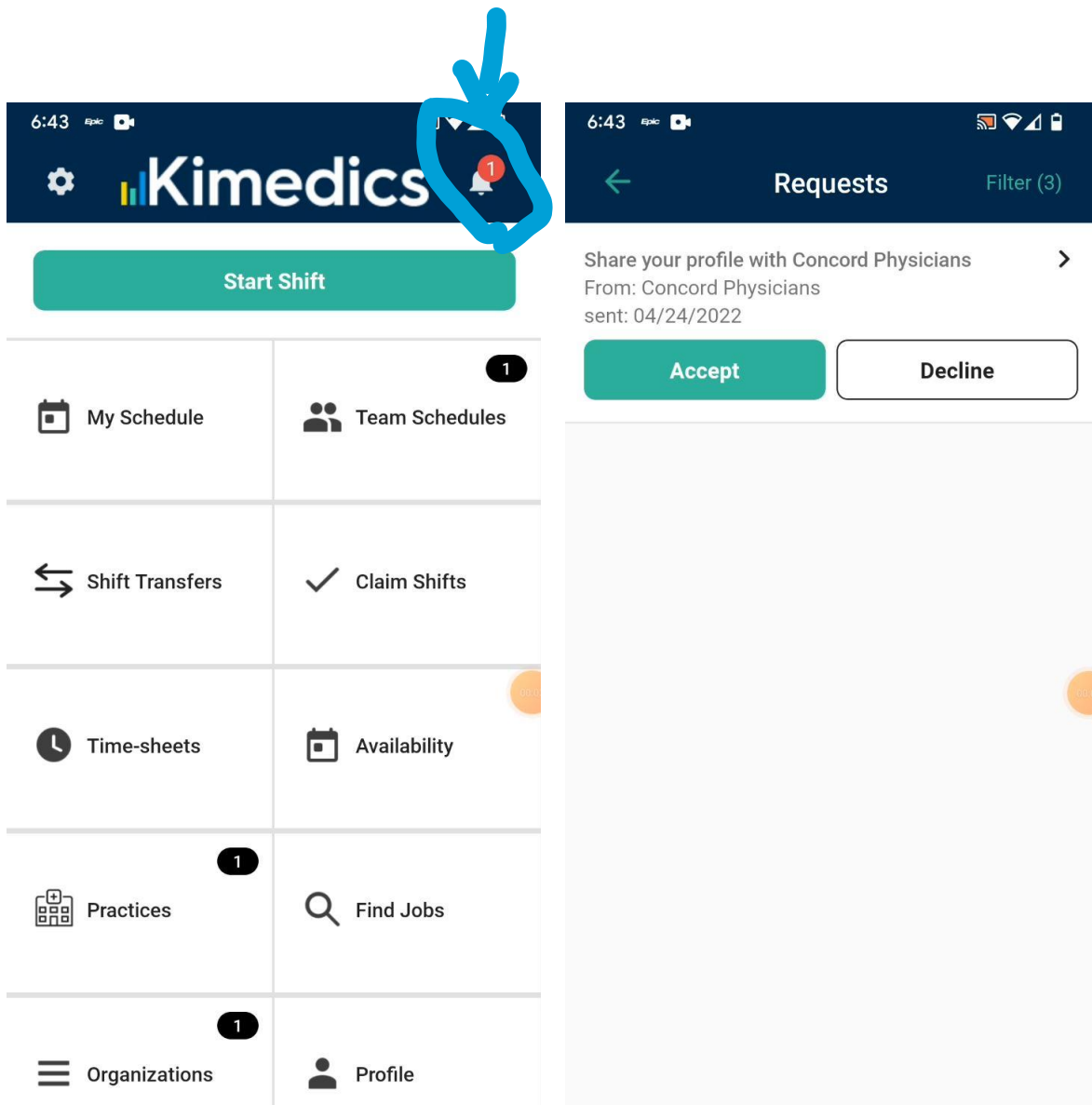
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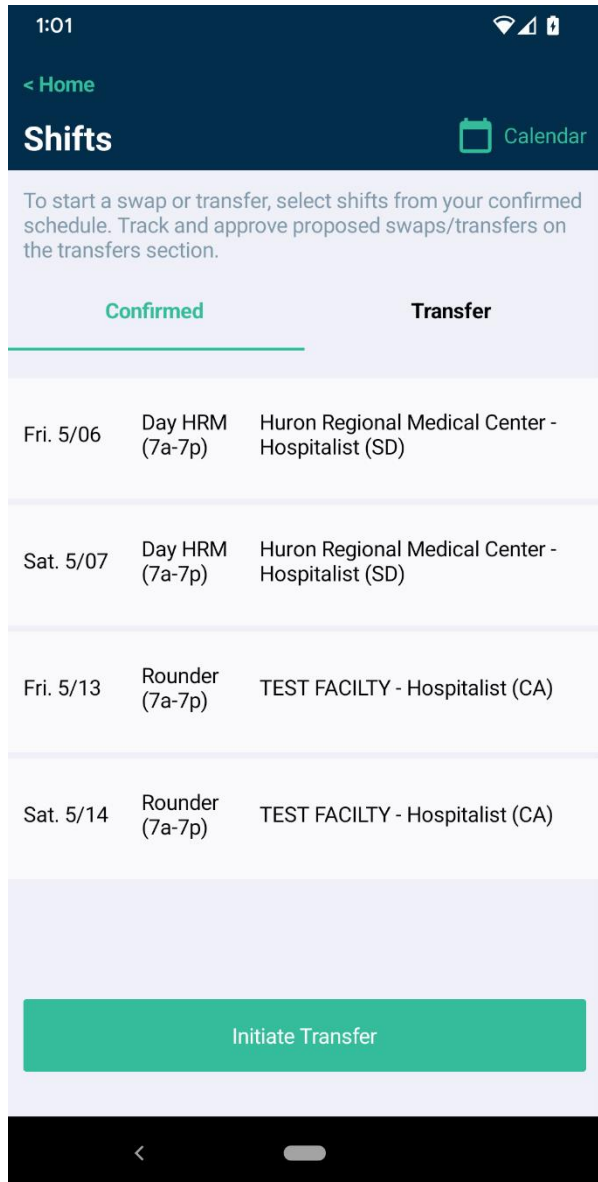
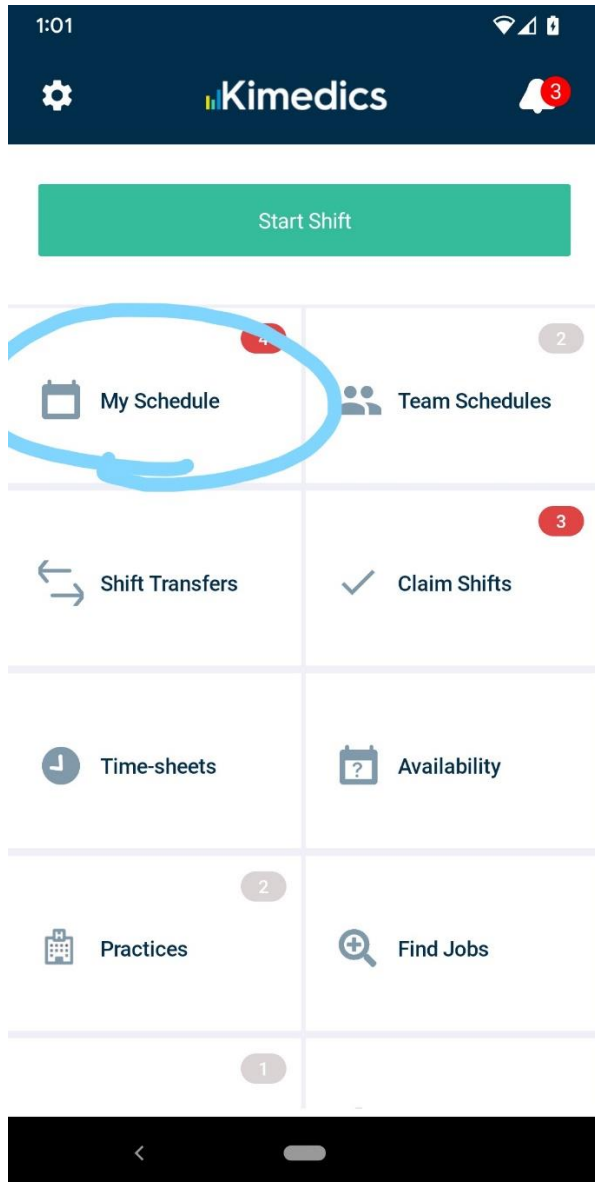
✓

Please create your email and password and log in.



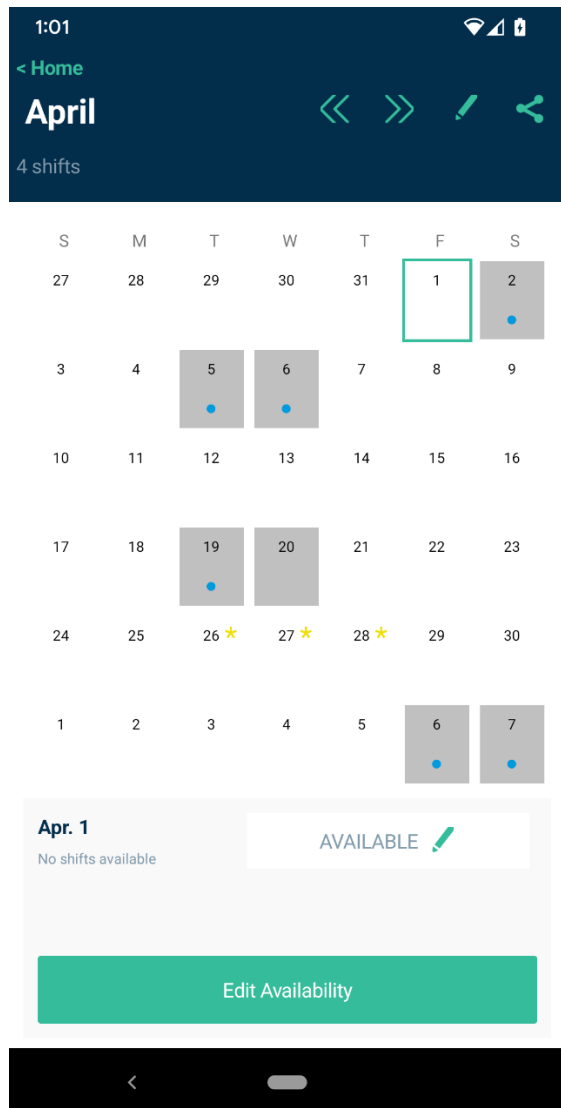
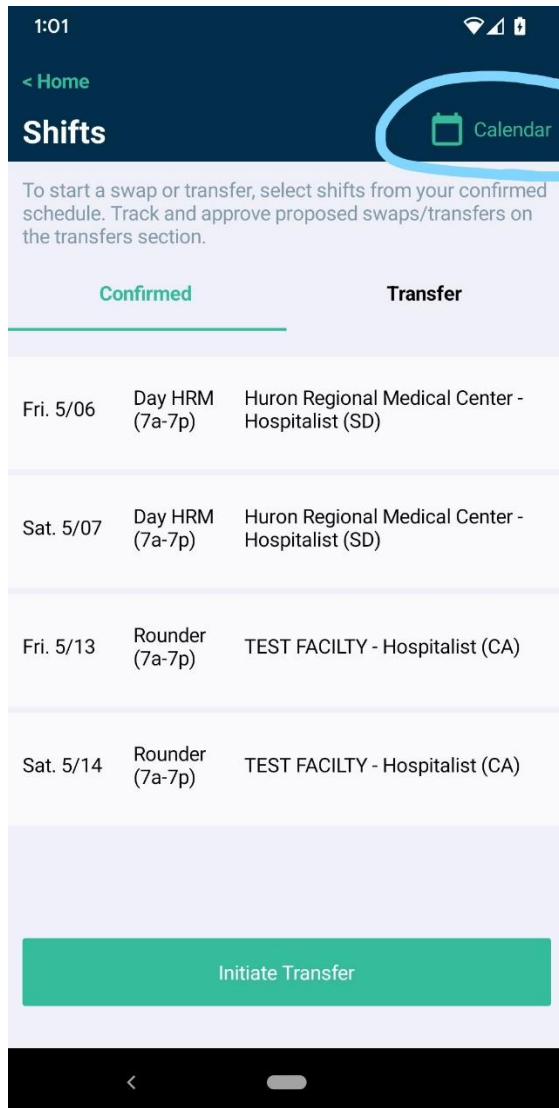
Click the bell/notification on the right upper side, accept to share the profile and start using the app.

2. Check Schedule

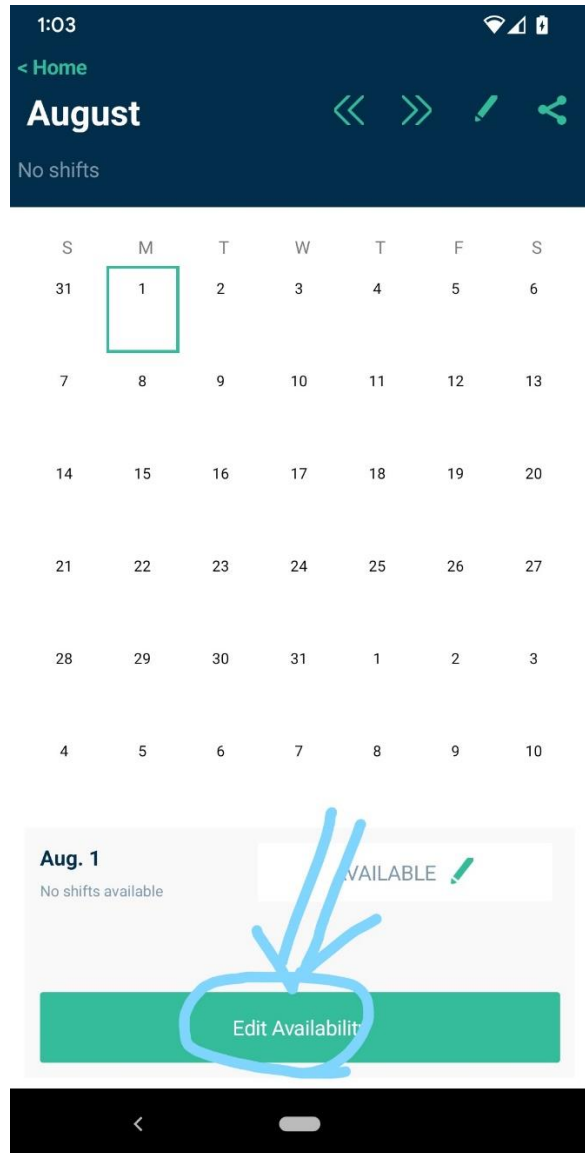
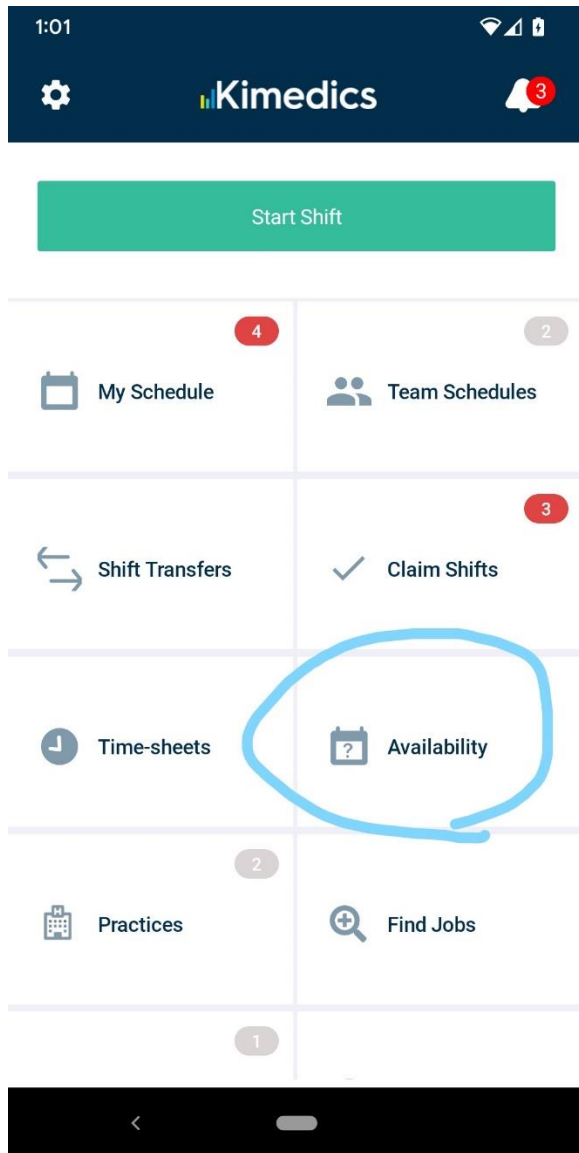


Your confirmed schedule will show up as above.

3. Calendar view will show scheduled days on a calendar

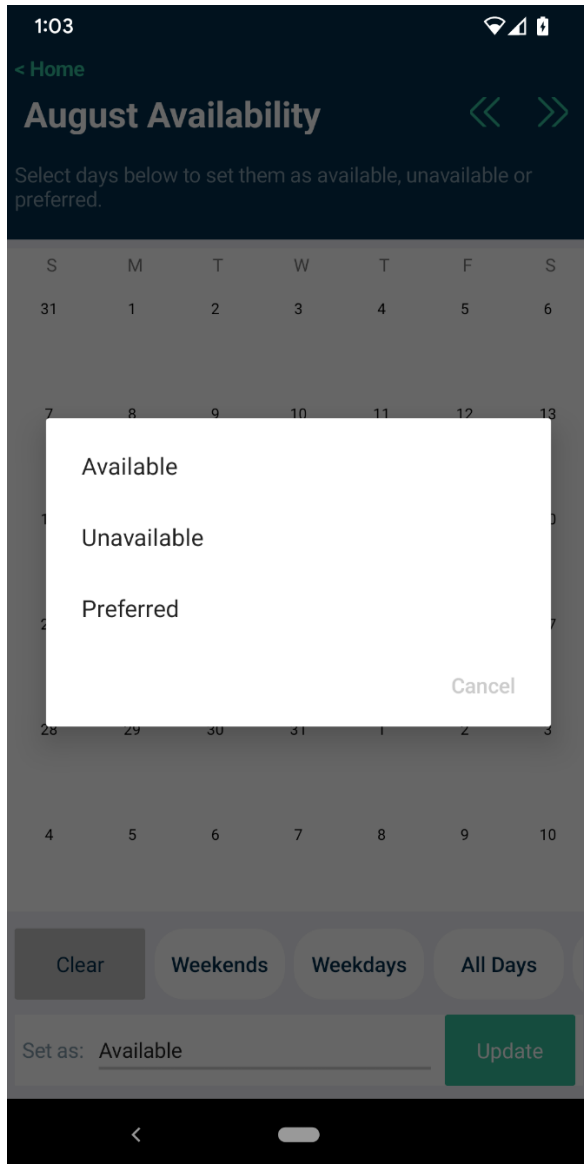


4. Setting Availability



At default, you are available at all times.

5. Setting unavailable and preferred dates



1:03 < Home August Availability << >>

Select days below to set them as available, unavailable or preferred.

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Clear Weekends Weekdays All Days

Set as: Unavailable Update

1:03 < Home August Availability << >>

Select days below to set them as available, unavailable or preferred.

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 *	23 *	24 *	25 *	26 *	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Clear Weekends Weekdays All Days

Set as: Preferred Update

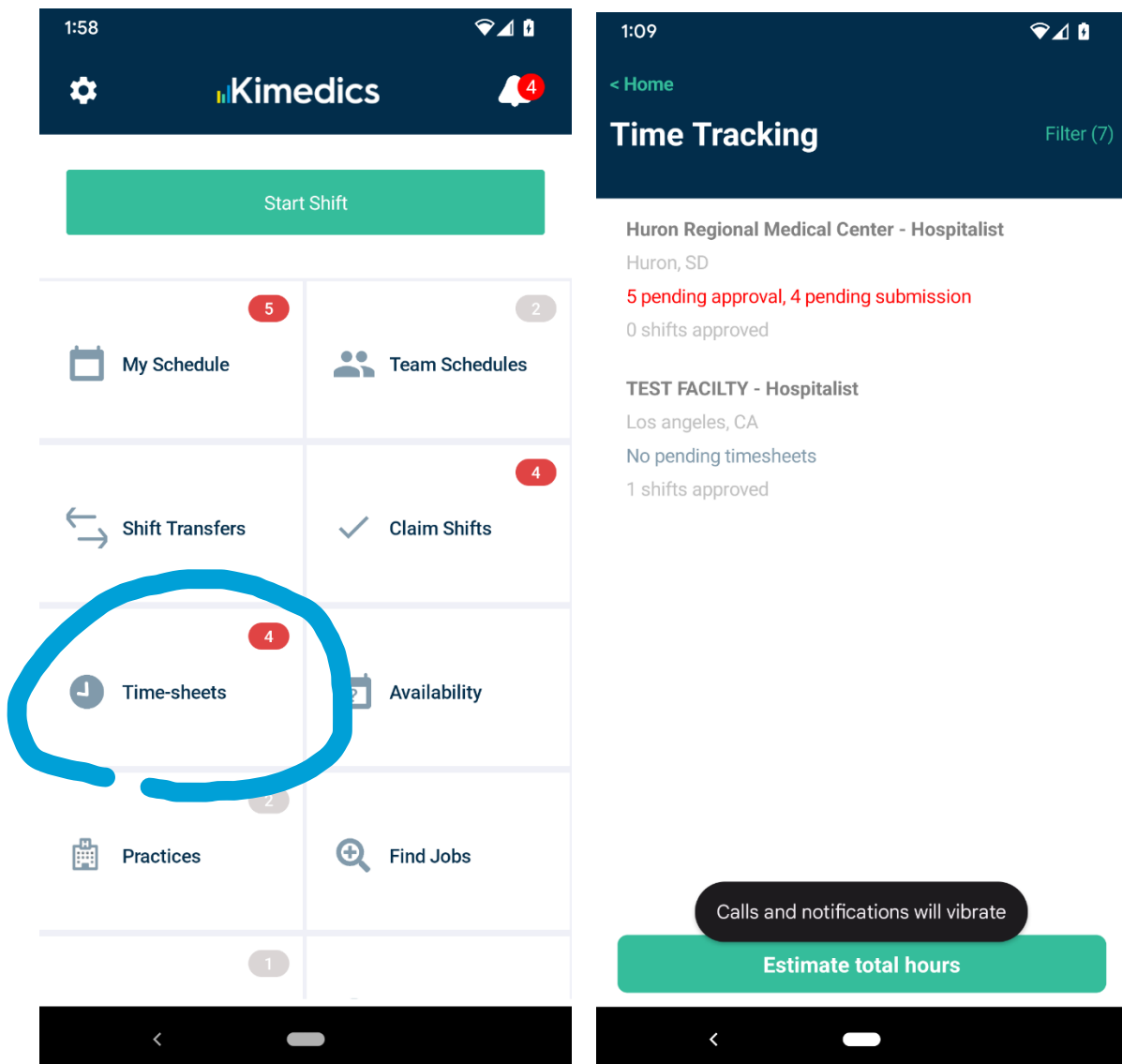
Click days that you are unavailable or preferred and update.

Unavailable days will be grayed out and preferred dates will have a star.

6. Time tracking

Please submit the days that you have worked afterwards. These are pending submissions.

Time tracking will show submitted days as pending approval. Once approved, it will show as approved.



1:58

< Timesheets

Huron Regional Medical Center - Hospitalist

Filter (7)

Edit

Submit

4/16/2022

Pending Submission

Scheduled: Day HRM (7a-7p)

Worked: 7a-7p (12 hrs)

Edit

Submit

4/15/2022

Pending Submission

Scheduled: Day HRM (7a-7p)

Worked: 7a-7p (12 hrs)

Edit

Submit

4/12/2022

Approved

Scheduled: Day HRM (7a-7p)

Worked: 7a-7p (12 hrs)

Calls and notifications will vibrate

4/11/2022

Approved