

Hannah MacNeal's

Music Studio Policy

Tuition

Payment is expected by the 1st of the month, via cash or check. Payments received after the 10th will be subject to a \$15 late charge. If payment is not received by the 15th, lessons will be suspended until the account is brought up to date. The cost of tuition is a flat rate of \$155/month for 30-minute lessons, \$232.5/month for 45-minute lessons, and \$310/month for 60-minute lessons. This rate is based on 44 lessons per year at roughly 42.5\$ for a half-hour. See below.

$$\underline{\$42.5 \times 44} = \$155 \text{ (roughly)}$$

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Pro-rated lessons are billed at \$85/hour.

Throughout the year there will be a total of 8 weeks when the studio is closed. These scheduled closings do not affect tuition and are factored into the monthly tuition rate. There is a yearly \$35 registration fee due to the Cincinnati Music Academy when students begin lessons and again each year in September.

Checks can be made out to: Hannah MacNeal

Tuition rates are subject to periodic adjustment. Students and families will be notified in advance of any tuition changes.

Scheduling & Communication

The studio uses My Music Staff for scheduling, attendance tracking, lesson reminders, and make-up lesson management.

Families are encouraged to log into their My Music Staff account regularly to view lesson schedules, cancel lessons, request make-up lessons, and review account information.

Students and families are responsible for keeping their contact information current within the system.

Studio Calendar & Events

Tuition is based on 44 lessons per year and is divided into equal monthly payments.

The studio is closed for approximately 8 weeks throughout the year. These breaks are built into the tuition structure and do not affect monthly tuition.

The studio hosts two recitals each year, typically in January and May. Participation is encouraged for all students.

Adult piano students are also invited to participate in studio piano soirées throughout the year, providing additional opportunities to perform in a relaxed and supportive environment.

The week immediately following each recital will be a scheduled studio break. No lessons will be held during that week.

Other holidays that are taken off: Thanksgiving, Christmas, and New Year.

The other 3 weeks are saved for illness and/or vacation. You will be notified of weeks off via email and My Music Staff.

Missed Lessons

Students may cancel lessons through My Music Staff and use available make-up credits according to studio policy.

Make-up lessons are offered as a courtesy and are subject to teacher availability.

Tuition is based on reserving a recurring lesson time and remains the same regardless of student attendance.

Missed lessons due to student scheduling conflicts, extracurricular activities, vacations, or forgotten appointments are not guaranteed a make-up lesson.

Termination of Lessons

One month's notice is necessary to terminate lessons. This decision should be made thoughtfully and with plenty of discussion between student, parent, and teacher so that lessons can end positively and at a good stopping point. Over this period, the student's account will be reviewed and any outstanding balances paid. If lessons are discontinued suddenly, a refund will not be issued.

Students who choose to discontinue lessons may use any existing make-up credits before their final month of lessons. Make-up lessons will not be scheduled beyond a student's termination date.

Materials

- Instrument in good, working condition (piano students are exempt from this)
 - I recommend renting from Antonio Violins. They have a wonderful staff to help you pick a quality instrument, and your rent builds credit towards purchasing your own instrument one day!

Antonio Violins
7721 Montgomery Road Cincinnati, OH 45236
(513) 793-1300
 - Violin and Viola students must have:
 - Cleaning cloth
 - Rosin
 - Shoulder Rest
- Notebook
- Folder
- Pencil
- Method book and any other book assigned by teacher
- Recommended items:
 - Music stand at home (one will be provided in your lesson)
 - Metronome and tuner
 - Apps are fine to use for this, I recommend Tonal Energy Tuner. However, if apps are not easily accessible for the student, I highly recommend purchasing a separate metronome and tuner.