# **Scheduling Video Meetings**

## **Scheduling**

#### **Proton Calendar**

You have a scheduling App in your Proton mail account. Click on the four squares in the dashboard to see the various Apps. Proton schedule has Zoom built into it. If you have a Zoom account then you can use that. See Video.

### **Video Meetings**

## Google Meet (with gmail account)

If you have a gmail account, you can use that to access Google Meet and send invites. You should create an alias that is {fullyloadedwebsites-yourname@gmail.com}

If you use Google Meet, you will have to add the Meet link in the description of the event you scheduled in the calendar. See Video.

https://meet.google.com/landing

#### Zoom

You can sign up for a Zoom account and it will be integrated right into Proton mail Calendar.

https://zoom.us/signin#/login