



Position Description-

Title: Family Worker

Location: Blaxland

Employment Type: Part-time (14 hours per week)

Salary & Conditions: Community Services Worker Level 4 as defined within the NSW NAPSA Social and Community Services Employees (State) Award.

1. Position Purpose

- 1.1 To operate within a flexible delivery model depending on the needs of the family and ensuring client privacy. This may include the client's residence, a community or outdoor space or one of the Gateway offices.

2. Organisational Relationships

- 2.1 Reports to: Family Work Team Leader
- 2.2 Supervises: Students as needed, by arrangement
- 2.3 Internal Liaisons: All staff
- 2.4 External Liaisons: Knowledge of appropriate referral pathway services and options.
- 2.5 Interagency: Engage in meetings as agreed by Team Leader. Share minutes and any relevant information with the team.

3. Specific Responsibilities

- 3.1 To work within a Strength Based Framework which focusses on client's abilities, knowledge and capacities.
- 3.2 Utilise a Solution Focussed Therapeutic model and other client centred approaches.

4. In-Service Responsibilities

- 4.1 To be aware of and work within the Gateway Family Services mission, vision and values.
- 4.2 Comply with Gateway Family Services' code of conduct, policies and procedures and relevant government legislation and standards where relevant.
- 4.3 To foster respect and support among coworkers.
- 4.4 To work collaboratively as part of a team.
- 4.5 Identify opportunities to integrate and work collaboratively across teams.
- 4.6 To participate in staff training, reviews, evaluations, meetings and in-service activities.
- 4.7 To take personal responsibility for self-assessment of training needs and development.
- 4.8 To participate in and provide reports for management committees/project advisory groups as required.
- 4.9 To promote the service in the community and with other agencies and organisations.

STRENGTHENING FAMILIES | STRENGTHENING COMMUNITY

We acknowledge with great respect Aboriginal and Torres Strait Islander peoples as the First Peoples of this land. We pay respect to the Darug and Gundungurra people- their Elders, past and present, and to the children of today who are the Elders of tomorrow.

GATEWAY FAMILY SERVICES

An activity of Blaxland Uniting Church

ABN: 15 607 266 742

Email: admin@gatewayfamilyservices.org.au

Web: www.gatewayfamilyservices.org.au

PO Box 3051, East Blaxland, NSW 2774

Ph: 1300 316 746

Blaxland – 70 Old Bathurst Road, Blaxland NSW 2774

Ph: (02) 4720 6500

Katoomba – 14 Oak Street, Katoomba NSW 2780

Ph: (02) 4782 5326

Penrith - Cnr Henry & Station Streets, Penrith NSW 2750



5. Quality and risk

- 5.1 Ensure the safety and well-being of clients who are attending sessions by providing high-quality clinical practices and risk management.
- 5.2 Ensure that child-safe practices are maintained when working with children and young people.
- 5.3 Ensure the maintenance of quality client documentation and data collection.
- 5.4 Identify opportunities to integrate and work collaboratively across teams.

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