



Carbon reduction plan Guidance

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance, and all of the following criteria are met:

- the bidding entity is wholly owned by the parent
- the commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity
- the environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract
- the CRP is published on the bidding entity's website

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure to satisfy this particular condition of participation.

¹ Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

² Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

Carbon Reduction Plan Template

Supplier name: Labrys Technologies Limited

Publication date: 9th February 2026

Commitment to achieving Net Zero

Labrys Technologies Limited is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2025 (Year ending Sept 2025)
Additional Details relating to the Baseline Emissions calculations.
Labrys has not previously measured or reported organisational carbon emissions. This reporting year therefore represents our baseline year in accordance with PPN 006 guidance.
Scope 1 - Labrys reports zero Scope 1 emissions as the organisation does not own or control any direct emission sources, such as company vehicles, boilers, generators, or other fuel-combustion equipment.
Scope 2 - emissions have been calculated using landlord-provided electricity consumption estimates for occupied office space, supplemented by an estimate of home-working electricity use based on staff numbers and average remote working patterns.

Scope 3 emissions have been calculated using a combination of activity-based and spend-based estimation methods in accordance with the GHG Protocol and UK Government conversion factor guidance. Where precise data was unavailable, conservative assumptions have been applied appropriate to the scale of Labrys' operations.

Labrys recognises the limitations of estimation in its baseline year and commits to improving data accuracy in subsequent reporting periods.

Baseline year emissions:

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0
Scope 2	XX
Scope 3 (Included Sources)	XX
Total Emissions	XX

Current Emissions Reporting

Reporting Year: 2025 (Year ending Sept 2025)	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0
Scope 2	XX
Scope 3 (Included Sources)	XX
Total Emissions	XX

Emissions reduction targets

Labrys commits to achieving Net Zero greenhouse gas emissions by 2050.

In support of this commitment, Labrys has set an interim target to reduce total organisational emissions by at least 50% by 2030 against its 2024/25 baseline.

Labrys recognises that future business growth may increase operational activity. Emissions reduction targets will therefore be delivered through a low-carbon growth model, ensuring that increases in headcount or service delivery are accompanied by proportionately lower emissions through continued remote-first working, limited business travel, and efficient use of digital tools and services.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives - As this is Labrys' baseline year, no emissions reductions have yet been realised against a prior reporting period. Future reductions will be reported in subsequent Carbon Reduction Plans.

Future carbon reduction initiatives

In order to support delivery of its Net Zero commitment and interim emissions reduction targets, Labrys intends to implement a range of proportionate carbon reduction initiatives over the coming years. These are expected to include:

- Continued optimisation of remote-first and hybrid working practices to minimise commuting and office energy use
- Ongoing reduction of business travel, with virtual delivery used as the default and rail prioritised over air travel where travel is necessary
- Adoption of a formal low-carbon travel policy to guide future business travel decisions
- Periodic review and optimisation of cloud services and digital tools to improve energy efficiency
- Improved tracking of organisational carbon emissions on an annual basis to support more accurate reporting and targeted reductions
- Consideration of environmental performance and sustainability practices when selecting key suppliers and service providers

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁴.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

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Date:

³ <https://ghgprotocol.org/corporate-standard>

⁴ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁵ <https://ghgprotocol.org/standards/scope-3-standard>