Education Officer - Recruitment Information



Dear Candidate,

Thank you for showing an interest in the role of Education Officer for the Bridges & Studios programme developed and delivered by SEE (Someone Else's Eyes).

Someone Else's Eyes (SEE) is an innovative organisational psychology and behaviour-change consultancy focused on improving organisational effectiveness through a better understanding of people, teams and culture. Using evidence-based psychology, SEE designs bespoke interventions that help organisations strengthen culture, improve performance and create meaningful, sustainable change. Our work is grounded in data, tailored to each client, and designed to embed lasting capability within organisations.

SEE's Portfolio

SEE currently operates across a number of complementary areas of activity:

- Consultancy and training
- Education (Bridges & Studios – a programme tackling antisemitism in education)
- Clinical practice
- Academic research

We work with organisations across demanding environments where culture, leadership, teamwork, trust and human performance matter. Our approach is curious, evidence-led, practical and deeply human.

The role of Education Officer has arisen due to SEE being awarded funding from the DfE's Tackling Antisemitism in Education Innovation Fund, to develop and roll out the Bridges & Studios programme across London schools, colleges and universities. We are looking for an experienced, motivated Education Officer to support the executive team at SEE in developing and implementing the Bridges & Studios programme. This pack provides further information about the role, the ideal candidate and instructions on how to apply.

I look forward to hearing from you.

Dr Samuel Landau

CEO & Founder of SEE

The Bridges & Studios Programme

Bridges & Studios is an educational programme developed by SEE for young people aged 16 and over, delivered in schools, colleges and universities. The programme offers a fresh approach to developing cohesion and to tackling antisemitism, funded by the Department for Education's Tackling Antisemitism in Education Innovation Fund.

The programme uses methodologies from psychology and behavioural science in guiding young people to engage in meaningful discussions on complex global issues. This blended and experiential approach creates the conditions for respectful and mutual understanding to truly flourish.

The Role

This is an exciting and rare opportunity to play a vital role in delivering a groundbreaking programme funded by the DfE. The Education Officer role is integral to SEE's mission to ensure that the Bridges & Studios programme has a significant impact on tackling antisemitism in schools, colleges and universities.

The Education Officer will work with the CEO and the Assistant Director in developing programme resources, planning workshops, recruiting/onboarding schools and facilitating Bridges & Studios workshops. As the project develops, priorities and deliverables may evolve in response to pilot findings, school participation, safeguarding considerations, operational requirements and stakeholder feedback. The Education Officer will therefore bring vision and the flexibility to adapt delivery accordingly.

The successful candidate will receive support and training.

Role	Education Officer (Bridges & Studios)
Start date	1st January 2027 or sooner
Contract	Fixed term until 31st July 2027
Working pattern	Full time
Location	London-based (hybrid) with travel to schools/colleges/universities around London and the Home Counties
Reports to	The Assistant Director of SEE
Direct reports	None
Salary	£45,000 per annum (negotiable depending on experience)

Safer recruitment	This post is subject to an enhanced DBS check (including the Children's Barred List), satisfactory references and other safer recruitment checks. It is exempt from the Rehabilitation of Offenders Act 1974, so applicants must declare all convictions and cautions, including spent ones, except those that are protected.
Application deadline	30th November 2026. We will review applications on an ongoing basis until the deadline. We therefore encourage early applications.

Job Description

Key Responsibilities

Programme & Resource Development

- Develop workshops, educational content and learning materials.
- Produce facilitator manuals, presentation/slide decks and school induction materials.
- Develop appropriate marketing and stakeholder engagement content.
- Support the continuous improvement of the programme based on evaluation, feedback and pilot learning.

Programme Delivery & Reporting

- Facilitate and/or co-facilitate workshops.
- Participate in project and programme meetings.
- Contribute to project reports, progress updates and evaluation activity.
- Work collaboratively with SEE colleagues and partners to resolve operational issues and maintain delivery momentum.

School & Stakeholder Engagement

- Oversee the marketing and the recruitment of schools to the programme.
- Coordinate programme delivery with participating schools and delivery partners.
- Support and onboard schools who sign up to the programme.
- Build and maintain collaborative and supportive relationships with schools, colleges and other stakeholders.
- Represent SEE professionally in meetings, consultations and stakeholder discussions.

Responsibilities for Engaging Across Difference and Inclusive Practice

- Support SEE's commitment to engaging across difference and inclusive practice.
- Treat colleagues, clients, partners and participants fairly, respectfully and with dignity.

- Promote inclusive and accessible approaches within projects and programmes.
- Consider different backgrounds, perspectives, needs and experiences when designing and delivering work.
- Challenge or appropriately escalate discriminatory or exclusionary behaviour.
- Apply processes fairly and consistently.
- Contribute to an environment where different perspectives are welcomed and people feel able to contribute.

All employees and contractors are required to adhere to SEE's Staff Code of Conduct at all times and are expected to act professionally, uphold the company's values, and represent the company in a positive and respectful manner.

The Person

Are you an articulate, socially aware and emotionally intelligent individual? Can you inspire young people, capture their attention and communicate with credibility? Are you passionate about tackling antisemitism? Do you have an interest in psychological approaches to help people build empathy and understanding? If so, we want to hear from you.

Person Specification

- Educated to at least degree level in a relevant subject, e.g. psychology, religious studies, philosophy, history, politics, anthropology, sociology or law.
- Experience in leading, co-leading or facilitating educational/training/group programmes/workshops for young people and/or adults.
- Experience in designing and creating high-quality learning/lesson/workshop materials for young people and/or adults (Desirable).
- Experience and/or knowledge of the UK education sector.
- An understanding of/interest in psychological approaches to help young people build empathy and understanding.
- An understanding of the issues facing young people in contemporary British society.
- An understanding of Judaism, Jewish life and Jewish practices across all/any denominations.
- Knowledge and understanding of safeguarding in educational settings.
- Excellent command of the English language.
- Excellent communication, presentation, facilitation and relationship-building skills.
- Excellent organisation and project-management skills.
- Ability to work independently while collaborating effectively with a developing team.
- Ability to manage changing priorities and operate effectively within a mobilisation/development environment.

Personal Attributes

The successful candidate will be **emotionally intelligent, trustworthy, collaborative, credible and will have excellent professional judgement and integrity**. They will also be **hardworking, have high standards, be rigorous and have excellent attention to detail.**

They will be comfortable working in an evolving environment and committed to achieving positive outcomes for schools, educators and learners.

Safeguarding and safer recruitment

SEE is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and contractors to share this commitment. We follow safer recruitment practice in line with *Keeping Children Safe in Education* (KCSIE).

This post involves working with young people and is subject to an enhanced Disclosure and Barring Service (DBS) check, including a check of the Children's Barred List. This role is exempt from the Rehabilitation of Offenders Act 1974. Shortlisted candidates will therefore be asked to declare all convictions, cautions, reprimands and final warnings, including those that would otherwise be considered "spent", except those that are protected (filtered) by law. Guidance on filtering is available from the Ministry of Justice and the DBS. Having a criminal record will not necessarily bar you from working with us; this will depend on the nature of the offence and its relevance to the role.

All appointments are subject to satisfactory pre-employment checks. These include identity and right-to-work checks, an enhanced DBS check, two satisfactory references (one from your most recent employer), verification of qualifications, and a review of any gaps in employment history. In line with KCSIE, we may also carry out online searches on shortlisted candidates.

Application, Shortlisting and Interview Process

Longlisting Stage

Step 1 - Submit your CV

- To express your interest in the role, please send your CV, along with a short introductory email of no more than 250 words, to Dr Samuel Landau at education@someoneelseseyes.com.

Step 2 - Screening meeting

- Your CV will be reviewed and, if you are selected to proceed to the next stage, you will be invited to attend a 20-minute screening meeting online with Dr Samuel Landau (CEO & Founder) and/or Michele Phillips (Assistant Director).

Shortlisting Stage

Step 3 - Full interview

- Following the screening meeting, some candidates will be invited to participate in the full safer recruitment process.
- This will involve completing a safer recruitment application form and a full/half day interview process.