

Get a copy of your records

For current or former clients needing their own VOA Utah records

1 Submit your request

Let us know you need your records. Contact us by:



Email: records@voaut.org



In Person: Tell the front desk staff at your VOA program that you need records. They will notify the records team, who will begin working on your request.



Phone: 801-363-9414 ext. 276

2 We prepare your records

Our team will pull your records after receiving your request. We'll let you know when they are ready.

3 Confirm your identity and pick up your records

We need to verify who you are before releasing any records. You can do this two ways:



Show a photo ID when picking up in person **OR**



Email a photo of your ID to records@voaut.org

Plan ahead!

Most requests are completed within a couple of weeks, though timing can vary depending on how many requests we're currently processing. We process requests in the order we receive them.

Please submit your request before you need records. We do our best to accommodate urgent needs when possible, but cannot guarantee immediate processing.

? Questions?

Call **801-363-9414 ext. 276**, email records@voaut.org, or visit our Administrative Office at **1847 S Redwood Rd, SLC**. Appointments are recommended for in-person visits, as staff are not always available for walk-ins.