

Business Development & Operations Intern

Geneva, Switzerland | part-time | Start: ASAP / by arrangement



Spin-off | **ETH** zürich

At MindMetrix, we are building the next generation of digital therapeutics for mental health care. By combining neuroscience with advanced digital tools, we aim to transform how mental disorders are detected, treated, and prevented. Having evolved from a consumer sports-based product, we are now entering the clinical space and building a team who wants to bring this vision into practice with us.

Job Description:

We offer a Business Development Internship to support the leadership team in a wide range of operational and strategic tasks in our early-stage MedTech startup. You will work closely with the team across business development, customer support, marketing, event organization, and general administrative support, contributing wherever needed to help move projects forward. This role is ideal for a hands-on generalist who enjoys working on diverse topics, is eager to learn, and thrives in a fast-paced startup environment. We are looking for someone who is genuinely curious about startups and excited by the opportunity to contribute to innovative solutions in the mental health care space.

Responsibilities:

- Support business development activities, including market research, competitor analysis, and identification of new opportunities.
- Assist in preparing presentations, reports, and materials for partners, customers, and internal use.
- Help organize and coordinate events, conferences, and customer interactions.
- Contribute to customer support and onboarding tasks, ensuring a smooth and professional experience.
- Provide general operational and administrative support across the team, taking on ad-hoc tasks as needed.

Requirements:

- Currently enrolled in or recently completed a degree in business, economics, management, or a related field (preferably at Master's level or after a Bachelor's degree).
- Strong interest in startups, business development and operations, and the mental health space.
- Proactive, hands-on, and reliable working style with a willingness to take initiative.
- Well-organized with strong attention to detail and the ability to manage multiple tasks.
- Strong communication skills in English (French is a plus).
- A valid work permit for Switzerland is required (we are not able to offer permit sponsorship at this time).

What we offer:

- Part-time position (50–80%), starting as soon as possible or as agreed.
- Flexible working hours and hybrid set-up, with on-site workdays in Geneva.
- A hands-on learning environment, the opportunity to grow with the company and gradually take on more responsibility.
- A collaborative, interdisciplinary team with backgrounds in neuroscience, tech, and business and an open, supportive culture that values ownership, reliability, and curiosity.
- Possibility to move into a full-time position after completion of the internship.

About MindMetrix

MindMetrix is a spin-off from ETH Zurich, where we developed a novel pupil-based neurofeedback method that enables users to actively regulate their brain's arousal level. Our first product, myflow, has been applied in elite sports, giving athletes immediate feedback on their mental state and helping them perform at their best. Building on this foundation, we are now expanding into the clinical field. From our new base in Geneva, we are working with leading experts in neuroscience to develop applications that support patients with anxiety and other mental health disorders. Our goal is to create accessible, science-based tools that make a difference in people's lives.

Application:

You are interested? Send us your CV and shortly explain what you'd expect from this opportunity at job@mindmetrix.ch. And keep it real. We want your story, not a flawless AI draft.

We look forward to hearing from you!

Geneva, 31.03.2026