



## JOB APPLICATION FORM

### SECTION 1: Position Details

|                        |                                        |
|------------------------|----------------------------------------|
| <b>Position Title:</b> | Senior Officer – Welding & Fabrication |
| <b>Department:</b>     | Aerodrome Services                     |
| <b>SOE:</b>            | Samoa Airport Authority                |
| <b>Salary:</b>         | GR7/1 \$33,438 p.a                     |
| <b>Due Date:</b>       | 24 <sup>th</sup> October, 2025         |

### SECTION 2: Personal Details

|                        |                              |                              |
|------------------------|------------------------------|------------------------------|
| <b>First Name:</b>     | <b>Family Name:</b>          | <b>Other Names:</b>          |
| <b>Gender:</b>         | <b>Date of Birth:</b>        | <b>NPF No:</b>               |
| <b>Marital Status:</b> | <b>Physical Address (1):</b> | <b>Physical Address (2):</b> |
| <b>Post Code:</b>      | <b>Phone No (1):</b>         | <b>Phone No (2):</b>         |
| <b>e-Mail:</b>         | <b>Facsimile:</b>            |                              |

### SECTION 3: Education Details

| <b>Qualifications</b> | <b>Major Area of Study</b> | <b>Institution Attended</b> | <b>Issued Date</b> | <b>Year Graduated</b> |
|-----------------------|----------------------------|-----------------------------|--------------------|-----------------------|
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |
|                       |                            |                             |                    |                       |



## SECTION 4: Training History

| <i>Courses relevant to Selection Criteria ONLY</i> | <i>Institution/Country</i> | <i>Dates</i> |
|----------------------------------------------------|----------------------------|--------------|
|                                                    |                            |              |
|                                                    |                            |              |
|                                                    |                            |              |
|                                                    |                            |              |
|                                                    |                            |              |
|                                                    |                            |              |

## SECTION 5: Employment History

### Current / Most Recent Position

|                               |              |                         |
|-------------------------------|--------------|-------------------------|
| <b>Employer's Name:</b>       | <b>Date:</b> | <b>Duration:</b>        |
| <b>Position Title:</b>        |              | <b>Number of Staff:</b> |
| <b>Main Responsibilities:</b> |              |                         |

### Next Previous Position

|                               |              |                         |
|-------------------------------|--------------|-------------------------|
| <b>Employer's Name:</b>       | <b>Date:</b> | <b>Duration:</b>        |
| <b>Position Title:</b>        |              | <b>Number of Staff:</b> |
| <b>Main Responsibilities:</b> |              |                         |

*\*Please attach CV for further employment history*

## SECTION 6: Selection Criteria

**\*Refer to Job Description and Selection Criteria Attachment**



## SECTION 7: Computer Skills & Competency

Indicate competency level for each Application

Competency level code: 1=no knowledge; 2=basic knowledge; 3=good knowledge; 4=strong/advanced capabilities

| <b>Main Applications:</b> | <b>Competency level:</b> | <b>Other Systems:</b> | <b>Competency level:</b> |
|---------------------------|--------------------------|-----------------------|--------------------------|
| Ms Word                   |                          | Ms Access             |                          |
| Ms Excel                  |                          | Other (specify)       |                          |
| Ms PowerPoint             |                          | Other (specify)       |                          |

## SECTION 8: Declaration of Referees

Please note that you need to declare addresses and contact numbers of THREE Referees.

| <b>Referee Name:</b> | <b>Designation:</b> | <b>Address / Contact Numbers:</b> |
|----------------------|---------------------|-----------------------------------|
|                      |                     |                                   |
|                      |                     |                                   |
|                      |                     |                                   |

## SECTION 9: Declaration of Close Relatives

|                                                                                                                                                          |           |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|
| Do you have a close relation (family ties) to an individual(s) currently employed with Samoa Airport Authority? (Please <b>TICK</b> the appropriate box) | <b>NO</b> | <b>YES</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|

If YES, please provide Name(s) of your relation(s) and state nature of relationship

|  |  |
|--|--|
|  |  |
|  |  |

## SECTION 10: Declaration of Disciplinary Records

|                                      |            |           |
|--------------------------------------|------------|-----------|
| (Please <b>TICK</b> appropriate box) | <b>YES</b> | <b>NO</b> |
|--------------------------------------|------------|-----------|

|                                                                                                            |            |           |
|------------------------------------------------------------------------------------------------------------|------------|-----------|
| Declaration of disciplinary record; any criminal convictions; or any current legal proceeding against you. | <b>YES</b> | <b>NO</b> |
|------------------------------------------------------------------------------------------------------------|------------|-----------|

If **YES**, you will be required to provide details in a confidential sealed envelope and address it to The General Manager – Samoa Airport Authority. This information will be kept confidential and only be seen by the Assessment Committee.

## SECTION 10: Community Status

Outside the work environment, do you hold any positions (including Matai Titles) associated with community services including voluntary work, and if so, please list:

|  |  |
|--|--|
|  |  |
|  |  |

## SECTION 11: Certification and Authorisation

I hereby certify that the information given in my Application is true and correct. I also acknowledge that if I am appointed on the basis of any false information that I provide my appointment will be revoked. I also authorise the Office to undertake necessary checks to confirm the information provided by me.

|                   |              |
|-------------------|--------------|
| <b>Signature:</b> | <b>Date:</b> |
|-------------------|--------------|