



## JOB APPLICATION FORM

### SECTION 1: Position Details

<b>Position Title:</b>	Principal Commercial Officer
<b>Department:</b>	Finance & Commercial Services
<b>SOE:</b>	Samoa Airport Authority
<b>Salary:</b>	GR L/1 \$65,651 p.a
<b>Due Date:</b>	15 <sup>th</sup> May, 2026

### SECTION 2: Personal Details

<b>First Name:</b>	<b>Family Name:</b>	<b>Other Names:</b>
<b>Gender:</b>	<b>Date of Birth:</b>	<b>NPF No:</b>
<b>Marital Status:</b>	<b>Physical Address (1):</b>	<b>Physical Address (2):</b>
<b>Post Code:</b>	<b>Phone No (1):</b>	<b>Phone No (2):</b>
<b>e-Mail:</b>	<b>Facsimile:</b>	

### SECTION 3: Education Details

<i>Qualifications</i>	<i>Major Area of Study</i>	<i>Institution Attended</i>	<i>Issued Date</i>	<i>Year Graduated</i>



**SECTION 4: Training History**

<i>Courses relevant to Selection Criteria ONLY</i>	<i>Institution/Country</i>	<i>Dates</i>

**SECTION 5: Employment History**

**Current / Most Recent Position**

<i>Employer's Name:</i>	<i>Date:</i>	<i>Duration:</i>
<i>Position Title:</i>		<i>Number of Staff:</i>
<i>Main Responsibilities:</i>		

**Next Previous Position**

<i>Employer's Name:</i>	<i>Date:</i>	<i>Duration:</i>
<i>Position Title:</i>		<i>Number of Staff:</i>
<i>Main Responsibilities:</i>		

*\*Please attach CV for further employment history*

**SECTION 6: Selection Criteria**

**\*Refer to Job Description and Selection Criteria Attachment**



**SECTION 7: Computer Skills & Competency**

Indicate competency level for each Application

Competency level code: 1=no knowledge; 2=basic knowledge; 3=good knowledge; 4=strong/advanced capabilities

<i>Main Applications:</i>	<i>Competency level:</i>	<i>Other Systems:</i>	<i>Competency level:</i>
Ms Word		Ms Access	
Ms Excel		Other (specify)	
Ms PowerPoint		Other (specify)	

**SECTION 8: Declaration of Referees**

Please note that you need to declare addresses and contact numbers of THREE Referees.

<i>Referee Name:</i>	<i>Designation:</i>	<i>Address / Contact Numbers:</i>

**SECTION 9: Declaration of Close Relatives**

Do you have a close relation (family ties) to an individual(s) currently employed with Samoa Airport Authority? (Please <b>TICK</b> the appropriate box)	<b>NO</b>	<b>YES</b>
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If **YES**, please provide Name(s) of your relation(s) and state nature of relationship


**SECTION 10: Declaration of Disciplinary Records**

(Please <b>TICK</b> appropriate box)	<b>YES</b>	<b>NO</b>
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Declaration of disciplinary record; any criminal convictions; or any current legal proceeding against you.	<b>YES</b>	<b>NO</b>
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If **YES**, you will be required to provide details in a confidential sealed envelope and address it to The General Manager – Samoa Airport Authority. This information will be kept confidential and only be seen by the Assessment Committee.

**SECTION 10: Community Status**

Outside the work environment, do you hold any positions (including Matai Titles) associated with community services including voluntary work, and if so, please list:


**SECTION 11: Certification and Authorisation**

I hereby certify that the information given in my Application is true and correct. I also acknowledge that if I am appointed on the basis of any false information that I provide my appointment will be revoked. I also authorise the Office to undertake necessary checks to confirm the information provided by me.

<b>Signature:</b>	<b>Date:</b>
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