

NOTE: It is *strongly recommended* that applicants review LegitScript's [Certification Standards](#) for the full list of standards assessed during review in order to be certified.

Healthcare Certification Application Checklist

Welcome to the Healthcare Certification application checklist! We are thrilled to accompany you on your journey towards LegitScript Healthcare Certification. LegitScript's application checklist is crafted to provide you with a clear understanding of the compliance review process. We believe that achieving certification should be a positive and empowering experience, reflecting your dedication to maintaining the highest standards in healthcare.

As you navigate through the checklist, remember that we are here to help and support you. We highly encourage you to review LegitScript's [Certification Standards](#), [Terms & Conditions](#), and program [FAQs](#) for a comprehensive understanding of LegitScript's requirements. Any questions that you may have regarding LegitScript's certification program and review process can be directed to our team at michelle@roveir.com.

Thank you for choosing to embark on this journey with us – we look forward to supporting you every step of the way!

Licensure and Registration

- Be sure to include your active business registration information on the Business Registration tab of the [Licensure Template](#). For US merchants, this information is likely your Secretary of State filing number.
- Are you prepared to provide the active license information for every jurisdiction you operate within, including pharmacy, wholesaler, and manufacturer licensure?
- Do you act as a broker/host to third parties who carry out telehealth? Please enter applicable license information on the Telemedicine tab to include practitioner licenses (i.e., MD, NP and PA license numbers).
 - If you provide telehealth services, please fill out all applicable information within LegitScript's [Telemedicine Template](#).

- Prescribing/dispensing controlled substances? Please upload a copy of your DEA Certificate(s). If you are serving patients outside of the US, please be sure to include your country's equivalent registration for prescribing or dispensing controlled substances, if applicable.

Legal Compliance

- Make sure your website's language and product offerings follow state and/or country-specific laws and regulations.
- Subject to discipline within the last five years? Please have evidence/documentation to support discipline resolutions. Please reference LegitScript's [Terms & Conditions](#) for examples of Disciplinary Action.
- Ensure your website features a U.S. HIPAA-compliant (or country specific) privacy policy, or have one ready for our review if you do not have an online presence.

Patient Services

- Have you ensured your products and services are up-to-date with regulatory requirements, and that you are not offering prohibited services or impermissible products?
- Please ensure advertising claims are in line with current guidelines. For US merchants, this includes guidelines from the FDA and FTC.
- Does your platform facilitate the sale of compounded medications? If so, please complete each applicable tab within LegitScript's compounding addendum [template](#). Please be aware that if your business is outside of the US, some questions on the addendum may not match your country's compounding requirements; however, we ask that these questions be assessed in the scope of regulations and organizations relevant to your served jurisdiction(s). Certain criteria, like 503A/503B considerations, that don't apply may be answered as, "N/A - Not Applicable" to reflect jurisdictional differences.

Transparency

- Is your website still under development/expecting updates? Please prepare wireframes/screenshots and the expected timeframe of completion.
- Please create a test patient account and provide us with a username and password to access your patient/client portal.

Affiliates

- Ensure all affiliates or affiliations with your business are also compliant with LegitScript's [Certification Standards](#). This includes, but is not limited to: co-owned businesses of the business' owners or principals, supplying wholesalers or distributors, partner pharmacies/provider networks, and marketing or promotional partners.

- Common barriers can include affiliations with merchants who facilitate the sale of unapproved drugs (ex: impermissible peptides or bulk drug substances), or affiliates with severe disciplinary history.
- Remember, all [applicable](#) business models utilized/promoted on the submitted domain must also be certified, per LegitScript's [Terms & Conditions](#).
- Does your platform promote/link to a third party provider or provider group to perform [telehealth](#)? If so, the promoted URL is required to be certified.

Partner Pharmacy Requirements

- Did you know all partner pharmacies are required to be certified through LegitScript, or be NABP-accredited?
 - A partner pharmacy is defined as a pharmacy utilized by an applying entity to fulfill and dispense prescription medication orders to/for patients of the applying entity.
- Have you searched and verified yLegitScript's partner pharmacy's LegitScript certification status [here](#)? Is your partner pharmacy "Certified" or "Legitimate?"
 - If yes, great! Please be ready to present evidence of the partnership, or have the pharmacy representative email us to confirm this affiliation.
 - If not, please confirm they are ready and willing to apply for their own certification.
 - Pharmacies and medical providers partnered with applying merchants who are not LegitScript-certified must submit their own application for LegitScript certification within sixty days after the applicant's own certification, should they achieve it. Please note that the outcome of their compliance review may affect your own certification, if there is an active partnership. For more information surrounding the healthcare application process, see [here](#).

Questions? Email our team at michelle@roveir.com.