

VACANT POSITION
DEPARTMENT: SHERIFF
OBTAIN APPLICATION: <http://spaldingcounty.com/careers.php>
SUBMIT APPLICATION TO:
employment@spaldingcounty.com or 119 E. Solomon Street, Room 110
CLOSING DATE: Open until position is filled

POSITION TITLE: Part-time School Crossing Guard (Position #2627)
SALARY: Pay Grade 4; Hiring Rate \$15.43 per hour
Provisions of Personnel Ordinance for Promotion/Demotion/Transfer
WORK SCHEDULE: Monday-Friday, 7:30 – 8:30 am and 2:30 – 3:30 pm.

This position has been determined to be non-exempt under the overtime provisions of the Fair Labor Standards Act.

MINIMUM TRAINING AND QUALIFICATIONS: High School diploma (or GED equivalent) preferred with a minimum of one to four months experience in traffic control, school crossing guard operations, or working with children; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this position.

GENERAL STATEMENT OF JOB: Under general supervision, performs the duties of School Crossing Guard by assisting school age children in crossing the street and controlling motor vehicle traffic. Reports to the Major of the Uniform Patrol Division.

PHYSICAL REQUIREMENTS: Must be physically able to operate a hand held stop sign. Must be able to use body members to work, move or carry objects or materials. Must be able to exert up to twenty pounds of force occasionally, and/or up to ten pounds frequently. Physical demand requirements are at levels of those for moderately active work. Must be able to lift and/or carry weights of twenty to forty pounds.

ESSENTIAL JOB FUNCTIONS

Assist school age children when crossing the street at designated areas.

In the absence of a Uniform Patrol Deputy, directs traffic on roadway entering/exiting school.

Controls vehicular traffic in school zones, school crossings, intersections, or related areas: utilizes hand/arm signals and whistle commands, gives verbal directives, or takes other action to stop vehicles, slow down speeding vehicles, or guide traffic flow through school zones.

Directs pedestrian traffic: provides protection and monitoring of children, parents, or other pedestrians to ensure their safety in crossing streets/intersections in school zones; monitors traffic/pedestrian conditions in school zones to maintain awareness of location of children, vehicle actions/intentions, volume of traffic, or unsafe traffic conditions; checks for potential hazards before directing pedestrians into roadways.

Educates children in proper crossing techniques through repetition, positive reinforcement, or other methods.

Reports incidents, accidents, or violations to appropriate school officials, law enforcement personnel, or other individuals/agencies.

August 1, 2025
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