

ENVIRONMENTAL PROTECTION DIVISION

Storm Water Management Program (SWMP)

General NPDES Permit No. GAG610000 for
Small Municipal Separate Storm Sewer Systems (MS4)

1. **General Information**

- A. Name of small MS4: Spalding County
- B. Name of responsible official: Dr. Steve Ledbetter
Title: County Manager
Mailing Address: 119 East Solomon Street
City: Griffin State: GA Zip Code: 30224
Telephone Number: 770-467-4233
Email Address: sledbetter@spaldingcounty.com
- C. Designated stormwater management program contact:
Name: Kellie Littlefield
Title: Community Development Director
Mailing Address: 119 East Solomon Street
City: Griffin State: GA Zip Code: 30224
Telephone Number: 770-467-4220
Email Address: klittlefield@spaldingcounty.com

2. **Sharing Responsibility**

- A. Has another entity agreed to implement a control measure on your behalf?
Yes _____ No X (If no, skip to Part 3)

Control Measure or BMP:

1. Name of entity _____
2. Control measure or component of control measure to be implemented by entity on your behalf:

- B. Attach an additional page if necessary to list additional shared responsibilities. **It is mandatory that you submit a copy of a written agreement between your MS4 and the other entity demonstrating written acceptance of responsibility.**

3. **Minimum Control Measures* and Appendices**

- A. Public Education and Outreach
- B. Public Involvement/Participation
- C. Illicit Discharge Detection and Elimination
- D. Construction Site Stormwater Runoff Control
- E. Post-construction Stormwater Management in New Development and Redevelopment
- F. Pollution Prevention/Good Housekeeping
- G. Appendix A – Enforcement Response Plan
- H. Appendix B – Impaired Waters

* A minimum of two BMPs per minimum control is required

4. **Certification Statement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name: Dr. Steve Ledbetter Date: 8/30/2022

Signature:  Title: County Manager

Public Education and Outreach on Stormwater Impacts

Best Management Practice (BMP) #1 - Website

1. Description of BMP: Use the Spalding County website (<https://www.spaldingcounty.com/departments/community-development/environmental-resources/>) to disseminate information related to stormwater issues, projects, erosion & sediment control, and floodplain management.
2. Target Audience: **Spalding County Residents**
3. Measurable Goal(s): **Update website with new stormwater related information. Two articles, links and/or fact sheets detailing general stormwater information and profiling Spalding County's stormwater program will be added to the stormwater management section of the website annually. The number of hits will be tracked.**
4. Documentation to be submitted with each annual report: **A screen shot of the number of hits or a copy of the number of hits from the information technology department.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annual updates**
 - d. Month/Year of each action (if applicable): **Update annually 2018-2023**
6. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
7. Rationale for choosing BMP and setting measurable goal(s): **The website has historically received a lot of traffic making it an efficient instrument to provide information to and to solicit feedback from the general public.**
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The County will track website "hits" and complaints filed via the website. Both numbers imply citizens are reading the posted information and acquiring stormwater knowledge and awareness.**

Best Management Practice (BMP) #2 - Land Disturbance Permit Packets

1. Description of BMP: **The County will distribute Land Disturbance Permit (LDP) information packets to facilitate submittal and review requirements as well as inform applicants and permittees of proper site practices during the development process to protect water quality.**
2. Target Audience: **LDP applicants developing within Spalding County**
3. Measurable Goal(s): **Distribute packets to 100% of all LDP applicants and permittees.**
4. Documentation to be submitted with each annual report: **A copy of the packet and the number distributed annually.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **2018 – Create/assemble packets information.**
 - b. Implementation Date (if applicable): **July 1, 2018 – Begin to distribute information to LDP applicants and permittees.**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
6. Person (position) responsible for overall management and implementation of the BMP: **Technical Assistant / Environmental Specialist**
7. Rationale for choosing BMP and setting measurable goal(s): **Provides information and updates to the development community about Spalding County permit process and enforcement of water quality regulations.**
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will track the number of times LDP plans are submitted for review to determine if distributing packets are effective in the preparation of plans.**

Best Management Practice (BMP) #3 – Storm Water Pollution Lesson

1. Description of BMP: **Spalding County will teach a Stormwater Pollution lesson at elementary schools of the Griffin Spalding Public Schools. The Stormwater Pollution lesson will include a model that students will interact with in learning how to protect our water resources.**
2. Target Audience: **4th - 5th Grade members of the Griffin Spalding Public Schools**
3. Measurable Goal(s): **Schedule at least two Stormwater Pollution lessons each year. The expectation is to reach at least 50 students per year.**
4. Documentation to be submitted with each annual report: **A copy of the presentation dates, and the number of students reached.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **Fall 2018**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
6. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
7. Rationale for choosing the BMP and setting the measurable goal:
Educating the youth at an impressionable age will have lasting positive benefits that will reach beyond Spalding County. Educated children hopefully grow to be responsible adults.
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The County will have a question/answer session at the end of each lesson to gauge information retention as well as solicit feedback from the students.**

Best Management Practice (BMP) #4 – Brochures in Public Places

1. Description of BMP: **Spalding County will place informational brochures regarding tips on preventing stormwater pollution in public places, such as the Courthouse Annex, Public Works and the Public Library, in an effort to help educate the general public regarding stormwater pollution and ways they can help prevent it.**
2. Target Audience: **Spalding County General Public**
3. Measurable Goal(s): **Place 25 brochures at 3 public places annually.**
4. Documentation to be submitted with each annual report: **A spreadsheet of the number of brochures taken and the dates they are re-stocked will be maintained. A copy of this spreadsheet will be provided in the Annual Report.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **June 2018 – Develop brochure**
 - b. Implementation Date (if applicable): **July 2018**
 - c. Frequency of actions (if applicable): **Monitor/stock brochures annually.**
 - e. Month/Year of each action (if applicable): **N/A**
6. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
7. Rationale for choosing the BMP and setting the measurable goal: **Leaving brochures in public is a cost effective way of distributing information to the general public. Public education and public assistance is a great way to assist in program development.**
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The number of brochures distributed will be collected. Any education/information passed along to help combat stormwater pollution is considered effective.**

Public Involvement / Participation

Best Management Practice (BMP) #1 – Stream Clean-up

1. Description of BMP: **Spalding County will coordinate with local community service groups, such as High School Civic clubs, to conduct an annual stream clean-up.**
2. Measurable Goal(s): **Organize at least one volunteer stream clean-up annually.**
3. Documentation to be submitted with each annual report: **Photographs of the event.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2019**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **Dependent on scheduling opportunities and weather.**
6. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Community Development**
7. Rationale for choosing the BMP and setting the measurable goal: **To increase public awareness, especially in youth, of local streams and the challenges they face.**
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Track the number of volunteering participants each year and quantifying the amount of trash and debris collected during the clean-up.**

Best Management Practice (BMP) #2 Community Stormwater Hotline/Link

1. Description of BMP: 770-467-4775 is the Hotline Number and [http://192.254.209.181/~spalding/](mailto:192.254.209.181~spalding/) is the URL to email citizen stormwater related concerns. The County will track the number and the nature of calls in addition to the action taken.
2. Target Audience: **Spalding County Citizens**
3. Measurable Goal(s): **The County will track 100% of the number of calls and emails received on a monthly basis.**
4. Documentation to be submitted with each annual report: **A copy of the complaints received and their resolution, along with a copy of any enforcement actions.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A - Ongoing Program**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A – Ongoing**
6. Person (position) responsible for overall management and implementation of the BMP: **Public Works Office Manager / Environmental Specialist**
7. Rationale for choosing BMP and setting measurable goal(s):
The public is a valuable source of information for identifying stormwater issues. As such, the hotline allows their concerns to be heard and addressed. Tracking the calls and emails will provide valuable information for identifying future capital improvement projects.
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The Concerned citizens of Spalding County will report current and accurate stormwater related issues that will be resolved promptly.**

Best Management Practice (BMP) #3 – Storm Drain Marking

1. Description of BMP: **Spalding County will coordinate with local elementary schools, Scout Troops and 4H groups to install markers at entry points to storm drains in an effort to prevent any dumping or illicit discharges from impacting the County's waterways.**
2. Target Audience: **Spalding County residents who might unknowingly dump harmful waste into the storm drains. In addition, the installation can be used as an educational tool for Spalding County's youth.**
3. Measurable Goal(s): **Conduct one storm drain marking event annually.**
4. Documentation to be submitted with each annual report: **Photos of the event.**
5. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A Ongoing program**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
6. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Community Development**
7. Rationale for choosing the BMP and setting the measurable goal: **Marking storm drain inlets provides an opportunity to educate someone who might unknowingly dump harmful materials into the waterways. In addition, having the youth assist in installation, provides an opportunity to educate our younger citizens in the County.**
8. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Although there is no metric to determine the BMP effectiveness, the County feels that any form of education to prevent stormwater pollution is invaluable.**

Best Management Practice #4 – Recycling Facilities

1. Description of BMP: **Spalding County operates five recycling centers throughout the County. Residents can trash household items, heavy scrap metal, light scrap metal, some household appliances, aluminum cans, newspaper, glass, and some plastics. They do not accept construction waste, wood, oil, tires, and appliances containing hazardous materials.**
2. Measurable Goal(s): **Spalding County will continue operating the current recycling centers.**
3. Documentation to be submitted with each annual report: **The amount and type of items recycled. In addition, the County will keep a daily tally of traffic using the facilities.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A.**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Recycle Center Attendants / Public Works Director**
6. Rationale for choosing BMP and setting measurable goal(s):
This BMP will prevent trash from entering the MS4 system and educate the public about recycling.
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **The more trash collected at recycling centers ensures that less trash enters the MS4 system**

Illicit Discharge Detection and Elimination

A. Ordinance/ Regulatory Mechanism Evaluation

1. Does the MS4 have an ordinance or regulatory mechanism that effectively prohibits illicit discharges? Yes X No

If yes, submit a copy as an addendum to this form. **Attached on CD**

2. If an evaluation of the ordinance/regulatory mechanism must be completed, or the MS4 is aware that the ordinance/regulatory mechanism will require revision, then a schedule for development of the document should be provided:

Task
N/A

Interim Date
N/A

B. Storm Sewer Map

1. Does the MS4 have a completed storm sewer map showing the location of all outfalls and the names and location of all waters of the State that receive discharges from those outfalls? Yes No X

If yes, submit the storm sewer system map as an addendum to this form.

2. If the storm sewer system map must be developed, provide a schedule for completion (e.g. 30% of system to be mapped each year):

Task

Interim Date

60% of the system remains to be mapped

2018 reporting period

Best Management Practice #1 – Legal Authority

1. Description of BMP: **Evaluate, and if necessary, modify the existing ordinance.**
2. Measurable Goal(s): **If necessary, modify the existing ordinance.**
3. Documentation to be submitted with each annual report: **If the ordinance is revised during the reporting period, submit a copy of the adopted ordinance with the annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **Annually**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
To ensure ongoing legal authority to prohibit non-stormwater discharges into the MS4 and implement appropriate procedures and actions.
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **Spalding County will have an effective IDDE ordinance and will track IDDE related violations.**

Best Management Practice #2 – Outfall Map Inventory

1. Description of BMP: **Maintain an updated map and an inventory showing the location of all outfalls from the MS4 and the names and locations of all waters of the State that receive discharges from those outfalls.**
2. Measurable Goal(s): **The County will annually update the outfall map and inventory.**
3. Documentation to be submitted in each annual report: **A copy of the current map and inventory.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2019 AR – map and inventory provided to EPD**
 - c. Frequency of actions (if applicable): **Map and inventory will be updated as new outfalls are added**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / GIS**
6. Rationale for choosing BMP and setting measurable goal(s):
Outfall mapping is vital to ensure the monitoring of all outfalls through the dry weather screening process.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will keep an updated map and inventory to ensure that all outfalls are eventually screened for illicit discharges.**

Best Management Practices #3 – IDDE Plan

1. Description of BMP: **Implement the County's IDDE Plan, following procedures described in the SWMP, to detect and address non-stormwater discharges to the MS4. All identified illicit discharges will be eliminated following enforcement procedures, found in the Enforcement Response Plan (ERP).**
2. Measurable Goal(s): **Conduct dry-weather screening inspections on 100% of the total outfalls within the 5-year permit term. At minimum, DWS inspections will be conducted on 5% of the outfalls annually.**
3. Documentation to be submitted with each annual report: **A copy of any documentation of illicit discharge source tracing, compliance, and enforcement activities.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A – Ongoing program**
 - b. Implementation Date (if applicable): **Annually**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Dry weather screenings are useful in identifying illicit discharges and sources. Appropriate corrective and enforcement actions will be taken if an illicit discharge is detected.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will track detected illicit discharges and enforcement actions taken to prohibit the discharges.**

Best Management Practices #4 – Education

1. Description of BMP: **Utilize Spalding County website (http://www.spaldingcounty.com/environmental_resources.php) to post educational materials and enable citizens to report illicit discharges and illegal connections through website and citizen app.**
2. Measurable Goal(s): **Annually update the website with at least two new documents or links.**
3. Documentation to be submitted with each annual report: **A screen shot of the material or links added.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **Annually – Post new material**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / County Web Manager**
6. Rationale for choosing BMP and setting measurable goal(s): **Historically, the County's website has been an efficient information database. It will also solicit feedback from the general public.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Providing the links and educational material will help promote awareness about IDDE.**

Best Management Practice #5 – IDDE Complaint Response

1. Description of BMP: **Follow developed procedures for receiving, investigating, and tracking the status of illicit discharge complaints. Complaints can be filed at 770-467-4220 or email complaints to http://www.spaldingcounty.com/comment_form.php . Complaints will be investigated within 5 days and tracked in Spalding County's database, Facility Dude.**
2. Measurable Goal(s): **Follow developed procedures for receiving, investigating, and tracking the status of illicit discharge complaints. Complaints will be investigated within one week of receipt.**
3. Documentation to be submitted with each annual report: **A copy of any revised procedures, a copy of the complaints received (to include complaint date, type of complaint, complaint status) and their resolution, along with a copy of any enforcement actions.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A - Ongoing program**
 - b. Implementation Date (if applicable): **N/A - Ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **Complaint procedures provide consistent and uniform process for receiving, investigating and tracking IDDE complaints.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will track IDDE complaints and ensure that the complaints are consistently handled in order to identify and enforce illicit discharges.**

Construction Site Storm Water Runoff Control

40 CFR Part 122.34(b)(4) Requirement: You must develop, implement, and enforce a program to reduce pollutants in any storm water runoff to your small MS4 from construction activities that result in a land disturbance of greater than or equal to one acre. Reduction of storm water discharges from construction activity disturbing less than one acre must be included in your program if that construction activity is part of a larger common plan of development or sale that would disturb one acre or more. Your program must include:

- A) An ordinance or other regulatory mechanism to require erosion and sediment controls, as well as sanctions to ensure compliance;
- B) Requirements for construction site operators to implement appropriate erosion and sediment control best management practices;
- C) Requirements for construction site operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality;
- D) Procedures for site plan review which incorporate consideration of potential water quality impacts;
- E) Procedures for receipt and consideration of information submitted by the public; and
- F) Procedures for site inspection and enforcement of control measures.

A. Ordinance Evaluation

1. Does the MS4 have an ordinance which is adequate to require erosion and sediment controls at construction sites? Yes X No

If no, see item #3.
2. Does the ordinance include sanctions for failure to comply with erosion and sediment control requirements? Yes X No

If no, see item #3.
3. If an evaluation of the ordinance must be completed, or the MS4 is aware that the ordinance will require revision, then a schedule for development of the document should be provided: **Ordinance (Attached on CD)**

Best Management Practice #1 – Legal Authority

1. Description of BMP: **The County has an E&S Ordinance (UDO, Appendix D) that requires construction site operators to implement E&S controls and control waste at the construction site, such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste.**
2. Measurable Goal(s): **Annually evaluate and, if necessary, modify the existing ordinance.**
3. Documentation to be submitted with each Annual Report: **Copy of revised E&S Ordinance, when applicable.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
To ensure ongoing legal authority to require erosion & sediment controls as well as sanctions to ensure compliance, to the extent allowable, under State or local law.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will have an effective E&SC ordinance and will track E&SC related violations.**

Best Management Practice #2 – Site Plan Review

1. Description of BMP: **Conduct site plan reviews on 100% of land disturbance projects requiring NPDES permitting. As plans are submitted, a comprehensive plan review is conducted to ensure proper zoning, stormwater, E&SC, transportation, and landscaping requirements are met. In addition to in-house review, Plans are sent to Natural Resources Conservation Service (NRCS) for E&S review. Spalding County is a LIA.**
2. Measurable Goal(s): **All required site plans for permitted projects will be reviewed and Spalding County will track the number of plans received, reviewed, and approved during the year and include the information in the annual report.**
3. Documentation to be submitted with each annual report: **A list of the site plans received, the number of site plans reviewed, and whether they were approved or denied during the reporting period.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A – Ongoing Program**
 - b. Implementation Date (if applicable): **Conduct reviews as Plans are received**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Technical Assistant**
6. Rationale for choosing BMP and setting measurable goal(s):
A thorough plan review process will help ensure that adequate measures have been included on plans to accommodate runoff, contain sediment, minimize erosion, and prevent offsite damages. Sending the plans to the NRCS confirms that the plans comply with the E&SC checklists and all state waters are sufficiently identified and protected.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will ensure that all land disturbance and building permit site plans are compliant with the E&SC ordinance prior to approval.**

Best Management Practice #3 – Inspection Program

1. Description of BMP: **Conduct random and scheduled inspections of all NPDES construction permitted projects and enforce the requirements of the E&SC and Litter ordinances. Inspections are performed by Community Development. At a minimum, site inspections will occur following the installation of initial BMPs, during active construction, and after final site stabilization.**
2. Measurable Goal(s): **Inspect 100% of permitted projects. Site inspections will be tracked and included in the annual report.**
3. Documentation to be submitted with each annual report: **A list of active construction sites and any inspections conducted during the reporting period.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A – Ongoing program**
 - b. Implementation Date (if applicable): **N/A – Ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Inspections of all permitted projects will allow Spalding County to identify E&SC violations thereby minimizing and/or preventing construction related erosion and sedimentation impacts on state waters.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The inspection reports will identify violations which will trigger enforcement of the E&SC Ordinance. The BMP will be effective if violations are prevented or identified and remedied prior to impacts to state waters.**

Best Management Practice #4 – E&S Enforcement Program

1. Description of BMP: **Enforce and document E&SC violations on construction sites through the site inspections program. Enforcement procedures will be implemented in accordance with Spalding County's Enforcement Response Plan (ERP) as approved by EPD.**
2. Measurable Goal(s): **Implement enforcement procedures for all identified E&SC violations and document enforcement actions in annual report.**
3. Documentation to be submitted with each annual report: **Enforcement data including number, type, and status of each enforcement action conducted during the reporting period will be documented and included in the annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A – Ongoing program**
 - c. Frequency of actions (if applicable): **N/A – Ongoing program**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **Required to ensure proper E&SC compliance on construction sites.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Effective and consistent enforcement of the ordinance will ensure site violations get resolved and act as a deterrent to future violation which could negatively impact state waters.**

Best Management Practice #5 – E&S Complaint Response

1. Description of BMP: **The County has developed and implemented procedures following the adopted Ordinance (UDO, Appendix D) for receiving, investigating and enforcing E&S control violations. The County maintains a complaint tracking system to track such complaints. Complaints can be submitted via phone at 770-467-4220 or via email at http://www.spaldingcounty.com/comment_form.php . Details of enforcement procedures can be found in Spalding County's Enforcement Response Plan.**
2. Measurable Goal(s): **Complaints will be addressed within one week of receipt. The number of complaints, investigations, and dates of inspections will be tracked.**
3. Documentation to be submitted with each annual report: **A copy of the complaints received and their resolution. In addition, a copy of any revised procedures will be provided, if applicable.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A – Ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **To provide a consistent and thorough process for receiving, investigating, responding to and tracking E&SC complaints.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Effective and consistent handling and tracking of E&SC complaints will ensure that pollution is minimized or prevented in response to a citizen concern.**

Best Management Practice #6 – Certification

1. Description of BMP: **The County requires that any MS4 staff involved in construction activities subject of the Construction General Permits (CGPs) are trained and certified in accordance with the rules adopted by the Georgia Soil and Water Conservation Commission (GSWCC).**
2. Measurable Goal(s): **The County will ensure that 100% of County MS4 staff involved in construction activities whose certification is near expiration or new employees requiring certification will receive the necessary training.**
3. Documentation to be submitted with each annual report: **The County will provide the number and type of certifications obtained/renewed during the reporting period.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **All County MS4 staff should be certified for MS4 purposes.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Having the education and certification in accordance with rules adopted by the Georgia Soil and Water Conservation Commission (GSWCC) makes the County's MS4 staff accountable for their work to reduce pollution to stormwater.**

**Post-Construction Storm Water Management in
New Development and Redevelopment**

40 CFR Part 122.34(b)(5) Requirement: You must develop, implement, and enforce a program to address storm water runoff from new development and redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale, that discharge into your small MS4. You must:

- A) Develop and implement strategies which include a combination of structural and/or non-structural BMPs appropriate for your community;
- B) Use an ordinance or other regulatory mechanism to address post-construction runoff from new development or redevelopment projects; and
- C) Ensure adequate long-term operation and maintenance of BMPs.

A. Ordinance Evaluation

1. Does the MS4 have an ordinance that effectively controls runoff from new development or redevelopment construction sites?

Yes X No

If yes, submit a copy as an addendum to this form.

2. If an evaluation of the ordinance must be completed, or the MS4 is aware that the ordinance will require revision, then a schedule for development of the document should be provided:

<u>Task</u>	<u>Interim Date</u>
<u> N/A </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Best Management Practice #1 – Legal Authority

1. Description of BMP: **The County has adopted into its Uniform Development Standards, the latest edition of the Georgia Stormwater Management Manual to address Post-Construction runoff from new development and re-development projects.**
2. Measurable Goal(s): **Annually evaluate and if necessary, revise the existing ordinance.**
3. Documentation to be submitted with each annual report: **A copy of the ordinance if any revisions are made.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2014**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Community Development Director**
6. Rationale for choosing BMP and setting measurable goal(s):
To ensure ongoing legal authority to require and enforce post-construction stormwater management requirements prescribed in the model ordinance and reference in the adopted Georgia Stormwater Management Manual.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Enforcement of the ordinance will address and minimize post-construction runoff pollution loads from development/redevelopment projects.**

Best Management Practice #2 – Inventory

1. Description of BMP: **The County has developed an inventory of all publicly-owned post-construction stormwater management structures (e.g. detention/retention ponds, water quality vaults) and privately-owned structures designed after December 9, 2008. The County will update the inventory as new structures are completed or existing structures are identified.**
2. Measurable Goal(s): **Annually develop and update the inventory as new structures are completed or existing structures are identified.**
3. Documentation to be submitted with each annual report: **A copy of the current inventory will be included with each Annual Report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2018**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / County Consultant**
6. Rationale for choosing BMP and setting measurable goal(s):
Post-construction stormwater management structures inventory is vital to ensure the inspection and maintenance of all existing and new structures.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will keep an updated inventory to ensure that all existing and new structures are eventually inspected for proper maintenance.**

Best Management Practice #3 – Inspection Program

1. Description of BMP: **Conduct inspections of all post-construction stormwater management structures included in the BMP #2 inventory.**
2. Measurable Goal(s): **Conduct inspections on all inventoried ponds so that 100% of the structures are inspected within the 5-year permit term. At minimum, inspections will be conducted on 5% of the structures annually.**
3. Documentation to be submitted with each annual report: **A copy of any inspections and compliance or enforcement activities resulting from the inspections conducted during the reporting period.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2018**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / County Consultant**
6. Rationale for choosing BMP and setting measurable goal(s):
Post-construction stormwater management structures inspections are essential to ensure the proper maintenance of all existing and new structures.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **By inspecting and enforcing maintenance of stormwater structures, Spalding County will ensure that these structures are functioning as designed thereby reducing pollution and other downstream impacts.**

Best Management Practice #4 – Maintenance Program

1. Description of BMP: **Implement the long-term operation and maintenance of publicly-owned post-construction stormwater management structures as described in BMP #2 & #3. Maintenance required by inspection will be documented and tracked through the County's database, Facility Dude. In addition, the County will obtain maintenance agreements for privately-owned structures included in the inventory developed in BMP #2, which are maintained by private structure owners.**
2. Measurable Goal(s): **Obtain maintenance agreements outlining the owner's and The County's responsibilities on 100% of privately-owned structures included in the inventory developed in BMP #2. Maintain a copy of all maintenance agreements between the County and private structure owners of ponds designed after December 6, 2012.**
3. Documentation to be submitted with each annual report: **Provide maintenance documentation in the annual report for all publicly-owned structures maintained during the reporting period. Provide an annually updated summary list of maintenance agreements.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **2013 – Update existing inventory**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Post-construction stormwater management structures maintenance is essential to reducing pollutants and other downstream impacts.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **By performing and requiring maintenance of publicly and privately owned ponds. The County will ensure that these structures are functioning as designed thereby reducing pollution and other downstream impacts. This BMP also educates and informs private property owners about the importance and necessity of maintaining stormwater management structures on their properties.**

Best Management Practice #5 – GI/LID Structures

1. Description of BMP: **Develop an inventory of water-quality related Green Infrastructure/Low Impact Development (GI/LID) structures located within the permitted and at a minimum, constructed after December 6, 2012, including the total number of each type of structure (e.g. bioswales, pervious pavement, rain gardens, cisterns, and green roofs).**
2. Measurable Goal(s): **Provide an updated inventory, including those structures added during the reporting period, in each annual report.**
3. Documentation to be submitted with each annual report: **An updated GI/LID inventory will be submitted with each Annual Report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Public Works Director**
6. Rationale for choosing BMP and setting measurable goal(s):
Tracking of GI/LID structures will provide location and structure type data, as well as annual construction trends of these enhanced BMPs.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Tracking of GI/LID structures will provide Spalding County information on where there is increased potential for pollution/runoff reduction. Location and structure type data will also serve as a tool to encourage other developers and engineers to consider GI/LID in their designs.**

Best Management Practice #6 – GI/LID Program

1. Description of BMP: **Spalding County has developed a GI/LID program to include GI/LID options for new development within the permitted area of the County.**
2. Measurable Goal(s): **The GI/LID program will be submitted to the Division by February 15, 2020. The County will maintain an updated inventory of all GI/LID structures located within the permitted area of Spalding County.**
3. Documentation to be submitted with each Annual Report: **Copy of the updated inventory with each annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A – ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Community Development Director / Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Tracking of GI/LID structures will provide location and structure type data, as well as annual construction trends of these enhanced BMPs.
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **Tracking of GI/LID structures will provide Spalding County information on where there is increased potential for pollution/runoff reduction. Location and structure type data will also serve as a tool to encourage other developers and engineers to consider GI/LID in their designs.**

Best Management Practice #7 – GI/LID Inspection and Maintenance

3. Description of BMP: **The County will inspect all GI/LID structures and maintain all the County-owned GI/LID structures (not ponds) in the inventory.**
4. Measurable Goal(s): **Conduct inspections on all inventoried GI/LID structures so that 100% of the structures are inspected and maintained within the 5-year permit term.**
5. Documentation to be submitted with each Annual Report: **A copy of any inspections and compliance or enforcement activities resulting from the inspections conducted during the reporting period.**
6. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A – ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Community Development Director / Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Tracking of GI/LID structures will provide location and structure type data, as well as annual construction trends of these enhanced BMPs.
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **Tracking of GI/LID structures will provide Spalding County information on where there is increased potential for pollution/runoff reduction. Location and structure type data will also serve as a tool to encourage other developers and engineers to consider GI/LID in their designs.**

Pollution Prevention/ Good Housekeeping for Municipal Operations

40 CFR Part 122.34(b)(6) Requirement: You must develop and implement an operation and maintenance program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations.

Best Management Practices #1 – MS4 Control Structure Inventory and Map

1. Description of BMP: **Update and maintain the inventory and map of the MS4 control structures. At a minimum, the inventory will include catch basins, ditches, detention/retention ponds, and storm drain lines.**
2. Measurable Goal(s): **Spalding County will annually update the inventory and map.**
3. Documentation to be submitted with each annual report: **A copy of the current or revised inventory and map of control structures. The number of each type of structures added to the inventory and the revised total number of each type of structure.**
3. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
4. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / County Consultant**
5. Rationale for choosing BMP and setting measurable goal(s):
Developing and updating an inventory of all MS4 control structures ensures comprehensive inspection and maintenance of publicly-owned storm system.
6. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will keep an updated inventory to ensure that all existing and new structures are periodically inspected for proper maintenance.**

Best Management Practice #2 – MS4 Inspection Program

1. Description of BMP: **Conduct inspections on the MS4 control structures so that 100% of the structures are inspected within the Permit term of 5 years. The County will use it's tracking database, Facility Dude, to inspect and create work orders for applicable maintenance.**
2. Measurable Goal(s): **Conduct at least one inspection annually on inventoried MS4 control structures so that 100% of the structures are inspected within the 5-year permit period.**
3. Documentation to be submitted with each annual report: **Inspection documentation, including inspection numbers and percentage of structures inspected will be provided in each annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **MS4 control structure inspections are essential to ensure the proper maintenance of all existing and new structures.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **By inspecting and maintaining the MS4 control structures, Spalding County will ensure that these structures are functioning as designed thereby reducing pollution and other downstream impacts.**

Best Management Practice #3 – MS4 Maintenance Program

1. Description of BMP: **Conduct maintenance on the MS4 control structures referenced in Post-Construction MCM BMP #2.**
2. Measurable Goal(s): **The County will conduct maintenance on the MS4 control structures as needed.**
3. Documentation to be submitted with each annual report: **Work orders to show maintenance being done on structures, as well as the number and types of structures being maintained.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A – Ongoing program**
 - b. Implementation Date (if applicable): **N/A – Ongoing program**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Public Works Director**
6. Rationale for choosing BMP and setting measurable goal(s): **MS4 control structures maintenance is essential to reducing pollutants and other downstream impacts.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **By performing maintenance of MS4 control structures, Spalding County will ensure that these structures are functioning as designed thereby reducing pollution and other downstream impacts.**

Best Management Practice #4 – Street and Parking Lot Cleaning

1. Description of BMP: **Spalding County currently uses prisoners and state court probationers to clean the streets/roads on a complaint and routine basis.**
2. Measurable Goal(s): **The County will strive to clean at least one mile per year.**
3. Documentation to be submitted with each annual report: **Litter removal is tracked through Spalding County's database, Facility Dude. A summary of the work orders involving street and parking lot cleaning will be provided with each Annual Report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A – Ongoing program**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Public Works / Code Enforcement / Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s):
Reduce litter, debris, and other pollutants in storm water runoff
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **This BMP will help remove pollutants from the MS4 system and hold illegal dumpers responsible for littering.**

Best Management Practice #5 – Employee Training

1. Description of BMP: **The County will provide pollution prevention training to employees on an annual basis. Training will include information on pollution prevention during property maintenance and landscaping activities at public facilities, spill prevention, and containment practices to avoid introducing hazardous chemicals into the storm system.**
2. Measurable Goal(s): **Conduct one training session per year for Spalding County employees**
3. Documentation to be submitted with each annual report: **A sign in sheet and a description of the training material.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2016**
 - c. Frequency of actions (if applicable): **Annually**
 - d. Month/Year of each action (if applicable): **Varies**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **Training equips Spalding County staff with the knowledge to prevent water quality impacts from municipal maintenance operations.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **The BMP is effective by educating staff in the proper ways to reduce and prevent pollution.**

Best Management Practice #6 – Waste Disposal

1. Description of BMP: **Upon collection, waste removed from the MS4 as described in BMP #4 is disposed of at one of Spalding County's five recycling centers or taken directly to the landfill, depending on the location of the clean-up.**
2. Measurable Goal(s): **Track disposal of waste collected from the MS4.**
3. Documentation to be submitted with each annual report: **A summary of the work orders involving street and parking lot cleaning will be provided with each Annual Report.**
4. Schedule:
 4. Interim Milestone Dates (if applicable): **N/A.**
 - b. Implementation Date (if applicable): **2013**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Recycle Center Attendants / Public Works Director**
6. Rationale for choosing BMP and setting measurable goal(s):
This BMP will prevent trash from entering the MS4 system and educate the public about recycling.
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **The more trash collected at recycling centers ensures that less trash enters the MS4 system**

Best Management Practice #7 – New Flood Management Projects

1. Description of BMP: **The County will ensure proposed flood management projects (e.g. detention and retention ponds) are assessed for water quality impacts during the design phase.**
2. Measurable Goal(s): **The County will ensure that all proposed flood management projects are assessed for water quality impacts during the design phase.**
3. Documentation to be submitted with each annual report: **Provide the number of plans reviewed where flood management projects were assessed for water quality impacts during the reporting period in each annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **2012**
 - c. Frequency of actions (if applicable): **As applicable**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Community Development Director**
6. Rationale for choosing BMP and setting measurable goal(s):
BMP is mandated by Spalding County's MS4 Permit No. GAG610000.
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Ensuring proposed flood management projects are assessed will address and minimize post-construction runoff loads from development/redevelopment projects.**

Best Management Practice #8 – Existing Flood Management Projects

1. Description of BMP: **Conduct an assessment of existing permittee-owned flood management projects (e.g. detention and retention ponds) for potential retrofitting to address water quality impacts and conduct any retrofitting activities.**
2. Measurable Goal(s): **Assess 100% of the structures within the 5-year Permit term.**
5. Documentation to be submitted with each annual report: **Provide information on any assessment and/or retrofitting activities conducted during the reporting period in each annual report.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist / Public Works Director**
6. Rationale for choosing BMP and setting measurable goal(s): **This BMP mandated in General NPDES Stormwater Permit No. GAG610000.**
7. How will you determine whether this BMP is effective in reducing pollution to storm water in accordance with Part 5.1.4 of the Permit: **Effectiveness will to be determined by the number of feasible retrofits identified to improve water quality through this process.**

Best Management Practice #9 – County Municipal Facilities

1. Description of BMP: **Annually update an inventory of municipal facilities with the potential to cause pollution.**
2. Measurable Goal(s): **Update the inventory annually as necessary. Conduct inspections on 100% of the municipal facilities within the 5-year Permit term with a minimum of 5% of the inventory being inspected annually.**
3. Documentation to be submitted with each annual report: **A copy of the inventory. A copy of any inspection reports for municipal inspections conducted during the reporting period.**
4. Schedule:
 - a. Interim Milestone Dates (if applicable): **N/A**
 - b. Implementation Date (if applicable): **N/A – Ongoing program**
 - c. Frequency of actions (if applicable): **N/A**
 - d. Month/Year of each action (if applicable): **N/A**
5. Person (position) responsible for overall management and implementation of the BMP: **Environmental Specialist**
6. Rationale for choosing BMP and setting measurable goal(s): **This BMP mandated in General NPDES Stormwater Permit No. GAG610000.**
7. How will you determine whether this BMP is effective in reducing pollution to stormwater in accordance with Part 5.1.4 of the Permit: **Spalding County will keep an updated inventory and maintenance activity logs to ensure that all municipal facilities are not contributing to pollution into the MS4.**

