



Aircraft Turnaround Coordination and Loading Supervision

4-day classroom course (32 hours)

This course can be [customized for your company](#) and delivered at the location of your choice.

Lead your ramp team in the consistent servicing and turnaround of multiple aircraft types with IATA's Aircraft Turnaround Coordination and Loading Supervision course. Learn the essential technical procedures for aircraft handling and loading to optimize the use of ground service equipment and manpower. In this 4-day course you will also learn how to build a safety culture and ensure consistent on-time performance (OTP).

Objectives

Upon completion of this course, you will be able to:

Manage the off-loading/ loading procedures of aircraft

Manage the full turnaround of aircraft, coordinating resources and processes

Apply best practices to be safe, punctual and commercially successful in turnaround services

Apply the safety and punctuality aspects of loading operations

Design and offer consistent services according to widely accepted IATA Airport Handling Manual (AHM) and IATA Ground Operations Manual (IGOM) standards

Take a leading role in your ramp team

Target audience

- Ground handling managers and supervisors
- Station supervisors
- Ramp and turnaround coordinators
- Loading supervisors and load controllers

Key topics

- Airside and ramp safety
- Aircraft handling operations
- Aircraft movement
- Turnaround plan
- Aircraft loading functions
- Load control functions
- High efficiency factors

Materials

- The most current IATA Ground Operations Manual (IGOM) manual and IATA Airport Handling Manual (AHM) will be provided in [e-book format](#).

Recommended level

- Intermediate
- Advanced

Prerequisites

The recommended level of language proficiency is [ICAO Operational Level 4](#) for courses in English or the equivalent level for other languages.

Certificate awarded

An IATA Certificate is awarded upon successful completion of the course and an assessment.

Table of contents

Airside and ramp safety

- Airside safety supervision and risk assessment
- Ramp safety regulations
- Hazards and human factors

Aircraft handling operations

- Ground service equipment types and operations
- Aircraft fueling interface
- Ramp to cockpit communications
- Emergency and severe weather situations

Aircraft movement

- Pre- and post-arrival inspections, procedures
- Pushback and towing operations
- Marshalling
- Aircraft movement messages and delay codes

Turnaround plan

- Pre-flight duties
- Sequential and critical path activities
- Disruptions and difficult working conditions

Associated diploma

You may also apply this course toward an IATA Diploma in [Airside Operations Excellence](#).

Aircraft loading functions

- Designation of aircraft holds, bays and cabin
- Loading, unloading, securing, build up, tagging
- Inspection of aircraft damage

Load control functions

- Aircraft structural loading limitations
- Standard weights, weight control and load
- Interpreting the LDM and CPM
- Calculating deviations on the load sheet

High efficiency factors

- Fulfilling Service Level Agreements
- Teamwork, communication and culture

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Please contact us at www.iata.org/training-contact if you have any questions.